

2005 No. 771

IMMIGRATION

The Immigration (Leave to Remain) (Prescribed Forms and Procedures) Regulations 2005

Made - - - - - *16th March 2005*

Laid before Parliament *17th March 2005*

Coming into force - - *1st April 2005*

The Secretary of State, in exercise of the powers conferred upon him by section 31A of the Immigration Act 1971^(a), hereby makes the following Regulations:

Citation, commencement and interpretation

1. These Regulations may be cited as the Immigration (Leave to Remain) (Prescribed Forms and Procedures) Regulations 2005 and shall come into force on 1st April 2005.

2. In these Regulations:

“asylum claimant” means a person making a claim for asylum (within the meaning given in section 94(1) of the Immigration and Asylum Act 1999^(b)) which claim either has not been determined or has been granted; and

“dependant”, of a person, means—

(a) the spouse or unmarried partner, or

(b) a child under the age of eighteen,

of that person.

Prescribed forms

3.—(1) Subject to paragraph (2) below, the form set out in Schedule 1 is hereby prescribed for an application for limited or indefinite leave to remain in the United Kingdom:

(a) as a business person,

(b) as a sole representative,

(c) as a retired person of independent means,

(d) as an investor, or

(e) as an innovator,

for the purposes of the immigration rules.

(2) Paragraph (1) does not apply to an application for limited or indefinite leave to remain in the United Kingdom as a business person where the application is made under the terms of a European Community Association Agreement.

4. The form set out in Schedule 2 is hereby prescribed for an application for limited leave to remain in the United Kingdom:

(a) for work permit employment,

^(a) 1971 c. 77. Section 31A was inserted by section 165 of the Immigration and Asylum Act 1999 (c. 33) and amended by section 121 of the Nationality, Immigration and Asylum Act 2002 (c. 41).

^(b) 1999 c. 33.

- (b) as a highly skilled migrant,
 - (c) as a seasonal agricultural worker,
 - (d) for the purpose of employment under the Sectors-Based Scheme, or
 - (e) for Home Office approved training or work experience,
- for the purposes of the immigration rules.

5. The form set out in Schedule 3 is hereby prescribed for an application for limited leave to remain in the United Kingdom:

- (a) as the spouse of a person present and settled in the United Kingdom, or
 - (b) as the unmarried partner of a person present and settled in the United Kingdom,
- for the purposes of the immigration rules.

6. The form set out in Schedule 4 is hereby prescribed for an application for limited leave to remain in the United Kingdom:

- (a) as a student,
 - (b) as a student nurse,
 - (c) to re-sit an examination, or
 - (d) to write up a thesis,
- for the purposes of the immigration rules.

7. The form set out in Schedule 5 is hereby prescribed for an application for limited leave to remain in the United Kingdom as a participant in the Science and Engineering Graduates Scheme for the purposes of the immigration rules.

8.—(1) The form set out in Schedule 6 is hereby prescribed for an application for limited leave to remain in the United Kingdom:

- (a) as a visitor,
 - (b) as a visitor seeking to undergo or continue private medical treatment,
 - (c) as a postgraduate doctor or dentist or a trainee general practitioner,
 - (d) as an au pair,
 - (e) as a teacher or language assistant under an approved exchange scheme,
 - (f) as a representative of an overseas newspaper, news agency or broadcasting organisation,
 - (g) as a private servant in a diplomatic household,
 - (h) as a domestic worker in a private household,
 - (i) as an overseas government employee,
 - (j) as a minister of religion, missionary or member of a religious order,
 - (k) as a member of the operational ground staff of an overseas-owned airline,
 - (l) as a person with United Kingdom ancestry,
 - (m) as a writer, composer or artist,
 - (n) as a member of the crew of a ship, aircraft, hovercraft, hydrofoil or international train service, or
 - (o) as the spouse or child of an armed forces member who is exempt from immigration control under section 8(4) of the Immigration Act 1971,
- for the purposes of the immigration rules.

(2) Further to paragraph (1) and subject to paragraph (3) below, the form set out in Schedule 6 is hereby prescribed for an application for limited leave to remain in the United Kingdom for any other reason or purpose for which provision is made in the immigration rules but which is not covered by the forms prescribed in regulations 3 to 7 above.

(3) Paragraph (2) does not apply to an application for limited leave to remain in the United Kingdom where:

- (a) the application is made under the terms of a European Community Association Agreement, or
- (b) the basis on which the application is made is that the applicant is an asylum claimant or a dependant of an asylum claimant.

9. The form set out in Schedule 7 is hereby prescribed for an application for indefinite leave to remain in the United Kingdom:

- (a) as the spouse of a person present and settled in the United Kingdom, or
 - (b) as the unmarried partner of a person present and settled in the United Kingdom,
- for the purposes of the immigration rules.

10. The form set out in Schedule 8 is hereby prescribed for an application for indefinite leave to remain in the United Kingdom:

- (a) as the child under the age of eighteen of a parent, parents or relative present and settled in the United Kingdom,
- (b) as the adopted child under the age of eighteen of a parent or parents present and settled in the United Kingdom, or
- (c) as the parent, grandparent or other dependent relative of a person present and settled in the United Kingdom,

for the purposes of the immigration rules.

11.—(1) The form set out in Schedule 9 is hereby prescribed for an application for indefinite leave to remain in the United Kingdom:

- (a) as a work permit holder,
- (b) as a highly skilled migrant,
- (c) as a representative of an overseas newspaper, news agency or broadcasting organisation,
- (d) as a private servant in a diplomatic household,
- (e) as a domestic worker in a private household,
- (f) as an overseas government employee,
- (g) as a minister of religion, missionary or member of a religious order,
- (h) as a member of the operational ground staff of an overseas-owned airline,
- (i) as a person with United Kingdom ancestry,
- (j) as a writer, composer or artist,
- (k) on the basis of long residence in the United Kingdom,
- (l) as a victim of domestic violence, or
- (m) as a foreign or Commonwealth citizen discharged from HM Forces,

for the purposes of the immigration rules.

(2) Further to paragraph (1) and subject to paragraph (3) below, the form set out in Schedule 9 is hereby prescribed for an application for indefinite leave to remain in the United Kingdom for any other reason or purpose for which provision is made in the immigration rules but which is not covered by the forms prescribed in regulations 9 or 10 above.

(3) Paragraph (2) does not apply to an application for indefinite leave to remain in the United Kingdom where:

- (a) the application is made under the terms of a European Community Association Agreement, or
- (b) the basis on which the application is made is that the applicant is an asylum claimant or a dependant of an asylum claimant.

12. An application for leave to remain in the United Kingdom which is made by a person (“the main applicant”) on a form prescribed in any of the regulations 3 to 11 above may include an application in respect of any person applying for leave to remain in the United Kingdom as a dependent of the main applicant, insofar as this is permitted by the immigration rules.

