

---

WELSH STATUTORY INSTRUMENTS

---

**2019 No. 291 (W. 69)**

**SOCIAL CARE, WALES**

**The Local Authority Adoption  
Services (Wales) Regulations 2019**

*Made - - - - 17 February 2019*  
*Laid before the National*  
*Assembly for Wales 19 February 2019*  
*Coming into force 29 April 2019*

**THE LOCAL AUTHORITY ADOPTION  
SERVICES (WALES) REGULATIONS 2019**

PART 1

General

1. Title and commencement
2. Interpretation

PART 2

General requirements on service providers

3. Requirements in relation to the provision of the service
4. Content of statement of purpose
5. Requirements in relation to statement of purpose
6. Requirements in relation to monitoring and improvement
7. Requirement to appoint a manager
8. Fitness requirements for appointment of manager
9. Other requirements in relation to the manager
10. Requirements to provide the service in accordance with policies and procedures
11. Duty of candour

PART 3

Requirements on service providers as to the information to be  
provided to individuals on commencement of the provision of support

12. Information about the service

*Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.*

13. Service agreement

PART 4

Requirement on service providers as to the standards of support to be provided

14. Standards of support – overarching requirements
15. Information
16. Language and communication
17. Respect and sensitivity

PART 5

Requirements on service providers – safeguarding

18. Safeguarding - overarching requirement
19. Safeguarding policies and procedures
20. Interpretation of Part 5

PART 6

Requirements on service providers as to staffing

21. Staffing - overarching requirements
22. Fitness of staff
23. Supporting and developing staff
24. Information for staff
25. Disciplinary procedures

PART 7

Requirements on service providers as to premises

26. Overarching requirement
27. Adequacy of premises

PART 8

Other requirements on service providers

28. Records
29. Notifications
30. Conflicts of interest
31. Complaints policy and procedure
32. Whistleblowing

PART 9

Requirements on managers for ensuring effective oversight of the service

33. Oversight of adequacy of resources
34. Other reports to the service provider
35. Engagement with individuals and others

PART 10

Requirements on managers for ensuring the compliance of the service

36. Duty to ensure there are systems in place to record incidents and complaints

- 37. Duty to ensure there are systems in place for keeping of records
- 38. Duty to ensure policies and procedures are up to date

PART 11

Requirements on managers for monitoring, reviewing and improving the quality of the service

- 39. Quality of service review

PART 12

Other requirements on managers

- 40. Support for raising concerns
- 41. Duty of candour

PART 13

Other requirements on service providers

- 42. Prospective and approved adopters

PART 14

Miscellaneous amendment

- 43. Amendment to the Adoption Support Services (Local Authorities) (Wales) Regulations 2005  
Signature

---

SCHEDULE 1 Information to be contained in a statement of purpose by a service provider

SCHEDULE 2

PART 1 — Information and documentation to be available in respect of persons working in a service

- 1. Proof of identity including a recent photograph.
- 2. Where required for the purposes of an exempted question in...
- 3. Where required for the purposes of an exempted question asked...
- 4. Two written references, including a reference from the last employer,...
- 5. Where a person has previously worked in a position whose...
- 6. Documentary evidence of any relevant qualification.
- 7. Where relevant, documentary evidence of registration with Social Care Wales....
- 8. A full employment history, together with a satisfactory written explanation...
- 9. Evidence of satisfactory linguistic ability for the purposes of providing...
- 10. Details of registration with or membership of any professional body....

PART 2 — Interpretation of Part 1

- 11. For the purposes of paragraphs 2 and 3 of Part...

SCHEDULE 3

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

PART 1 — Records to be kept by service providers

1. In respect of each individual— (a) full name;
2. A record of any charges by the service provider to...
3. A record of all complaints made by individuals or their...
4. A record of all persons working at the service, which...

PART 2 — Interpretation of Part 1

5. For the purposes of paragraph 1 of Part 1 of...  
SCHEDULE Notifications by the service provider
- 4
1. Death of a child placed with prospective adopter where an...
2. Any referral to the DBS pursuant to the Safeguarding Vulnerable...  
Explanatory Note