

## SCHEDULES

### SCHEDULE 2

Regulation 4

#### Information Required For A Licence Application

### PART 1

#### Information to be provided by the applicant in relation to the child

1. Name, address and date of birth of the child for whom the licence is requested.
2. Name and address of the school currently attended by the child or, if the child is not attending a school, the name and address of the child's private teacher.
3. Details of each licence in relation to the child granted during the twelve months preceding the date of the application by any local authority or, in Scotland, any education authority, other than the licensing authority to which the application is made, stating in each case—
  - (a) the name of the local authority or the education authority;
  - (b) the date on which the licence was granted; and
  - (c) the dates and nature of performances or activities.
4. Details of each application in relation to the child for a licence refused by any local authority or, in Scotland, any education authority, other than the licensing authority to which the application is made, in the twelve months preceding the date of the application, stating in each case—
  - (a) the name of the local authority or education authority; and
  - (b) the reasons (if known) for the refusal to grant a licence.
5. Details of any performances for which a licence was not required, by virtue of section 37(3) of the 1963 Act, in which the child took part during the twelve months preceding the date of the application, stating in each case—
  - (a) the date of the performance;
  - (b) the number of days of performance;
  - (c) the title of the performance; and
  - (d) the name and address of the person responsible for the production of the performance in which the child took part.
6. Dates (if any) on which the child has been absent from school during the twelve months preceding the date of the application by reason of taking part in a performance or activity.
7. Amount of any monies earned by the child during the twelve months preceding the date of the application, stating whether the monies earned were in respect of performances or activities for which a licence was granted or a performance for which a licence was not required.

*Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.*

## PART 2

Information to be provided by the applicant about the performances or activities

8. Name, title and address of the applicant.
9. Name and nature of the performances or activities in respect of which the licence is requested (for example, theatrical, filming, sport, modelling), and a description of what the child will be required to do as a result of taking part in the performances or activities.
10. Place of activities, performances and rehearsals for which the licence is requested, including any periods on location.
11. The dates of activities, performances or rehearsals for which the licence is requested, or the number of days, and the period during which, it is requested that the child may take part in activities, performances or rehearsals.
12. Expected total running time or duration of activities or performances (including any rehearsals) in respect of which a licence is requested and the approximate duration of the child's appearance in such performances or activities.
13. The amount of night-work (if any) for which approval is being sought from the licensing authority under regulation 30 stating—
  - (a) the approximate number of days;
  - (b) the approximate duration on each day; and
  - (c) the reason that the performance must take the form of night-work.
14. The sums to be earned by the child in taking part in the performances or activities in respect of which the licence is requested, and the name, address and description of the person to whom or to which the sums are to be paid, if not to the child in question.
15. Where a licence is requested in respect of a performance, the proposed arrangements for any rehearsals prior to the first performance for which the licence is requested, stating in respect of each rehearsal—
  - (a) the date;
  - (b) the place; and
  - (c) the approximate time and duration.
16. The days or half days on which leave of absence from school is requested to enable the child to take part in performances (including rehearsals) or activities for which the licence is requested.
17. Proposed arrangements (if any) under regulation 13 for the education of the child during the period for which the licence is requested stating—
  - (a) where the education is to be provided by a school, the name and address of the school to be attended; or
  - (b) where the education is to be provided otherwise than by a school—
    - (i) the name, address and qualification of the proposed private teacher;
    - (ii) the place where the child will be taught;
    - (iii) the proposed course of study;
    - (iv) the number of other children to be taught by the private teacher at the same time as the child in respect of whom the application is made, and the sex and age of each child; and

(v) whether the child is to receive the amount of education in accordance with regulation 15(3)(d).

**18.** The name and address of the proposed chaperone, or where no such chaperone is required by virtue of regulation 17(2), the name and address of the parent or teacher who will have care of the child.

**19.** The name of the local authority or, in Scotland, the education authority (if any), which has previously approved the appointment of the chaperone for the purposes of a licence.

**20.** The number of children to be in the charge of the chaperone during the time when the chaperone will be in charge of the child in respect of whom the application is made, and the sex and age of each child.

**21.** The address of any accommodation where the child will live if different from the place where the child would ordinarily live, the number of other children, and details of the chaperone (if any), who will live in the same accommodation.

**22.** Approximate length of time which the child will spend travelling, and the arrangements (if any) for transport—

- (a) to the place of performance, rehearsal or activity; and
- (b) from the place of performance, rehearsal or activity.

**23.** The name of any other local authority or, in Scotland, any education authority to which an application has been made for another child to take part in performances or activities to which the application relates (if not known at the time of application, to be provided when known).

## PART 3

### Required documentation

**24.** For the purposes of regulation 4(1)(d), the required documentation is—

- (a) a copy of the birth certificate of the child;
- (b) two identical photographs of the child taken during the six months preceding the date of the application;
- (c) a copy of the contract, draft contract or other documents containing particulars of the agreement regulating the child's appearance in the performances or regulating the activity for which the licence is requested; and
- (d) the child protection policy (or policies) and any other policies that the applicant will apply.