Prescribed procedures

13.—(1) The following procedures are hereby prescribed in relation to an application for which a form is prescribed in regulation 3 above:

- (a) the form shall be signed and dated by the applicant, save that where the applicant is under the age of eighteen, the form may be signed and dated by the parent or legal guardian of the applicant on behalf of the applicant;
- (b) the application shall be accompanied by such documents and photographs as specified in the form; and

- (c) the application shall be sent by prepaid post or by courier to the Immigration and Nationality Directorate of the Home Office. It may not be submitted in person at a Public Enquiry Office of the Immigration and Nationality Directorate of the Home Office.

(2) The following procedures are hereby prescribed in relation to an application for which a form is prescribed in regulation 4 above:

- (a) the form shall be signed and dated by the applicant, save that where the applicant is under the age of eighteen, the form may be signed and dated by the parent or legal guardian of the applicant on behalf of the applicant;
- (b) the application shall be accompanied by such documents and photographs as specified in the form; and
- (c) the application shall be:
 - (i) sent by prepaid post or by courier to Work Permits (UK) at the Immigration and Nationality Directorate of the Home Office, or
 - (ii) submitted in person at the Croydon Public Enquiry Office (but no other public enquiry office) of the Immigration and Nationality Directorate of the Home Office;

save that an application for which a form is prescribed in regulation 4(b) above (application for limited leave to remain in the United Kingdom as a highly skilled migrant) shall be sent by prepaid post or by courier to Work Permits (UK) at the Immigration and Nationality Directorate of the Home Office and may not be submitted in person at a Public Enquiry Office.

(3) The following procedures are hereby prescribed in relation to an application for which a form is prescribed in regulations 5 to 11 above:

- (a) the form shall be signed and dated by the applicant, save that where the applicant is under the age of eighteen, the form may be signed and dated by the parent or legal guardian of the applicant on behalf of the applicant;
- (b) the application shall be accompanied by such documents and photographs as specified in the form; and
- (c) the application shall be:
 - (i) sent by prepaid post to the Immigration and Nationality Directorate of the Home Office, or
 - (ii) submitted in person at a Public Enquiry Office of the Immigration and Nationality Directorate of the Home Office.

14.—(1) A failure to comply with any of the requirements of regulation 13(1)(a) or (b), 13(2)(a) or (b), or 13(3)(a) or (b) above to any extent will only invalidate an application if:

- (a) the applicant does not provide, when making the application, an explanation for the failure which the Secretary of State considers to be satisfactory,
- (b) the Secretary of State notifies the applicant, or the person who appears to the Secretary of State to represent the applicant, of the failure within 21 days of the date on which the application is made, and
- (c) the applicant does not comply with the requirements within a reasonable time, and in any event within 28 days, of being notified by the Secretary of State of the failure.

(2) For the purposes of this regulation, the date on which the application is made is:

- (a) in the case of an application sent by post, the date of posting,
- (b) in the case of an application submitted in person, the date on which the application is delivered to, and accepted by, a Public Enquiry Office of the Immigration and Nationality Directorate of the Home Office, and
- (c) in the case of an application sent by courier, the date on which the application is delivered to Work Permits (UK) at the Immigration and Nationality Directorate of the Home Office.

Revocation

15.—(1) The Regulations referred to in paragraph (2) are hereby revoked.

(2) Those Regulations are:

- (a) the Immigration (Leave to Remain) (Prescribed Forms and Procedures) Regulations 2003^(a);
- (b) the Immigration (Leave to Remain) (Prescribed Forms and Procedures) (Amendment) Regulations 2004^(b); and
- (c) the Immigration (Leave to Remain) (Prescribed Forms and Procedures) (Amendment No. 2) Regulations 2004^(c).

Home Office
16th March 2005

Des Browne
Minister of State

^(a) S.I. 2003/1712.
^(b) S.I. 2004/581.
^(c) S.I. 2004/2576.



IMMIGRATION & NATIONALITY DIRECTORATE

SECTION 1*Payment Details (please see guidance before completing)*

Please note that applications made on form BUS can't be dealt with at any of the Immigration and Nationality Directorate's Public Enquiry Offices

APPLICANT'S DETAILS

1.1	Full Name																								
1.2	Nationality																								
1.3	Date of birth	Day				Month				Year															
1.4	Home Office reference																								

PAYER DETAILS

1.5	Contact Name																								
1.6	Contact Address																								
1.7	Post code																								

METHOD OF PAYMENT

1.8	Postal order	<input type="checkbox"/>																									
1.9	Cheque	<input type="checkbox"/>													Sort code	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>						
	Account number																										
	Cheque number																										
1.10	Please debit my:	Visa <input type="checkbox"/> Master Card <input type="checkbox"/> Delta <input type="checkbox"/> Switch <input type="checkbox"/> Maestro <input type="checkbox"/>																									
1.11	Insert current fee	Postal																									
1.12	Name on card																										
1.13	Card number																										
1.14	Card details	Valid from	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Expiry date	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Issue N° (where available)	<input type="text"/>														
1.15	Signature (card only)																										
	Date																										

SECTION 2 *Applicant's details (please see guidance before completing)*

Attach
applicant's
photograph here

Section 2 Where there is more than one applicant, the personal details to be entered at **2.1** to **2.8** are the main applicant's details.

Is a Representative assisting you with your application? Yes ☐ No ☐

If yes please insert OISC number where applicable

APPLICANT'S DETAILS

2.1 Title (Mr, Mrs, Ms, Miss) _____

Full Name _____

2.2 Nationality _____

2.3 Date of birth

Day	Month	Year

 Gender M ☐ F ☐

2.4 Home Office reference _____

2.5 Passport number _____

2.6 Any other names by which you have been known _____

2.7 UK address. Please let us know if this changes _____

2.8 Post code _____

2.9 Telephone number _____

2.10 The address to which you would like us to return your documents and send any letters about your application _____

Post code _____

BUS Version 04/2005

BUS

Form

Version 04/2005

Tick the box to show us why you are applying for an extension of stay or indefinite leave to remain in the UK.

Business Person

An extension ☐

Indefinite Leave ☐

Sole Representative

An extension ☐

Indefinite Leave ☐

Innovator

An extension ☐

Indefinite Leave ☐

Investor

An extension ☐

Indefinite Leave ☐

Retired person of Independent means

An extension ☐

Indefinite Leave ☐

This form is valid only for applications made on or after 1 April 2005

SECTION 3 Family details (please see guidance before completing)

Section 3 This is where you give details of any dependants included in the application.

3.1 Do you have a partner and / or children living with you in the UK? Yes ☐ No ☐

If you have answered **yes** to question **3.1** and your partner or children are applying for an extension of stay or indefinite leave to remain as your dependants, please give their details below. If you need more space continue on another sheet and provide it with your application.

