

SCHEDULE 1

Amendments to the Insolvency Rules 1986

New Rule after Rule 3.11

121. After Rule 3.11 insert—

“3.11A Contents of claim

- (1) The following matters must be stated in a creditor’s claim under Rule 3.11—
 - (a) the creditor’s name and address, and, if a company, its company registration number;
 - (b) the total amount of the claim (including any value added tax) as at the date of the appointment of the receiver, less all trade and other discounts available to the company, or which would have been available to the company but for the appointment, except for any discount for immediate, early or cash settlement;
 - (c) whether or not that amount includes outstanding uncapitalised interest;
 - (d) particulars of how and when the debt was incurred by the company;
 - (e) particulars of any security held, the date when it was given and the value which the creditor puts upon it;
 - (f) details of any reservation of title in respect of goods to which the debt refers; and
 - (g) the name, and address and authority of the person making out the claim (if other than the creditor himself).
- (2) The claim must specify any documents by reference to which the debt can be substantiated; but it is not essential that such documents be attached to the claim or submitted with it.”.