

## SCHEDULE 2

## Article 4

### Constitution and proceedings of the Agriculture and Horticulture Development Board

#### **Procedure**

**1.—**(1) The Agriculture and Horticulture Development Board may determine its own procedure, and in particular it may—

- (a) determine a quorum;
- (b) appoint committees to advise it in the exercise of any of its functions; and
- (c) determine the quorum and procedure of those committees.

(2) Any committee may include members who are not members of the Board.

#### **Members' terms of office and removal from office**

**2.—**(1) The term of office of the chair or of a Board member may not exceed four years.

(2) A member may resign by giving written notice to the appropriate authority.

(3) The appropriate authority may remove a member who—

- (a) has been absent from meetings of the Board for a period of longer than 6 months without the permission of the Board,
- (b) becomes bankrupt or makes an arrangement with his creditors or (in Scotland) has his estate sequestrated, or
- (c) in the opinion of the appropriate authority has become unable, unfit or unsuitable to carry out his duties.

(4) A person who ceases to be a member or ceases to be chair or deputy chair is eligible for reappointment to that office.

(5) A member of the Board must immediately disclose any direct or indirect interest in any contract or other matter proposed or discussed by the Board.

(6) The disclosure must be recorded in the minutes of the Board, and that member shall not take part after the disclosure in any discussion or decision of the Board on that contract, but the member may, nevertheless, be taken into account for the purpose of constituting a quorum of the board.

#### **Voting etc.**

**3.** Each member (including the chair) has one vote, and if a vote is tied the person who is chair of the meeting has a casting vote.

#### **Remuneration and allowances**

**4.—**(1) The Board may pay to its members any expenses properly incurred by them in carrying out its business, and such remuneration and allowances as the appropriate authority determines.

(2) If—

- (a) a person ceases to be a member, and
- (b) it appears to the appropriate authority that there are special circumstances which make it appropriate for the person to receive compensation,

the appropriate authority may direct the board to pay the person such amount as the appropriate authority determines.

**Status:** This is the original version (as it was originally made).

(3) The Board may pay to committee members any expenses properly incurred by them in carrying out its business, and such remuneration and allowances as may be determined by the appropriate authority.

### **Employees**

5. The Board may appoint such employees as it determines, and may pay to them such remuneration and other allowances, and make such provision for pensions, as it determines.