

F1F2 SCHEDULE 1

Article 11 and 39

Letter to be sent to applicant on receipt of application

**Textual Amendments**

- F1** Sch. 1: for the words “in case of applications for major development, 13 weeks, or in all other cases, 8 weeks,”, in both places, there are substituted the words “in the case of applications for technical details consent for major development, 10 weeks, in the case of other applications for major development, 13 weeks, in the case of applications for technical details consent which is not major development, 5 weeks, in the case of any other applications, 8 weeks,” (15.4.2017) by [The Town and Country Planning \(Permission in Principle\) Order 2017 \(S.I. 2017/402\)](#), art. 1, **Sch. para. 2(6)**
- F2** Sch. 1: for the words “in the case of applications for technical details consent for major development, 10 weeks,”, in both places, there are substituted the words “in the case of applications for technical details consent for major development and applications for planning permission for public service infrastructure development, 10 weeks,” (with application in accordance with reg. 1(5) of the amending S.I.) by [The Town and Country Planning \(Development Management Procedure and Section 62A Applications\) \(England\) \(Amendment\) Order 2021 \(S.I. 2021/746\)](#), arts. 1(3), **17**

**Changes to legislation:** There are currently no known outstanding effects for the The Town and Country Planning (Development Management Procedure) (England) Order 2015, SCHEDULE 1. (See end of Document for details)

**Letter to be sent by a local planning authority when they receive an application for planning permission or for a certificate of lawful use or development**

Thank you for your application dated .....  
which I received on .....

I am still examining your application form and the accompanying plans and documents to see whether they comply with the law.\*

If I find that your application is invalid because it does not comply with the statutory requirements then I will write to you again as soon as I can.\*

If, by (*insert date at end of period of, in the case of applications for major development, 13 weeks, or in all other cases, 8 weeks, beginning with the day immediately following the date when the application was received*).....you have not been given a decision in writing and:

- you have not been told that your application is invalid; or
- \* you have not been told that your fee cheque has been dishonoured; or
- you have not agreed in writing to extend the period in which the decision may be given,

then you can appeal to the Secretary of State under section 78/section 195\* of the Town and Country Planning Act 1990. This does not apply if your application has already been referred to the Secretary of State. You must use a form which you can get online from [www.gov.uk/government/organisations/planning-inspectorate](http://www.gov.uk/government/organisations/planning-inspectorate) or from the Planning Inspectorate at Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN. If you appeal:

- within 12 weeks [ *in the case of a householder or minor commercial appeal other than type A Appeal or type B Appeal*] from ....., or
- if an enforcement notice relating to the same or substantially the same land and development as in your application has been served before [*insert the relevant date*] (but no earlier than 2 years before your application) and has not been withdrawn, you should appeal within 28 days from [*insert the relevant date*], or
- if an enforcement notice relating to the same or substantially the same land and development as in your application is served on or after [*insert the relevant date*] but no later than [*insert date that is 28 days before expiry of 6 months from the relevant date*] and has not been withdrawn, you should appeal within 28 days from the date on which the enforcement notice is served, or
- you should appeal within 6 months from [*insert date at end of period of, in the case of applications for major development, 13 weeks, or in all other cases, 8 weeks, beginning with the day immediately following the date when the application was received ("the relevant date")*] .....

\*delete where inappropriate

**Changes to legislation:**

There are currently no known outstanding effects for the The Town and Country Planning (Development Management Procedure) (England) Order 2015, SCHEDULE 1.