

SCHEDULE

STANDARDS

PART 6

The provision of information

28.—(1) The provision of information by the independent school meets the standard if the proprietor ensures that the requirements in sub-paragraphs (2) to (8) are met.

(2) The independent school must provide to parents of pupils and parents of prospective pupils and on request to the Chief Inspector, the Welsh Ministers, or a body approved under section 163(1)(b) of the 2002 Act—

- (a) the independent school's address, email address and telephone number, and the name of the head teacher;
- (b) either—
 - (i) where the proprietor is an individual, that person's—
 - (aa) full name,
 - (bb) direct business email address,
 - (cc) telephone number (during term time and non-term time),
 - (dd) correspondence address (during term time and non-term time), or
 - (ii) where the proprietor is a body of persons corporate or unincorporate, the address and telephone number of its registered or principal office;
- (c) where the independent school has a governing body, the name and contact details of the chair of that body;
- (d) a statement of the independent school's ethos (including any religious ethos) and aims;
- (e) particulars of the independent school's policy on and arrangements for admissions, discipline and exclusions;
- (f) particulars of education and welfare provision for pupils with individual development plans or statements and for pupils for whom Welsh or English is an additional language.

(3) The independent school must make available to parents of pupils and parents of prospective pupils and on request to the Chief Inspector, the Welsh Ministers, or a body approved under section 163(1)(b) of the 2002 Act—

- (a) particulars of the policies prepared under Part 1 of this Schedule,
- (b) particulars of the policies prepared under Part 3 of this Schedule,
- (c) particulars of the independent school's academic performance during the preceding school year, including the results of any public examinations and assessments resulting in a qualification,
- (d) details of the complaints procedure set out in accordance with paragraph 29 of this Schedule, and the number of complaints registered under the formal procedure during the preceding school year,
- (e) the number of staff employed at the independent school, including temporary staff, and a summary of their qualifications,
- (f) the term dates for—
 - (i) the current academic year, and

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- (ii) the subsequent academic year, and
 - (g) the dates of any planned closures during the term dates made available under paragraph (f).
- (4) Following an inspection under section 163(1) of the 2002 Act and not more than 14 days after a copy of the report of the inspection has been provided to the proprietor or the independent school the inspection report is—
- (a) published and maintained on the independent school’s website (if the independent school has a website), and
 - (b) is provided to—
 - (i) the parents of every registered pupil,
 - (ii) where a registered pupil is looked after by a local authority, the local authority that is responsible for looking after them,
 - (iii) where a registered pupil’s placement is funded wholly or partly by a local authority, the local authority that provides the funding, and
 - (iv) where a registered pupil has an individual development plan or statement, the local authority with responsibility for maintaining the individual development plan or statement.
- (5) An annual written report of the progress of each registered pupil and their attainment in the main subject areas taught must be provided by the independent school, except that no report needs to be sent to a parent who has agreed otherwise with the independent school.
- (6) The independent school will provide to any body conducting an inspection under section 163 of the 2002 Act with—
- (a) any information reasonably requested in connection with an inspection that is necessary for the purposes of the inspection, and
 - (b) access to the admission register, and any attendance register, maintained in accordance with the regulations made under section 434 of the 1996 Act.
- (7) Where a pupil wholly or partly funded by a local authority is registered at the independent school, an annual audited account of income received and expenditure incurred by the independent school must be provided to the local authority and on request to the Welsh Ministers.
- (8) Where a pupil with an individual development plan or statement is registered at the independent school, the independent school must provide such information to the local authority as may reasonably be required for the purpose of a statutory review of the individual development plan or statement.