Attach partner's photograph here	Dependant's full name		
	Nationality		
	Date of birth	Relationship to you	Gender
	Day Month Year		M <input type="checkbox"/> F <input type="checkbox"/>
	Are they applying for Indefinite Leave to Remain in the UK?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Are they applying for an extension of stay?		Yes <input type="checkbox"/> No <input type="checkbox"/>	

Attach dependant's photograph here	Dependant's full name		
	Nationality		
	Date of birth	Relationship to you	Gender
	Day Month Year		M <input type="checkbox"/> F <input type="checkbox"/>
	Are they applying for Indefinite Leave to Remain in the UK?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Are they applying for an extension of stay?		Yes <input type="checkbox"/> No <input type="checkbox"/>	

Attach dependant's photograph here	Dependant's full name		
	Nationality		
	Date of birth	Relationship to you	Gender
	Day Month Year		M <input type="checkbox"/> F <input type="checkbox"/>
	Are they applying for Indefinite Leave to Remain in the UK?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Are they applying for an extension of stay?		Yes <input type="checkbox"/> No <input type="checkbox"/>	

Dependant's full name				Attach dependant's photograph here
Nationality				
Date of birth		Relationship to you	Gender	
Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Are they applying for Indefinite Leave to Remain in the UK?			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are they applying for an extension of stay?			Yes <input type="checkbox"/> No <input type="checkbox"/>	

Dependant's full name				Attach dependant's photograph here
Nationality				
Date of birth		Relationship to you	Gender	
Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Are they applying for Indefinite Leave to Remain in the UK?			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are they applying for an extension of stay?			Yes <input type="checkbox"/> No <input type="checkbox"/>	

Dependant's full name				Attach dependant's photograph here
Nationality				
Date of birth		Relationship to you	Gender	
Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Are they applying for Indefinite Leave to Remain in the UK?			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are they applying for an extension of stay?			Yes <input type="checkbox"/> No <input type="checkbox"/>	

Dependant's full name				Attach dependant's photograph here
Nationality				
Date of birth		Relationship to you	Gender	
Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Are they applying for Indefinite Leave to Remain in the UK?			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are they applying for an extension of stay?			Yes <input type="checkbox"/> No <input type="checkbox"/>	

SECTION 4 *Your home and your finances*

Section 4 must be completed as indicated by all applicants.

4.1	Is your home in the UK:	a) owned by you?	<input type="checkbox"/>	b) rented from a local authority by you?	<input type="checkbox"/>
		c) privately rented by you?	<input type="checkbox"/>	d) owned or rented by a relative or friend?	<input type="checkbox"/>
		e) other (please give details)			
4.2	Do you or your partner pay any mortgage or rent for your home?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	If so, how much each month?		<input type="text"/>		
4.3	Are you working in the UK?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	What is your net pay each month?		<input type="text"/>		
4.4	Is your partner working in the UK?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	What is their net pay each month?		<input type="text"/>		
4.5	Does a relative or friend of you or your partner regularly give you money?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	If so, how much do you receive each month?		<input type="text"/>		
4.6	Are you receiving any public funds?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	To help you answer the question 4.6 , please note that under the Immigration Rules, public funds include the following:				
	Housing and homelessness assistance		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	Attendance Allowance		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	Severe Disablement Allowance		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	Care Allowance		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	Disability Living Allowance		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	Income Support		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	Working Tax Credit		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	Social Fund payment		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	Council Tax Benefit		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	Child Benefit		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	Income based Jobseeker's Allowance		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	Housing Benefit		Yes <input type="checkbox"/>	No <input type="checkbox"/>	

SECTION 5 *Details about your application*

For Applicants applying for Indefinite Leave To Remain

5.1 refers to the date of the main applicant's first entry to the UK at the beginning of the stay on which the application is based.

5.1	When did you first enter the United Kingdom?	Day	Month	Year
		<input type="text"/>	<input type="text"/>	<input type="text"/>

5.2	Since then have you had any absences of 3 months or more outside the UK?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

If you have answered **yes** to question **5.2**, you should list these absences in the space provided below and explain the reason for the absence.

Dates of absence(s)	Reason(s) for absence(s)
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

SECTION 6 Additional question(s)

6.1

Do you have a criminal conviction in the UK or elsewhere?

Yes

☐

No

☐

If you have answered **yes** to question 6.1, give details below for each sentence starting with the most recent one. If you have received more than one sentence you should continue on another sheet.

Have you ever been indicted for a criminal offence for which you have not been tried?

Yes

☐

No

☐

Have you ever been involved in the commission, preparation or organisation of war crimes, crimes against humanity, genocide or acts of terrorism?

Yes

☐

No

☐

To your knowledge have you ever been suspected, accused, investigated, charged, prosecuted or convicted for involvement in war crimes, crimes against humanity, genocide or acts of terrorism?

Yes

☐

No

☐

First sentence

Nature of offence

Date sentenced

Length of sentence

Country where sentenced

Second sentence

Nature of offence

Date sentenced

Length of sentence

Country where sentenced

SECTION 7 Documentary evidence

The documents and photographs needed for your application, as well as those of any dependants included in your application, are listed in Sections 7A-7J below. You only have to provide those which are relevant to your case.

Tick the boxes in Section 7A next to the relevant items to show the documents and photographs you are providing. You must also tick one of the boxes in Sections 7B-7J next to the category in which you are applying and provide all the relevant documents listed in that section.

You should staple all photographs to section 3 of the form in the space provided.

7A

Two recent passport photographs of yourself with your name written on the back of each photograph. ☐

Two recent passport photographs of each dependant applying for an extension of stay or indefinite leave to remain in the UK with you (see section 3), with each dependant's name written on the back of the photographs. ☐

Your current passport or travel document. If you last entered the UK on a previous passport or travel document, please also provide this document if you have it. ☐

Current passport(s) or travel document(s) for each dependant applying for an extension of stay or indefinite leave to remain in the UK with you (see section 3). If they last entered the UK on previous passports or travel documents, please also provide these documents if you have them. ☐

Your police registration certificate (if you have been asked to register with the police). ☐

The police registration certificate for each dependant applying for an extension of stay or indefinite leave to remain in the UK with you (if they have been asked to register with the police). ☐

Evidence that you have the funds to maintain and accommodate yourself and any dependants without recourse to public funds. The evidence must be formal documents such as bank statements, a building society passbook, or wage slips (but please don't send us travellers cheques or credit cards). If a relative or friend is supporting you, the evidence should be a letter from him/her confirming this together with formal documents showing their financial situation (see **Note 1**).

Note 1:

The documents showing the funds available to you should cover at least the last 3 months. We do not accept Cashpoint printouts and Internet Bank Statements as evidence of funds.

7B

Business Person (Extension Of Stay)

If you have previously been given leave to enter or remain in the UK as a business person and you are applying for an extension of stay you must provide: ☐

- (a) audited accounts for the period of your leave so far. These should show the precise financial position of the business in which you are concerned and confirm that you have directly invested at least £200,000 of your own money in the business and maintained that investment (see **Note 2**);
- (b) if the amount of your investment is unclear from your accounts, other evidence that you have directly invested at least £200,000 of your own money in the business and maintained that investment;
- (c) evidence that you have created new paid full-time employment for at least two people settled in the UK throughout the last year. In each case please give their name, position, salary, hours of work, date they started/ended (where applicable) and evidence of their immigration status, ie a copy of their birth certificate or passport (uncertified copies are acceptable in this instance);
- (d) evidence that your share of the profits of the business is sufficient to maintain and accommodate yourself and any dependants without recourse to employment (other than your work for the business) or public funds.

