

---

STATUTORY INSTRUMENTS

---

**2016 No. 1024**

**The Insolvency (England and Wales) Rules 2016**

PART 17

CREDITORS' AND LIQUIDATION COMMITTEES

CHAPTER 5

Supply of information by the office-holder to the committee

**Notice requiring office-holder to attend the creditors' committee (administration and administrative receivership) (paragraph 57(3)(a) of Schedule B1 and section 49(2))**

**17.22.**—(1) This rule applies where—

- (a) a committee in an administration resolves under paragraph 57(3)(a) of Schedule B1 to require the attendance of an administrator; or
  - (b) a committee in an administrative receivership resolves under section 49(2) to require the attendance of the administrative receiver.
- (2) The notice delivered to the office-holder requiring the office-holder's attendance must be—
- (a) accompanied by a copy of the resolution; and
  - (b) authenticated by a member of the committee.
- (3) A member's representative may authenticate the notice for the member.
- (4) The meeting at which the office-holder's attendance is required must be fixed by the committee for a business day, and must be held at such time and place as the office-holder determines.
- (5) Where the office-holder so attends, the committee may elect one of their number to be chair of the meeting in place of the office-holder or an appointed person.