

SCHEDULE 4

Rule 1.54

INFORMATION TO BE INCLUDED IN THE SEDERUNT BOOK

PART 1

1. A decision of the Sheriff or the Court of Session under rule 1.56.

PART 3

2. Any statement of affairs delivered to the administrator in accordance with rule 3.29(4) subject to any order of the court made under rule 3.45 that the statement of affairs or a specified part must not be inserted in the sederunt book.

3. Any statement of concurrence delivered to the administrator in accordance with rule 3.31(1).

4. A copy of the notice of the result of the creditors' decision on a proposed revision to the administrator's proposals under rule 3.43.

5. A copy of the certified order delivered to the administrator in accordance with rule 3.49(4).

6. A record of every resolution passed at a creditors' committee meeting as recorded and authenticated in accordance with rule 3.85(3).

7. A copy of every resolution passed under rule 3.86, together with a note that agreement to the resolution of the creditors' committee was obtained.

8. Under rule 3.96:

- (a) the accounts submitted for audit;
- (b) the scheme of division; and
- (c) the final determination in relation to the administrator's outlays and remuneration.

9.—(1) Details of the administrator's decision to accept a claim (whether in whole or in part) under rule 3.108(1) including—

- (a) the amount of the claim accepted;
- (b) the category of debt, and the value of any security, as decided by the administrator.

(2) Details of the administrator's reasons for rejecting a claim (whether in whole or in part) under rule 3.108(3).

(3) Any decision of the court on an appeal under rule 3.108(5).

10. Details of—

- (a) any agreement reached under rule 3.117(2)(b)(i); or
- (b) any determination made under rule 3.117(2)(b)(ii).

PART 5

11. A record of a decision procedure made in accordance with rule 5.36(1).

12. A record of a deemed consent procedure made in accordance with rule 5.36(4).

Status: This is the original version (as it was originally made).

PART 6

13. All proxies used for voting at a meeting, as soon as reasonably practicable after the meeting (where the chair is the office-holder), or as soon as reasonably practicable after their delivery to the office-holder in accordance with rule 6.6(2) (where the chair is not the office-holder).