

SCHEDULE

Constitution

PART 1

Procedure, meetings and voting

Chairing meetings

1. Meetings of the South East Wales CJC must be chaired by—
 - (a) the chairperson appointed under paragraph 2, or
 - (b) if the chairperson is absent, the vice-chairperson appointed under that paragraph.

Commencement Information

- II** Sch. para. 1 in force at 1.4.2021, see [reg. 1\(2\)](#)

Appointment of chairperson and vice-chairperson

- 2.—(1) At the first meeting of the South East Wales CJC—
 - (a) the appointment of a chairperson and vice-chairperson is to be the first business transacted, and
 - (b) the council member for Blaenau Gwent county borough council must chair the meeting until the chairperson is appointed (and the chairperson is to chair the remainder of the meeting).
- (2) At each annual general meeting of the South East Wales CJC—
 - (a) the continuing appointment of the chairperson and vice-chairperson must be confirmed, or
 - (b) a new chairperson, vice-chairperson or both must be appointed.
- (3) The chairperson and vice-chairperson must be appointed from among the council members.
- (4) The chairperson and vice-chairperson must be appointed, or confirmed by—
 - (a) the council members, and
 - (b) any [^{F1}other members] entitled to vote on the matter.
- (5) A person appointed as chairperson or vice-chairperson may at any time resign that office by notice in writing given to the other members.
- (6) If a vacancy arises in the office of chairperson or vice chairperson, an appointment to fill the vacancy must be made at the first meeting of the South East Wales CJC held after the vacancy has arisen.
- (7) If the office of chairperson is vacant, the vice-chairperson may carry out the functions of chairperson until the vacancy is filled.
- (8) Despite paragraph 1, where the offices of both chairperson and vice-chairperson are simultaneously vacant, the meeting referred to in sub-paragraph (6) must be chaired, until one of the vacancies is filled, by the council member for Blaenau Gwent county borough council.

Changes to legislation: There are currently no known outstanding effects for the The South East Wales Corporate Joint Committee Regulations 2021, PART 1. (See end of Document for details)

Textual Amendments

F1 Words in Sch. para. 2(4)(b) substituted (3.12.2021) by [The Corporate Joint Committees \(General\) \(No. 2\) \(Wales\) Regulations 2021 \(S.I. 2021/1349\)](#), regs. 1(2), **36(9)**

Commencement Information

I2 Sch. para. 2 in force at 1.4.2021, see [reg. 1\(2\)](#)

Annual general meetings

3. The South East Wales CJC must hold an annual general meeting in each financial year on a date determined by the CJC.

Commencement Information

I3 Sch. para. 3 in force at 1.4.2021, see [reg. 1\(2\)](#)

Other meetings

4.—(1) The South East Wales CJC may hold other meetings on dates specified in the standing orders.

(2) An extraordinary meeting of the South East Wales CJC may be called at any time by any person entitled to vote on a matter to be decided at that meeting.

Commencement Information

I4 Sch. para. 4 in force at 1.4.2021, see [reg. 1\(2\)](#)

Quorum

5. No business is to be transacted in relation to a matter to be decided at a meeting of the South East Wales CJC unless—

(a) in the case of a matter to be decided under—

[^{F2}(i) regulation 8(2B);

(ia) regulation 17, or]

(ii) paragraph 7 of this Schedule,

all of the persons entitled to vote on the decision are present, and

(b) in any other case, no fewer than 70% of the persons entitled to vote are present.

Textual Amendments

F2 Sch. para. 5(a)(i)(ia) substituted for Sch. para. 5(a)(i) (25.3.2022) by [The Corporate Joint Committees \(General\) \(Wales\) Regulations 2022 \(S.I. 2022/372\)](#), regs. 1(2), **41(6)**

Commencement Information

I5 Sch. para. 5 in force at 1.4.2021, see [reg. 1\(2\)](#)

Voting procedure

6.—(1) Subject to sub-paragraphs (2) and (3) of this paragraph and paragraph 7 of this Schedule, in relation to any matter to be decided at a meeting of the South East Wales CJC—ted.

[^{F3}(a) the number of co-opted members entitled to vote may not exceed the number of other members entitled to vote,]

- (b) each person entitled to vote has one vote,
- (c) the matter, is to be decided by simple majority, and
- (d) if a vote is tied the matter is not carried.

(2) In the case of a matter to be decided under—

- (a) regulation 17, or
- (b) paragraph 7 of this Schedule,

sub-paragraph (1)(c) and (d) does not apply.

(3) Where the matter to be decided relates to strategic planning functions, sub-paragraph (1)(d) does not apply and the chairperson (or if presiding, the vicechairperson) has the casting vote.

Textual Amendments

F3 Sch. para. 6(1)(a) substituted (3.12.2021) by [The Corporate Joint Committees \(General\) \(No. 2\) \(Wales\) Regulations 2021 \(S.I. 2021/1349\)](#), regs. 1(2), **36(10)**

Commencement Information

I6 Sch. para. 6 in force at 1.4.2021, see [reg. 1\(2\)](#)

Adoption of alternative voting procedure

7.—(1) Subject to the requirements of this paragraph, the South East Wales CJC may adopt an alternative voting procedure in relation to any matter to be decided by it.

(2) But the South East Wales CJC may not adopt an alternative procedure in relation to any matter to be decided under—

- (a) regulation 17, or
- (b) this paragraph.

(3) A procedure adopted under this paragraph—

- (a) must specify which of the matters to be decided by the South East Wales CJC it applies to;
- (b) may not modify the effect of paragraph 6(3).

[^{F4}(3A) A procedure adopted under this paragraph may include provision for a council member or the Brecon Beacons member of the South East Wales CJC to vote by proxy.]

[^{F5}(4) A procedure adopted under this paragraph must be adopted by the unanimous agreement of the members who are entitled to vote on adopting the procedure.]

(5) Any alternative voting procedure adopted under this paragraph must be set out in the standing orders.

Textual Amendments

F4 Sch. para. 7(3A) inserted (25.3.2022) by [The Corporate Joint Committees \(General\) \(Wales\) Regulations 2022 \(S.I. 2022/372\)](#), regs. 1(2), **41(7)**

Changes to legislation: There are currently no known outstanding effects for the The South East Wales Corporate Joint Committee Regulations 2021, PART 1. (See end of Document for details)

F5 Sch. para. 7(4) substituted (3.12.2021) by The Corporate Joint Committees (General) (No. 2) (Wales) Regulations 2021 (S.I. 2021/1349), regs. 1(2), **36(11)**

Commencement Information

I7 Sch. para. 7 in force at 1.4.2021, see **reg. 1(2)**

Standing Orders

8.—(1) The South East Wales CJC must make standing orders for the regulation of its proceedings and business so far as not regulated by these Regulations or any other enactment.

(2) The standing orders may be varied or may be revoked and replaced.

Commencement Information

I8 Sch. para. 8 in force at 1.4.2021, see **reg. 1(2)**

Changes to legislation:

There are currently no known outstanding effects for the The South East Wales Corporate Joint Committee Regulations 2021, PART 1.