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WELSH STATUTORY INSTRUMENTS

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**2009 No. 1267**

**The Traffic Management Permit  
Scheme (Wales) Regulations 2009**

**PART 5**

Sanctions

**Form of fixed penalty notice**

**23.**—(1) A fixed penalty notice must be in the form set out in Schedule 1 or in a form to substantially the like effect.

(2) A fixed penalty notice must identify the offence to which it relates and give reasonable particulars of the circumstances alleged to constitute that offence.

(3) A fixed penalty notice must also state —

- (a) the amount of the penalty and the period within which it may be paid;
- (b) the discounted amount payable in accordance with regulation 25 and the period within which it may be paid;
- (c) the person to whom and the address at which payment may be made;
- (d) the method or methods by which payment may be made;
- (e) the person to whom and the address at which any representations relating to the notice may be addressed; and
- (f) the consequences of not making a payment within the period for payment.

(4) The person specified under paragraph (3)(c) must be the permit authority or a person contracted to act on its behalf.