Note 2:

Audited accounts are required by the Immigration Rules in all cases, regardless of the size of a business. If you are unable to provide audited accounts at this stage, draft or management accounts should be provided along with an explanation as to why audited accounts are not yet available.

7 C

Note 3:

If you are unable to provide management accounts for the fourth year as required by the Immigration Rules, draft accounts should be provided along with an explanation as to why management accounts are not available.

Business Person (Indefinite Leave To Remain)

If you have completed, or have nearly completed, four years continuous stay in the UK as a business person and you are applying for indefinite leave you must provide:

- (a) audited accounts for the first three years of trading and management accounts for the fourth year (see **Note 3**);
- (b) evidence that you have maintained a direct investment of at least £200,000 of your own money in the business throughout the four year period;
- (c) evidence that you have maintained new paid full-time employment for at least two people settled in the UK throughout the four year period. In each case please give their name, position, salary, hours of work, date they started/ended (where applicable) and evidence of their immigration status, ie a copy of their birth certificate or passport (uncertified copies are acceptable in this instance);
- (d) evidence that your share of the profits of the business is sufficient to maintain and accommodate yourself and any dependants without recourse to employment (other than your own business) or public funds.

You should also provide all the passports you have held during the four year period together with a list of your movements in and out of the UK since you first entered as a business person.

7 D

Sole Representative (Extension Of Stay)

If you have previously been given leave to enter or remain in the UK as a sole representative and you are applying for an extension of stay you must provide:

- (a) confirmation from the parent company that their centre of operations remains outside the UK and that they wish to continue to employ you as previously;
- (b) evidence that either a registered branch or wholly-owned subsidiary has been established in the UK. In the case of a registered branch this evidence should be provided by means of a Companies House Certificate of Registration. In the case of a wholly-owned subsidiary this evidence should be provided by means of a Companies House Certificate of Incorporation, together with either a copy of the share register or a letter from the company accountants confirming that all shares are held by the parent company;
- (c) evidence that you are employed full-time as a sole representative. This is best provided in the form of documents such as a P60 and wage slips for the last three months.

You should also provide evidence that the UK operation is active. Such evidence may take different forms according to the nature of the business. If there are accounts for the business you should provide these; you should also provide copy invoices, contracts and business letters.

7 E

Sole Representative (Indefinite Leave To Remain)

If you have completed, or have nearly completed, four years continuous stay in the UK as a sole representative and you are applying for indefinite leave to remain you must provide:

☐

- (a) confirmation from the parent company that their centre of operations remains outside the UK and that they wish to continue to employ you as previously;
- (b) evidence that a registered branch or wholly-owned subsidiary in the UK is still in existence. This is best provided in the form of a letter or documents from Companies House confirming that the structure of the UK operation has not changed;
- (c) evidence that you have been employed full-time as a sole representative for a continuous period of four years. This is best provided in the form of documents such as P60s for the past four years and wage slips for the last three months.

You should also provide:

- all the passports you have held during the four year period, together with a list of your movements in and out of the UK since you first entered as a sole representative. Although it is not compulsory to provide such a list, it will help us decide your application more quickly if you do provide it;
- evidence that the UK operation is active. Such evidence may take different forms according to the nature of the business. If there are accounts for the business you should provide these; you should also provide copy invoices, contracts and business letters.

7 F

Retired Person Of Independent Means (Indefinite Leave To Remain)

If you have completed, or have nearly completed, four years continuous stay in the UK as a retired person of independent means and you are applying for indefinite leave to remain you must provide:

☐

- (a) evidence that you have made the UK your main home since you were given leave to enter or remain in the UK as a retired person of independent means. This is best provided in the form of all the passports that you have held during the four year period. You should provide proof that you own and occupy a property in the UK. You should also provide a list of your movements in and out of the country during this period. Although it is not compulsory to provide such a list, it will help us decide your application more quickly if you do provide it.
- (b) evidence that you have – for a continuous period of four years – had under your control and disposable in the UK an income of your own of not less than £25,000 each year.

7 G

Investor (Extension Of Stay)

If you have previously been given leave to enter or remain in the UK as an investor and you are applying for an extension of stay you must provide:

☐

- (a) evidence that you have not less than £1 million of your own money under your control in the UK;
- (b) evidence that you have invested not less than £750,000 of your capital in the UK in accordance with the requirements of the Immigration Rules;
- (c) evidence that you have made the UK your main home since you were given leave to enter or remain in the UK as an investor. This is best provided in the form of all the passports you have held during this initial period. You should provide proof that you own and occupy a property in the UK. You should also provide a list of your movements in and out of the country during this period. Although it is not compulsory to provide such a list it will help us decide your application more quickly if you do provide it.

7 H**Investor (Indefinite Leave To Remain)**

If you have completed, or have nearly completed, four years continuous stay in the UK as an investor and you are applying for indefinite leave to remain you must provide:

☐

- (a) evidence that you have made the UK your main home since you were given leave to enter or remain in the UK as an investor. This is best provided in the form of all the passports that you have held during the four year period. You should provide proof that you own and occupy a property in the UK. You should also provide a list of your movements in and out of the country during this period. Although it is not compulsory to provide such a list it will help us to decide your application more quickly if you do provide it.
- (b) evidence that you have maintained not less than £1 million of your own money under your control in the UK for a continuous period of four years;
- (c) evidence that you have invested not less than £750,000 of your capital in the UK in accordance with the requirements of the Immigration Rules for a continuous period of four years.

7 I**Innovator (Extension Of Stay)**

To apply for an extension of stay in the UK as an innovator you must provide:

☐

- (a) evidence that you have created new paid full-time employment for at least two people settled in the UK throughout the last 18 months. In each case please give their name, position, salary, hours of work, date they started/ended (where applicable) and evidence of their immigration status ie a copy of their birth certificate or passport (uncertified copies are acceptable in this instance);
- (b) evidence that you have maintained a minimum 5% shareholding of the equity capital;
- (c) a detailed summary of the business's activity during the first 18 months;
- (d) statutory accounts during the first 18 months of trading;
- (e) evidence that you are able to maintain and accommodate yourself and any dependants without recourse to public funds or other employment.

7 J**Innovator (Indefinite Leave To Remain)**

If you have completed, or have nearly completed, four years continuous stay in the UK as an innovator and you are applying for indefinite leave to remain you must provide:

☐

- (a) statutory accounts for the last 3 years and management accounts for the final year;
- (b) evidence that you have maintained new paid full-time employment for at least two people settled in the UK throughout the four year period. In each case please give their name, position, salary, hours of work, date they started/ended (where applicable) and evidence of their immigration status, ie a copy of their birth certificate or passport (uncertified copies are acceptable in this instance);
- (c) evidence that you have maintained a minimum 5% shareholding of the equity capital.

