

## SCHEDULES

### SCHEDULE 12

Article 212(9)

#### INFORMATION AND INSTRUCTIONS WHICH MUST BE INCLUDED IN AN AERODROME MANUAL

1. The name and status of the accountable manager having corporate authority for ensuring that all operations activities can be financed and carried out to the standard required.
2. The names and status of other senior aerodrome operating staff and instructions as to the order and circumstances in which they may be required to act.
3. Details of the safety management system.
4. The system of aeronautical information service available.
5. Procedures for promulgating information concerning the aerodrome's state.
6. Procedures for the control of access, vehicles and work in relation to the aerodrome manoeuvring area and apron.
7. Procedures for the removal of disabled aircraft.
8. In the case of an aerodrome which has facilities for fuel storage, procedures for complying with article 220.
- 9.—(1) Subject to sub-paragraph (2), plans to an appropriate scale which clearly depict the layout of runways, taxiways and aprons, aerodrome markings, aerodrome lighting if such lighting is provided, and the siting of any navigational aids within the runway strip.  
(2) In the case of copies or extracts of the manual provided or made available to a member of the aerodrome operating staff, the plans must be of a scale reasonably appropriate for the purposes of article 212(9).
10. For an aerodrome in relation to which there is a notified instrument approach procedure, survey information sufficient to provide data for the production of aeronautical charts relating to that aerodrome.
11. Description, height and location of obstacles which infringe standard obstacle limitation surfaces, and whether they are lit.
12. Data for and method of calculation of declared distances and elevations at the beginning and end of each declared distance.
13. Method of calculating reduced declared distances and the procedure for their promulgation.
14. Details of surfaces and bearing strengths of runways, taxiways and aprons.
15. The system of the management of air traffic in the airspace associated with the aerodrome, including procedures for the co-ordination of traffic with adjacent aerodromes, except any such information or procedures already published in any manual of air traffic services.
16. Operational procedures for the routine and special inspection of the aerodrome manoeuvring area and aprons.

**Status:** This is the original version (as it was originally made).

**17.** If operations are permitted during periods of low visibility, procedures for the protection of the runways during such periods.

**18.** Procedures for the safe integration of all aviation activities undertaken at the aerodrome.

**19.** Details of or reference to the bird control management plan.

**20.** Procedures for the use and inspection of the aeronautical ground lighting system, if such a system is provided.

**21.** The scale of rescue, first aid and fire service facilities, the aerodrome emergency procedures and procedures to be adopted in the event of temporary depletion of the rescue and fire service facilities.