
WELSH STATUTORY INSTRUMENTS

2020 No. 555

The Census (Wales) Regulations 2020

Questionnaire tracking system, fieldwork management tool and census electronic devices

7.—(1) The Authority must provide a questionnaire tracking system for the management of the census and for keeping records of—

- (a) questionnaire identification numbers,
- (b) unique access codes which afford access to the Welsh and English language versions of the questionnaire as selected by the prescribed person,
- (c) replacement unique access codes,
- (d) addresses of households and communal establishments,
- (e) the households or communal establishments to which census packs have been sent by post or delivered in accordance with these Regulations, or to which visits are to be made,
- (f) the circumstances of the delivery of each census pack delivered by a census officer or a communal establishment officer,
- (g) the date on which each completed questionnaire received by the Authority was received and the means by which it was received,
- (h) multiple requests for census packs or replacement unique access codes by the same prescribed person,
- (i) the return of more than one completed questionnaire in relation to the same prescribed person,
- (j) the date on which any record is made in accordance with regulation 11(8)(a), 13(11)(b) or 16(5)(b) and the prescribed person with respect to whom it was made, and
- (k) any other information which the Authority considers may assist with the conduct of the census.

(2) The Authority must provide a fieldwork management tool for use in the conduct of the census, including in order to—

- (a) generate required actions for appointees to perform;
- (b) identify addresses of properties for appointees to visit;
- (c) enable the recording of information for the questionnaire tracking system.

(3) The Authority must provide sufficient electronic devices (known in these Regulations as “census electronic devices”) through which each appointee for whom it is necessary can access the fieldwork management tool and receive instructions electronically.