You must now complete Section 8

SECTION 8 Declaration

You must now read the declaration and sign it. It must be signed by you (the applicant) and not by a representative or other person acting on your behalf.

I apply for an extension of stay* / indefinite leave to remain in (***please delete as applicable**) the UK for myself and any dependants listed in this form. The information I have given in this form is complete and is true to the best of my knowledge. I also declare that the photographs submitted with this form are a true likeness of myself and any dependants included in the application, as named on the back of each photograph.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available I will inform the Home Office.


I understand that all information given by me will be treated in confidence by the Home Office but that it may be disclosed to other government departments, agencies, local authorities and other bodies where necessary for immigration and nationality purposes or to enable them to carry out their functions.

Data given on this form may also be used for Training Purposes.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception.

Signature

Date

Form FLR(IED) <small>Version 04/2004</small>	 Home Office Immigration and Nationality Directorate	Form FLR(IED) <small>Version 04/2004</small>				
This form is valid only for applications made on or after 1st April 2004						
Application for an extension of stay (limited leave to remain) in the United Kingdom as the holder of immigration employment document – see Section 4.						
Payment Slip						
Section 1: Contact Details of Payer						
1. Contact name						
2. Contact address						
3. Post code						
Section 2: Details of the applicant(s)						
4. Total number of applications (1-10) 		Please supply details of each application below				
5. How many applications are to be: paid for exempt 						
6. Applicant's surname <small>(Please print)</small>	Date of birth <small>(dd/mm/yyyy)</small>	Full name of employer in UK <small>(Please print)</small>				
		Number of				
		Passports PRCs				
		Tick the appropriate box				
		Paid for Exempt				
01						
02						
03						
04						
05						
06						
07						
08						
09						
10						
Section 3: Payment details – please complete where appropriate						
7. Preferred method of payment		UK Postal order <input type="checkbox"/>				
		Cheque <input type="checkbox"/> Please make payable to: Home Office, Work Permits (UK)				
Account No 	Sort code 	Cheque No 				
Or please debit my	Visa <input type="checkbox"/>	Mastercard <input type="checkbox"/> Delta <input type="checkbox"/> Switch <input type="checkbox"/>				
8. Amount paid £ 						
9. Name on card						
10. Card number						
11. Card details	Valid from / 	Expiry date / Issue No. <small>(Switch only)</small>				
12. Signature (card payment only)						
	Date					



Application for an extension of stay (limited leave to remain) in the United Kingdom as the holder of an immigration employment document.

To be completed by the applicant

Section 4: Type of Application

13.	Is this application to be: (Please indicate by ticking the relevant box)	Paid for <input type="checkbox"/>	Exempt from payment <input type="checkbox"/>
14.	Under which category are you applying for an extension of stay in the UK?		
<input type="checkbox"/>	Highly Skilled Migrant Programme (HSMP)	Complete Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 & if applicable, 13	
<input type="checkbox"/>	Seasonal Agricultural Workers Scheme (SAWS)	Complete Sections 1, 2, 3, 4, 5, 6, 8, 9, 11, 12 & if applicable, 13	
<input type="checkbox"/>	Sectors-Based Scheme (SBS)	Complete Sections 1, 2, 3, 4, 5, 6, 8, 9, 11, 12 & if applicable, 13	
<input type="checkbox"/>	Training or Work Experience (TWES)	Complete Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 11, 12 & if applicable, 13	
<input type="checkbox"/>	Work permit arrangements (WP)	Complete Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 11, 12 & if applicable, 13	

Section 5: Personal Details of Applicant

15.	Title	Mr. <input type="checkbox"/>	Mrs. <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other (please state) <input type="text"/>
16.	Surname/family name	<input type="text"/>				
17.	Surname/family name at birth (if different)	<input type="text"/>				
18.	First names	<input type="text"/>				
19.	Sex	Male <input type="checkbox"/> Female <input type="checkbox"/>				
20.	Date of birth	<input type="text"/> day	<input type="text"/> month	<input type="text"/> year		
21.	Nationality	<input type="text"/>				
22.	Passport number	<input type="text"/>				
23.	Address in the UK, including post code (Please let us know if this changes)	<input type="text"/>				
24.	Your daytime telephone number (if you have one)	<input type="text"/>				
25.	Name of your employer (for SAWS, SBS, TWES & WP)	<input type="text"/>				
26.	SAWS applicants, please also state the name of your operator.	<input type="text"/>				
27.	Your job title	<input type="text"/>				
28.	Your WP, SBS, TWES or HSMP reference number or SAWS work card number.	<input type="text"/>				
29.	Your Home Office reference number (if you have one)	<input type="text"/>				

Section 6: Immigration Status

30.	From which British Diplomatic post overseas did you obtain entry clearance and/or a visa?	
31.	What is your current immigration status in the UK?	
32.	When does your leave expire?	<input type="text"/> day <input type="text"/> month <input type="text"/> year

Section 7: Details of your family (for HSMP, TWES and single entry WP)

Please note that this section does not apply to SAWS and SBS participants and multiple-entry work permit holders. Under the immigration rules, dependants are not allowed to accompany the worker as a dependant.

33. If you have a partner and/or children currently living with you in the UK and you are applying on their behalf for an extension of stay as your dependants, please give their details below.

Name	Date of birth	Nationality	Passport number	Relationship to you

Section 8: Your Home and Finances

34.	Is your home in the UK:	Owned by you?	<input type="checkbox"/>
		Rented from a local authority by you?	<input type="checkbox"/>
		Privately rented by you?	<input type="checkbox"/>
		Owned or rented by a relative or friend?	<input type="checkbox"/>
		Other (please give details)	<input type="text"/>
35.	Do you or your spouse (or both) pay any mortgage or rent for your home?	No <input type="checkbox"/> Yes <input type="checkbox"/>	
	If you have answered yes, how much do you or your spouse (or both) pay each month?	£ <input type="text"/>	
36.	Are you receiving any public funds? (See the guidance for a definition of public funds under the immigration rules)	No <input type="checkbox"/> Yes <input type="checkbox"/>	
	If you have answered yes, which are you receiving?	<input type="text"/>	
37.	Are you working in the UK?	No <input type="checkbox"/> Yes <input type="checkbox"/>	
	If you have answered yes, what is your net pay each month?	£ <input type="text"/>	
38.	Does a relative or friend regularly give you money?	No <input type="checkbox"/> Yes <input type="checkbox"/>	
	If you have answered yes, how much money do you receive each month?	£ <input type="text"/>	

Section 9: Criminal Convictions

39. Have you ever received a prison sentence in the UK or elsewhere?

No ☐ Yes ☐

If you answered yes to the above question, please give details as required below, starting with the most recent. If you have received more than three sentences you should continue on another sheet and provide it with your application.

