Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

SCHEDULE 4

Service of documents

Table of requirements for service

Rule (or section)	Document	Whether treated as claim form or other document	Modifications to Part 6 of the CPR which apply unless the court directs otherwise
3.8	Administration application	Claim form	Service in accordance with paragraph 3 of this Schedule. The applicant must serve the application.
3.16 (& Para 15 of Sch B1)	Notice of intention to appoint administrator by a floating charge holder	Claim form	The appointer must serve the notice.
3.23 (& para 26 of Sch B1)(1)	Notice of intention to appoint administrator by company or directors	Claim form	Service on the company at its registered office or if that is not practicable, at its last known principal place of business in England and Wales.
7.3	Statutory demand on a company under section 123(1) or 222(1)(a) (unregistered companies)		[Note: the requirements for service of a statutory demand are set out in sections 123(1) and 222(1)(a) respectively.]
7.9 and 7.29	Winding-up petition	Claim form	Service in accordance with paragraph 2 of this Schedule. The petitioner must serve the petition.
7.34	Court order for additional deposit to be paid – provisional liquidator	Other document	
7.99	Court order to enforce payment of a call	Other document	
7.102	Court order for public examination served on examinee	Other document	
10.2	Statutory demand (bankruptcy)	Other document	Service in accordance with rule 10.2.

⁽¹⁾ Paragraph 26 subparagraph (2) is amended by paragraph 6 of Schedule 6 to the Deregulation Act 2015 (c.20).

Rule (or section)	Document	Whether treated as claim form or other document	Modifications to Part 6 of the CPR which apply unless the court directs otherwise
10.14	Bankruptcy petition (creditor's)	Claim form	Personal service. The petitioner must serve the petition.
10.29	Court order – change of carriage of petition	Other document	
10.50	Court order for additional deposit to be paid – interim receiver	Other document	
10.99	Court order for public examination served on bankrupt	Other document	
10.119	Court order for disclosure by HMRC	Other document	
10.126	Notice to recipient of after acquired property	Other document	
10.166	Court order for post redirection	Other document	
11.3	Application for debt relief restrictions order (DRRO) or bankruptcy restrictions order (BRO)	Claim form	The applicant mus serve the application.
11.4	Service of evidence for DRRO or BRO	Other document	
12.9	Applications to court generally (where service required)	Claim form	The applicant mus serve the application.
12.19	Court order for private examination	Other document	Personal service. The applicant must serve the order.
12.28(2)	Witness statement of evidence	Other document	
12.37(7)	Application for block transfer order	Claim form	The applicant mus serve the application.
12.42	Notice requiring person to assess costs by detailed assessment	Other document	
12.48	Application for costs	Claim form	The applicant mus serve the application.
19.4 (& sections 179 and 317) ()		Other document	

Rule (or section)	Document	Whether treated as claim form or other document	Modifications to Part 6 of the CPR which apply unless the court directs otherwise
19.5 (& section 318)	Notice of disclaimer (dwelling house)	Other document	
21.2	Application for conversion into winding up /bankruptcy under EC Regulation	Claim form	The applicant must serve the application.
Paragraph 5(1) of this Schedule	Order staying proceedings	Other document	The applicant must serve the order.