

## SCHEDULES

### SCHEDULE 1

#### STATUTORY DISPUTE RESOLUTION PROCEDURES

#### PART I

#### DISMISSAL AND DISCIPLINARY PROCEDURES

#### CHAPTER II

#### MODIFIED PROCEDURE

*Step 1: statement of grounds for action*

4. The employer must—
  - (a) set out in writing—
    - (i) the employee's alleged misconduct which has led to the dismissal,
    - (ii) what the basis was for thinking at the time of the dismissal that the employee was guilty of the alleged misconduct, and
    - (iii) the employee's right to appeal against dismissal, and
  - (b) send the statement or a copy of it to the employee.

**Changes to legislation:**

There are currently no known outstanding effects for the The Employment (Northern Ireland) Order 2003, Cross Heading: Step 1: statement of grounds for action.