	First sentence	Second sentence	Third sentence
Nature of offence			
Date sentenced			
Length of sentence			
Country where sentenced			

Section 10: Additional Information for HSMP extension applicants only

If you have previously been given permission to stay in the UK under the Highly Skilled Migrant Programme (HSMP) and you are applying to extend your stay in this category please, complete questions 40-44 and provide additional documentary evidence as indicated in Part 6 of the Guidance Notes.

40. What is your current profession?

41. What business sector are you currently working in?

42. Are you self-employed?

☐ Yes, go to question 43 ☐ No, go to Question 44

43. How many people do you employ in the UK?

(state number)

44. How many people does your employer employ in the UK?

0 to 249 ☐ 250 or more
(State number) (Tick box)

Section 11: Documentary Evidence

- The documents and photographs required in support of your application, as well as those of any dependants included in the application, are listed below.
- You only have to provide those that are relevant to your application.
- Tick the boxes next to the relevant items to show the documents and photographs you are sending.
 - ☐ Two recent passport-sized photographs of yourself with your name written on the back of each photograph.
 - ☐ **HSMP, TWES and WP applicants only.** Two recent passport-sized photographs of each dependant applying for an extension of stay in the UK with you with each dependant's name written on the back of the photograph.
 - ☐ Your current passport or travel document – if you last entered the UK on a previous passport or travel document, please also provide this document if you have it.
 - ☐ **HSMP, TWES and WP applicants only.** Current passport(s) or travel document(s) for each dependant applying for an extension of stay in the UK with you – if they last entered the UK on a previous passport(s) or travel document(s), please also provide these documents if you have them.
 - ☐ Your police registration certificate (if you have been asked to register with the police).
 - ☐ **HSMP, TWES and WP applicants only.** The police registration certificate(s) for each dependant applying for an extension of stay in the UK with you (if they have been asked to register with the police).
 - ☐ Evidence that you have the funds to maintain and accommodate yourself and any dependants without recourse to public funds. The evidence must be formal documents such as bank statements, a building society passbook, or wage slips (but do not send us cheques, travellers cheques or credit cards). If a relative or friend is supporting you, the evidence should be a letter from him/her confirming this together with formal documents showing their financial situation. (The documents provided should cover at least the last 3 months).
 - ☐ **HSMP, TWES and WP applicants only.** A full birth certificate (i.e. one which shows the parents' name) for each dependant child whom you are applying for an extension of stay in the UK with you.
 - ☐ **HSMP, TWES and WP applicants only.** Your marriage certificate if you are applying for an extension of stay in the UK for your spouse.
 - ☐ **HSMP, TWES and WP applicants only.** If you are applying for an extension of stay in the UK for an unmarried partner, you should provide document(s) showing that you and your partner have been living together in a relationship akin to marriage which has subsisted for 2 years or more.
 - ☐ If you have applied for a HSMP extension, you must send us documents showing your economic activity over the last 12 months. See the guidance notes for further details.
 - ☐ If you are applying under SAWS, please provide a letter from your operator confirming your employment has been extended.

Section 12: Applicants Declaration

You must now read the declaration below and sign it. It must be signed by you (the applicant) and not by a representative or other person acting on your behalf.

- I hereby apply for an extension of stay in the UK for myself, and any dependants listed in this form.
- The information I have given in this form is complete and is true to the best of my knowledge.
- I declare that the photographs submitted with this form are a true likeness of myself and any dependants included in the application, as named on the back of each photograph.
- I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform Work Permits (UK).
- I understand that all information given by me will be treated in confidence by the Home Office but that it may be disclosed to other government departments, agencies, local authorities and other bodies where necessary for immigration and nationality purposes or to enable them to carry out their functions.
- I agree to co-operate with Work Permits (UK) officials, or any other officials charged by the Secretary of State for the Home Department, with conducting pre issue and post issue checks on compliance with the immigration employment document application.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or seek to obtain leave to remain in the United Kingdom by means which include deception.

- If this leave to remain application is linked to a Training or Work Experience, Seasonal Agricultural Workers Scheme or Sectors Based Scheme application, I understand and accept that I must return overseas at the end of the employment period.

Please tick this box if you do not wish to receive further information and publicity from Work Permits (UK) ☐

Your signature

Date

Name (CAPITALS please)

Would you like correspondence and documents relating to this application to be sent to the employer, representative, or in the case of SAWS, your operator?

No ☐

If you answer yes please get them to complete the declaration on the next page.

Yes ☐

Section 13: Representative Declarations

If a representative or your employer is dealing with this application on your behalf, please complete the details below.

Name of the employer or representative company

Address (including post code)

Name of contact (if different from below)

Telephone number

Fax number

E-mail address

This declaration MUST be signed by an employer or representative.

☐ I have been appointed by the applicant to make this application.

- I confirm that the applicant has completed and signed the application, and that the application is, to the best of my knowledge and belief, true and complete.
- Once the application is decided I will provide the applicant with all correspondence from you relating to your decision.
- I agree to co-operate with Work Permits (UK) officials, or any other officials charged by the Secretary of State for the Home Department, with conducting pre and post issue checks on compliance with the immigration employment document application.
- I declare that I am permitted to provide immigration advice and immigration services by section 84 of the Immigration and Asylum Act 1999.
- I am (tick as appropriate)

☐ Registered or exempted by the Office of Immigration Service Commissioner (OISC)

My OISC number is:

☐ Authorised to practice by a designated professional body or supervised by such a person

- | | |
|---------------------------------------|--|
| • The Law Society | • The General Council of the Bar |
| • The Law Society of Scotland | • The Faculty of Advocates |
| • The Law Society of Northern Ireland | • The General Council of the Bar of Northern Ireland |
| • The Institute of Legal Executives | |

Designated professional body is:

My supervisor is (if appropriate):

☐ Registered with or authorised by an EEA body responsible for regulation of the provision of legal advice in that EEA state; or employed or supervised by the person registered as defined in section 84(2) (d), (e) and (f).

The registered or authorised EEA body is:

My supervisor is (if appropriate):

☐ Within a category of person specified in an Order made by the Secretary of State under subsection 84 (4) (d) of the Immigration and Asylum Act 1999.

Please tick this box if you do not wish to receive further information and publicity from Work Permits (UK)

Signed

Name (CAPITALS please)

Position

For and on behalf of (the representative/employer)

Date


Home Office IMMIGRATION & NATIONALITY DIRECTORATE

SECTION 1 *Payment Details (please see guidance before completing)*
APPLICANT'S DETAILS

1.1	Full Name																								
1.2	Nationality																								
1.3	Date of birth	Day	Month	Year																					
1.4	Home Office reference																								

PAYER DETAILS

1.5	Contact Name																								
1.6	Contact Address																								
1.7	Post code																								

METHOD OF PAYMENT

1.8	Postal order	<input type="checkbox"/>																							
1.9	Cheque	<input type="checkbox"/>	Sort code		<input type="text"/>	<input type="text"/>	—	<input type="text"/>	<input type="text"/>	—	<input type="text"/>	<input type="text"/>													
	Account number																								
	Cheque number																								
1.10	Please debit my:	Visa <input type="checkbox"/> Master Card <input type="checkbox"/> Delta <input type="checkbox"/> Switch <input type="checkbox"/> Maestro <input type="checkbox"/>																							
1.11	Insert current fee	Postal	Premium																						
1.12	Name on card																								
1.13	Card number																								
1.14	Card details	Valid from	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Expiry date	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Issue N° (where available)	<input type="text"/>												
1.15	Signature (card only)																								
	Date																								

SECTION 2 *Applicant's details (please see guidance before completing)*

Attach
applicant's
photograph here

Section 2 Where there is more than one applicant, the personal details to be entered at **2.1** to **2.8** are the main applicant's details.

