

SCHEDULE

Regulation 2

<i>Item</i>	<i>Fee</i>
	<b>(£)(1)</b>
<b>Research</b>	
1 For undertaking research and sending the results to the requester, for each 15 minutes expended	24.35 (23.35)
<b>Authenticated copies of naturalisation certificates</b>	
2 For making a copy of a naturalisation certificate that is a record and authenticating that copy by certification	27.15 (27.40)
<b>Other copies of records</b>	
3 Where a person requests any number of copies or photographs:	
(a) for carrying out a page check in order to supply an accurate quotation based on the number of pages involved (per record)	8.40 (8.40)
(b) for making a monochrome paper copy of research quality of a page of a record up to and including size A3	1.35 (1.30)
(c) for making a colour paper copy of research quality of a page of a record:	
(i) up to and including size A3	4.95 (4.95)
(ii) larger than size A3	9.60 (9.55)

(1) The fees shown in brackets are those prescribed in [S.I. 2017/289](#) as payable for the same services.

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<i>Item</i>	<i>Fee</i>
	<b>(£)(1)</b>
(d) for making a colour digital copy of research quality of a page of a record:	
(i) up to and including size A3	1.20 (1.10)
(ii) larger than size A3	8.45 (8.65)
<b>Authentication of other copies and records</b>	
4.1 For authenticating, by certification, a copy of a record or any part of a record (excluding the fee for making the copy)	19.80 (19.20)
4.2 For attending a place other than the Public Record Office to produce and verify the authenticity of a record or any part of a record, in addition to reasonable expenses for travel, accommodation and subsistence, for each 15 minutes expended	29.05 (28.20)
<b>Preparation of records for external exhibition</b>	
5.1 For preparing records for exhibition at a place other than the Public Record Office, in addition to the costs of materials, transporting those materials or the records and any expenses for travel, accommodation and subsistence, for each 15 minutes expended	21.50 (22.10)
5.2 For providing an estimate for work to be carried out which involves any matter covered by item 5.1, for each 15 minutes expended	21.50 (22.10)
<b>Postage and packaging</b>	
6 Postage and packaging to be charged at cost for a copy not collected in person by the requester which cannot be sent by e-mail, or which the requester asks to be sent by post	

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