
WELSH STATUTORY INSTRUMENTS

1999 No. 2888

**The Education (School Teacher
Appraisal) (Wales) Regulations 1999**

Appraisal procedures

10.—(1) Before the end of the first year of the appraisal cycle the appraiser shall hold an appraisal interview with the school teacher with the object of reviewing the school teacher's work, identifying the school teacher's achievements and aspects in which further development would be desirable, identifying any training and developmental needs and setting targets for action for the rest of the appraisal cycle.

(2) After each appraisal interview, the appraiser shall, in consultation with the school teacher, prepare a written appraisal statement recording the main points made by the appraiser and the school teacher at the interview and the conclusions reached, including any targets for action which shall be recorded in a separate annex to (but forming part of) the appraisal statement.

(3) The school teacher may, within twenty working days of first having access to the appraisal statement, add to it comments in writing.

(4) The appraiser shall give the school teacher a copy of the appraisal statement.