Is a Representative assisting you with your application? Yes ☐ No ☐

If yes please insert OISC number where applicable

APPLICANT'S DETAILS

2.1 Title (Mr, Mrs, Ms, Miss) _____
Full Name _____

2.2 Nationality _____

2.3 Date of birth

Day	Month	Year

 Gender M ☐ F ☐

2.4 Home Office reference _____

2.5 Passport number _____

2.6 Any other names by which you have been known _____

2.7 UK address. Please let us know if this changes _____

2.8 Post code _____

2.9 Telephone number _____

2.10 The address to which you would like us to return your documents and send any letters about your application _____

Post code _____

FLR(M)

Form

Version 04/2005

Tick the box to show us why you are applying for leave to remain in the UK.

Spouse
(husband or wife) of a person present and settled in the UK ☐

Complete all sections

Unmarried
partner of a person present and settled in the UK ☐

Complete all sections

This form is valid only for applications made on or after 1 April 2005

SECTION 3 Family details (please see guidance before completing)

Section 3 This is where you give details of any dependants included in the application.

3.1

Do you, your spouse or partner have any children from your marriage or relationship, or from previous relationships, who are dependant on you or your spouse or partner .

Yes ☐ No ☐

If you have answered **yes** to question **3.1** and your partner or children are applying for an extension of stay as your dependants, please give their details below. If you need more space continue on another sheet and provide it with your application.

Attach
partner's
photograph here

Partner's full name

Nationality

Date of birth

Marital Status

Gender

Day Month Year

M ☐ F ☐

Are they applying for an extension of stay in the UK?

Yes ☐ No ☐

Who pays for their support?

Attach
dependant's
photograph here

Dependant's full name

Nationality

Date of birth

Relationship to you

Gender

Day Month Year

M ☐ F ☐

Are they applying for an extension of stay in the UK?

Yes ☐ No ☐

Who pays for their support?

Attach
dependant's
photograph here

Dependant's full name

Nationality

Date of birth

Relationship to you

Gender

Day Month Year

M ☐ F ☐

Are they applying for an extension of stay in the UK?

Yes ☐ No ☐

Who pays for their support?

Dependant's full name			Attach dependant's photograph here		
Nationality					
Date of birth		Relationship to you			Gender
Day	Month	Year			M <input type="checkbox"/> F <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
Are they applying for an extension of stay in the UK?					
Who pays for their support?					

Dependant's full name			Attach dependant's photograph here		
Nationality					
Date of birth		Relationship to you			Gender
Day	Month	Year			M <input type="checkbox"/> F <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
Are they applying for an extension of stay in the UK?					
Who pays for their support?					

Dependant's full name			Attach dependant's photograph here		
Nationality					
Date of birth		Relationship to you			Gender
Day	Month	Year			M <input type="checkbox"/> F <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
Are they applying for an extension of stay in the UK?					
Who pays for their support?					

Dependant's full name			Attach dependant's photograph here		
Nationality					
Date of birth		Relationship to you			Gender
Day	Month	Year			M <input type="checkbox"/> F <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
Are they applying for an extension of stay in the UK?					
Who pays for their support?					

SECTION 4 *Your home and your finances*

Section 4 must be completed as indicated by all applicants.

4.1	Is your home in the UK:	a) owned by you?	<input type="checkbox"/>	b) rented from a local authority by you?	<input type="checkbox"/>
		c) privately rented by you?	<input type="checkbox"/>	d) owned or rented by a relative or friend?	<input type="checkbox"/>
		e) other (please give details)			
4.2	Do you or your spouse or partner pay any mortgage or rent for your home? Yes <input type="checkbox"/> No <input type="checkbox"/>				
	If so, how much each month? <input type="text"/>				
4.3	Are you working in the UK? Yes <input type="checkbox"/> No <input type="checkbox"/>				
	What is your net pay each month? <input type="text"/>				
4.4	Is your spouse or partner working in the UK? Yes <input type="checkbox"/> No <input type="checkbox"/>				
	What is his/her net pay each month? <input type="text"/>				
4.5	Does a relative or friend of you or your spouse/partner regularly give you money? Yes <input type="checkbox"/> No <input type="checkbox"/>				
	If so, how much do you receive each month? <input type="text"/>				
4.6	Are you receiving any public funds? Yes <input type="checkbox"/> No <input type="checkbox"/>				
	To help you answer the question 4.6 , please note that under the Immigration Rules, public funds include the following:				
	Housing and homelessness assistance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Attendance Allowance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Severe Disablement Allowance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Care Allowance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Disability Living Allowance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Income Support	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Working Tax Credit	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Social Fund payment	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Council Tax Benefit	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Child Benefit	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Income based Jobseeker's Allowance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Housing Benefit	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

SECTION 5 *Details about your application*

5.1 Did you get an entry clearance as a spouse, fiancé(e) or unmarried partner before entering the UK? Yes ☐ No ☐

5.2 Was he/she granted a Certificate of Approval? Yes ☐ No ☐

If you have answered **yes** to either question 5.1 or 5.2, go to Section 6.
If you have answered **no**, you must answer all questions in this section.

5.3 Please state the date and place of your wedding

5.4 Have you been married before? Yes ☐ No ☐

5.5 Has your spouse or partner been married before? Yes ☐ No ☐

5.6 When did you meet your spouse or partner?

5.7 Where did you meet your spouse or partner?

5.8 When did you decide to marry or live together in a relationship akin to marriage?

5.9 When did you start living together?

SECTION 6 Additional question(s)

6.1

Do you have a criminal conviction in the UK or elsewhere?

Yes

☐

No

☐

If you have answered **yes** to question **6.1**, give details below for each sentence starting with the most recent one. If you have received more than one sentence you should continue on another sheet.

Have you ever been indicted for a criminal offence for which you have not been tried?

Yes

☐

No

☐

Have you ever been involved in the commission, preparation or organisation of war crimes, crimes against humanity, genocide or acts of terrorism?

Yes

☐

No

☐

To your knowledge have you ever been suspected, accused, investigated, charged, prosecuted or convicted for involvement in war crimes, crimes against humanity, genocide or acts of terrorism?

