

SCHEDULE 1

Regulation 6

Information to be included in the Statement of Purpose

1. The aims and objectives of the establishment or agency.
2. The name, address, telephone, fax and electronic mail contact details (if any) of the registered provider and of any registered manager.
3. The relevant qualifications and relevant experience of the registered provider and any registered manager.
4. In the case of an organisation, details of the responsible individual's roles and responsibilities within the organisation.
5. The number, relevant qualifications and experience of the staff working in the establishment or for the purposes of the agency.
6. The registered provider's organisational structure.
7. The kinds of treatment, facilities and all other services provided for in or for the purposes of the establishment or agency, including details of the range of needs which those services are intended to meet and which are available for the benefit of patients.
8. The arrangements made for seeking patients' views about the quality of services provided by the establishment or agency.
9. The arrangements made for contact between any in-patients and their relatives, friends and representatives including any limitations on visiting hours.
10. The arrangements for dealing with complaints as set out in regulation 24.
11. The arrangements for respecting the privacy and dignity of patients.
12. The date the statement of purpose was written and, where revised in accordance with regulation 8(a), the date of such revision.