

SCHEDULE

The General Dental Council (Continuing Professional Development) (Dentists) Rules 2008

CPD record

4.—(1) A dentist shall keep an up-to-date record of CPD completed during a CPD cycle (“CPD record”).

(2) A CPD record shall contain—

- (a) a description of each item of CPD completed by the dentist, indicating whether the item constitutes verifiable CPD;
- (b) the number of CPD hours attributed to each item of CPD; and
- (c) the documentary evidence in respect of each item of verifiable CPD completed by the dentist.

(3) A dentist shall retain a CPD record for at least five years after the end of the CPD cycle to which it relates.

(4) At any time within the period of five years after the end of a CPD cycle, the registrar may send a dentist a notice requiring the dentist to deliver to the registrar the dentist’s CPD record for that CPD cycle.

(5) The notice must—

- (a) specify a date, not less than 28 days after the date on which the notice is sent, by which the dentist must comply with the notice; and
- (b) state that if, by the date specified in the notice, the dentist does not—
 - (i) complete the CPD record to the satisfaction of the registrar, including the provision of the information specified in paragraph (2); and
 - (ii) deliver the CPD record to the registrar,the dentist’s name may be erased from the register.