
STATUTORY INSTRUMENTS

2020 No. 759

The Criminal Procedure Rules 2020

PART 4

SERVICE OF DOCUMENTS

When this Part applies

- 4.1.**—^{F1}(1) The rules in this Part apply to the service of—
- (a) every document in a case to which these Rules apply; and
 - (b) any document which other legislation allows or requires to be served in accordance with these Rules.]
- (2) The rules apply subject to any special rules in other legislation (including other Parts of these Rules) or in the Practice Direction.
- (3) In this Part, ‘the relevant court office’ means—
- (a) in relation to a case in a magistrates’ court or in the Crown Court, an office—
 - (i) at which that court’s business is administered, and
 - (ii) the address or electronic address of which is advertised by the Lord Chancellor at the date of service as that at which that type of document must be served;
 - (b) in relation to an application to a High Court judge for permission to serve a draft indictment—
 - (i) in London, the Queen’s Bench Listing Office, Royal Courts of Justice, Strand, London WC2A 2LL,
 - (ii) elsewhere, the office at which court staff administer the business of any court then constituted of a High Court judge, and
 - (iii) in either case, the electronic address which is advertised by the Lord Chancellor at the date of service as that at which such an application must be served;
 - (c) in relation to an extradition appeal case in the High Court—
 - (i) the Administrative Court Office, Royal Courts of Justice, Strand, London WC2A 2LL, and
 - (ii) the electronic address which is advertised by the Lord Chancellor at the date of service as that at which that type of document must be served; and
 - (d) where the recipient is the Registrar of Criminal Appeals—
 - (i) the Criminal Appeal Office, Royal Courts of Justice, Strand, London WC2A 2LL, and
 - (ii) the electronic address which is advertised by the Lord Chancellor at the date of service as that at which that type of document must be served.

^{F2}[*Note. The following provisions allow or require the service of documents in accordance with Criminal Procedure Rules—*

- (a) *section 243 of the Road Traffic Act 1960 (notice requiring identification of driver);*
- (b) *section 29(A1) of the Misuse of Drugs Act 1971 (notice or other document required by Act to be served);*
- (c) *paragraph 8(3) of the Schedule to the Prices Act 1974 (notice of intended prosecution);*
- (d) *paragraph 10 of Schedule 4 to the Salmon and Freshwater Fisheries Act 1975 (surrender of licence to court officer);*
- (e) *section 5(1) of the Isle of Man Act 1979 (summons or process requiring a person in the Isle of Man to attend a criminal court in England and Wales);*
- (f) *section 82(5F) of the Magistrates' Courts Act 1980 (notice of hearing to consider issue of warrant of commitment);*
- (g) *section 72 of the Public Passenger Vehicles Act 1981 (notice requiring identification of driver);*
- (h) *section 19(4A) of the Video Recordings Act 1984 (copy of certificate of examination);*
- (i) *section 83(4) of the Weights and Measures Act 1985 (notice of intended prosecution for offence);*
- (j) *sections 164(10) and 172(7) of the Road Traffic Act 1988 (notice requiring verification of date of birth; notice requiring identification of driver);*
- (k) *sections 1(1ZA), 12(1) and (3), 16(6), 25(7) and 85(A2) of the Road Traffic Offenders Act 1988 (notice of intended prosecution; notice requiring identification of driver; analyst's certificate; notice requiring attendance of analyst; notice requiring verification of date of birth; other specified documents);*
- (l) *section 35(7) of the Transport and Works Act 1992 (documentary evidence as to breath and other specimens);*
- (m) *section 60(11) of, and paragraphs 4(5) and 5(3) of Schedule 5 to, the Powers of Criminal Courts (Sentencing) Act 2000 (attendance centre order); and*
- (n) *section 27(1) of the Criminal Justice and Police Act 2001 (notice in connection with proposed closure of premises).]*

F1 Rule 4.1(1) substituted (15.8.2022) by [The Criminal Procedure \(Amendment No. 2\) Rules 2022 \(S.I. 2022/815\)](#), rules 2(c), **6(a)(i)**

F2 Words in rule 4.1 substituted (15.8.2022) by [The Criminal Procedure \(Amendment No. 2\) Rules 2022 \(S.I. 2022/815\)](#), rules 2(c), **6(a)(ii)**

Commencement Information

II Rule 4.1 in force at 5.10.2020, see Preamble

Changes to legislation:

There are currently no known outstanding effects for the The Criminal Procedure Rules 2020, Section 4.1.