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STATUTORY INSTRUMENTS

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**2008 No. 239**

**The Local Government Pension Scheme  
(Administration) Regulations 2008**

**PART 6**

**DETERMINATION OF QUESTIONS AND DISPUTES**

**Notification of first instance decisions**

**57.**—(1) Every person whose rights or liabilities are affected by a decision under regulation 55 must be notified of it in writing by the body which made it as soon as is reasonably practicable.

(2) A notification of a decision that the person is not entitled to a benefit must contain the grounds for the decision.

(3) A notification of a decision about the amount of a benefit must contain a statement showing how it is calculated.

(4) Every notification must contain a conspicuous statement giving the address from which further information about the decision may be obtained.

(5) Every notification must also—

- (a) refer to the rights available under regulations 58 and 60;
- (b) specify the time limits within which the rights under those regulations may be exercised;  
and
- (c) specify the job title and the address of the person to whom applications under regulation 58 may be made.