
STATUTORY INSTRUMENTS

2010 No. 724

The Train Driving Licences and Certificates Regulations 2010

PART 4

PROCEDURES FOR OBTAINING LICENCES AND CERTIFICATES

Procedures for obtaining a licence

10.—(1) The ORR must have and publish on its website application procedures for the issue of a train driving licence, for the updating of the particulars of such a licence, for the renewal of such a licence and for the issue of a duplicate licence, and indicate on its website the availability of an appeal under regulation 35.

(2) All applications must be submitted to the ORR by the applicant, or an entity acting on the applicant's behalf, and must be made in accordance with the published procedures.

(3) The ORR must within one month of receiving all necessary documents and information determine the application.

(4) Where satisfied that a train driving licence should be issued, updated or renewed the ORR must issue it as a single original licence.

(5) The ORR may issue duplicates of the train driving licence.

Procedures for obtaining a certificate

11.—(1) Each railway undertaking and infrastructure manager must have, as part of its safety management system, and publish on its website, application procedures for the issue of a train driving certificate, for the updating of the particulars of such a certificate, for the renewal of such a certificate and for the issue of a duplicate certificate, and indicate on its website the availability of an appeal under regulation 36.

(2) All applications must be submitted to the railway undertaking or infrastructure manager by the applicant and must be made in accordance with the published procedures.

(3) Each railway undertaking and infrastructure manager must update a train driving certificate issued by it whenever the holder has obtained additional authorisations from it relating to rolling stock or infrastructure.

(4) Where satisfied that a train driving certificate should be issued, updated or renewed the railway undertaking or infrastructure manager must issue it as a single original certificate.

(5) The railway undertaking or infrastructure manager may issue duplicates of the train driving certificate.