

SCHEDULE 1

Regulation 4

CONTENT OF BID PROPOSALS, RENEWAL PROPOSALS OR ALTERATION PROPOSALS

1.—(1) Subject to sub-paragraphs (2) and (3), the matters which must be included in BID proposals are —

- (a) a statement of the works or services to be provided, the name of who will provide them (the name of the BID body or local authority BID body) and the type of body the provider is (whether a local authority, a company under the control of the authority, a limited company, a partnership or other body);
- (b) a statement of the existing baseline services (if any) provided by the relevant billing authority or other public authority;
- (c) a description of the geographical area (including a map showing that area) in which the proposed BID arrangements are to have effect;
- (d) a statement of whether all non-domestic ratepayers in the geographical area or a specified class of them are to be liable for the BID levy, an explanation of how the amount of the BID levy to be levied is to be calculated and an explanation of whether any of the costs incurred in developing the BID proposals, holding of the ballot or implementing the BID are to be recovered through the BID levy;
- (e) a statement of the specified class of non-domestic ratepayer (if any) for which and the level at which any relief from the BID levy is to apply;
- (f) a statement of whether the BID arrangements may be altered without an alteration ballot and, if so, which aspects of the BID arrangements may be altered in this way;
- (g) a statement of the duration of the BID arrangements; and
- (h) a statement of the commencement date of the BID arrangements.

(2) In relation to sub-paragraph (1)(c), the geographical area in which BID arrangements are to have effect must not include part only of a whole hereditament.

(3) In relation to sub-paragraph (1)(h), the BID proposer must specify how many days after the notice of the result is published pursuant to paragraph 17 of Schedule 2 it proposes the BID arrangements will commence and such commencement date must be no later than a year after the date of that notice.

2. The matters which must be included in renewal proposals are —

- (a) a statement of the proposed period (not exceeding 5 years) of the renewed BID arrangements; and
- (b) a summary of the BID arrangements (including the geographical area of the BID, the works or service provided, an explanation of who is liable for the BID levy, the level of the BID levy and how it is calculated).

3.—(1) Subject to sub-paragraph (2), the matters which must be included in alteration proposals are a description of how it is proposed the BID arrangements are to be altered in relation to each of the following —

- (a) the works or services to be provided or the person to have responsibility for implementing the BID arrangements;
- (b) a summary of the existing baseline services (if any) provided by the relevant billing authority;
- (c) the geographical area (including a map showing that area) in which the proposed BID arrangements are to have effect;

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- (d) the non-domestic ratepayers in the geographical area who are to be liable for the BID levy, an explanation of how the amount of the BID levy to be levied is to be calculated and an explanation of whether any of the costs incurred in developing the BID proposals, holding of the ballot or implementing the BID are to be recovered through the BID levy;
 - (e) the category of non-domestic ratepayer (if any) for which and the level at which any relief from the BID levy is to apply;
 - (f) whether the BID arrangements may be altered without an alteration ballot and, if so, which aspects of the BID arrangements may be altered in this way; and
 - (g) a statement of the commencement date of the alterations to the BID arrangements.
- (2) In relation to sub-paragraph (1)(c), the geographical area in which BID arrangements are to have effect must not include part only of a whole hereditament.
- (3) In relation to sub-paragraph (1)(g), the BID body or local authority BID body, as the case may be, must specify how many days after the notice of the result is published pursuant to paragraph 17 of Schedule 2 it proposes the alterations to the BID arrangements will come into force and such commencement date must be no later than a year after the date of that notice.