Yes

☐

No

☐

First sentence

Nature of offence

Date sentenced

Length of sentence

Country where sentenced

Second sentence

Nature of offence

Date sentenced

Length of sentence

Country where sentenced

SECTION 7 Documentary evidence

The documents and photographs needed in support of your application, as well as those of any dependants included in your application, are listed in Sections 7A-7C below. You only have to provide those which are relevant to your case.

Tick the boxes in Section 7A next to the relevant items to show the documents and photographs you are providing. You must also tick one of the boxes in Sections 7B-7C next to the category in which you are applying and provide all the relevant documents listed in that section.

You should staple all photographs to section 3 of the form in the space provided.

<p>7 A</p> <p>Note 1: The document(s) must be either</p> <ul style="list-style-type: none"> • your spouse or partner's current passport or travel document; or • if your spouse or partner is a British citizen without a passport, his/her full birth certificate (showing the parents' names) accompanied by at least one other formal document as evidence of ordinary residence in the UK for the last three years; or • if your spouse or partner is a non-British citizen without a passport, a Home Office letter or other document showing that he/she has been granted indefinite leave to enter or remain in the UK accompanied by at least one other formal document as evidence of ordinary residence in the UK for the last three years. <p>The following are examples of formal documents that may be provided as evidence of ordinary residence for the last three years: notice of income tax coding, driving licence, building society passbook/bank statements, National Insurance or National Health Service registration issued by the Department of Health, Department of Social Security or a local health authority.</p>	<p>Two recent passport photographs of yourself with your name written on the back of each photograph. <input type="checkbox"/></p> <p>A recent passport sized photograph of your spouse or partner with their name written on the back of the photograph. <input type="checkbox"/></p> <p>Two recent passport photographs of each dependant child applying for an extension of stay in the UK with you (see section 3), with each dependant's name written on the back of the photographs. <input type="checkbox"/></p> <p>Your current passport or travel document. If you last entered the UK on a previous passport or travel document, please also provide this document if you have it. <input type="checkbox"/></p> <p>Current passport(s) or travel document(s) for each dependant child applying for an extension of stay in the UK with you (see section 3). If they last entered the UK on previous passports or travel documents, please also provide these documents if you have them. <input type="checkbox"/></p> <p>Your police registration certificate (if you have been asked to register with the police). <input type="checkbox"/></p> <p>The police registration certificate(s) for each dependant child applying for an extension of stay in the UK with you (If they have been asked to register with the police). <input type="checkbox"/></p> <p>A full birth certificate (i.e. one which shows the parent's names) for each dependent child of your present marriage or relationship who is applying for an extension of stay in the UK with you. <input type="checkbox"/></p> <p>Document(s) showing that your spouse or partner is present and settled in the UK (see Note 1) <input type="checkbox"/></p>
--	---

SECTION 7 *Documentary evidence continued*

7 B

If you applying as a spouse:

Note 2:

The document(s) must be formal documents such as a decree absolute (or other confirmation of your, or your spouse's, divorce) or a death certificate.

- a) Your civil marriage certificate. ☐
- b) If you have answered **yes** to question 5.4 and 5.5, please submit document(s) showing that you were both free to marry (see **Note 2**) ☐

7 C

If you applying as an Unmarried Partner:

- a) Document(s) showing that you and your partner have been living together in a relationship akin to marriage which has subsisted for 2 years or more (see **Note 3**) ☐
- b) If you have to complete all of Section 4 of this form, evidence that you have the funds to maintain and accommodate yourself and any dependants without recourse to public funds. The evidence must be formal documents such as bank statements, a building society passbook, or wage slips for you and/or your spouse or partner (but please don't send us travellers cheques or credit cards). If a relative or friend is supporting you, the evidence should be a letter from him/her confirming this together with formal documents showing their financial situation (see **Note 3**). ☐

Note 3:

You must provide documents of the kind described below as evidence that you and your partner have been living together.

Please provide ten items of correspondence of the kind, or from the sources listed below, addressed to you and your spouse jointly during each of the past 2 years if they clearly show that you live together at the same address. At least 5 of these documents should be from different sources. If you have not received any such correspondence that is addressed to you and your partner jointly, it is acceptable to provide 5 or 6 items addressed to one of you and 5 or 6 items addressed to the other partner during each of the past 2 years so long as they show the same address.

- telephone bills or statements
- gas bills or statements
- electricity bills or statements
- water rates bills or statements
- council tax bills or statements
- local social services department
- local health authority
- government department or agency (eg Department of Health, Inland Revenue, Benefits Agency, Employment Service)
- bank or building society statements or passbooks
- credit card statements
- insurance certificates complete with address
- mortgage statements or agreement
- tenancy agreement

WE DO NOT ACCEPT CASHPOINT PRINTOUTS AND INTERNET BANK STATEMENTS AS EVIDENCE OF FUNDS.

You & your spouse or partner must now complete Section 8

SECTION 8 *Declaration*

If you are applying as a spouse

You and your spouse must now read the declarations below and sign them. They must be signed by you (the applicant) and your spouse and not by a representative or other person acting on your behalf.

By the applicant:

I hereby apply for an extension of stay in the UK for myself and any dependent children listed in this form on the basis of my marriage to the person who has signed the declaration below. I declare that we are still married, that we are living together as husband and wife and intend to do so permanently. The information I have given in this form is complete and is true to the best of my knowledge. I also declare that the photographs submitted with this form are a true likeness of myself, my spouse and any dependants included in the application, as named on the back of each photograph.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available I will inform the Home Office.

I understand that all information given by me will be treated in confidence by the Home Office but that it may be disclosed to other government departments, agencies, local authorities and other bodies where necessary for immigration and nationality purposes or to enable them to carry out their functions.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception.

Signed:

Date:

By the applicant's husband or wife:

I confirm that I am the husband/wife of the applicant. I declare that we are still married, that we are living together as husband and wife and intend to do so permanently.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception. I am also aware that it is an offence under that Act (as amended) to do an act which facilitates the commission of a breach of immigration law by an individual who is not a citizen of the European Union, knowing or having reasonable cause to believe that the act has this effect.

Signed:

Date:

SECTION 8 *Declaration*

If you are applying as an unmarried partner

You and your partner must now read the declarations below and sign them. They must be signed by you (the applicant) and your partner and not by a representative or other person acting on your behalf.

By the applicant:

I hereby apply for an extension of stay in the UK for myself and any dependent children listed in this form, on the basis of my relationship with the person who has signed the declaration below. I declare that we have been living together in a relationship akin to marriage which has subsisted for two years or more and intend to do so permanently. The information I have given in this form is complete and is true to the best of my knowledge. I also declare that the photographs submitted with this form are a true likeness of myself, my partner and any dependants included in the application, as named on the back of each photograph.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available I will inform the Home Office.

I understand that all information given by me will be treated in confidence by the Home Office but that it may be disclosed to other government departments, agencies, local authorities and other bodies where necessary for immigration and nationality purposes or to enable them to carry out their functions.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception.

Signed:

Date:

By the applicant's partner:

I confirm that I am the partner of the applicant. I declare that we have been living together in a relationship akin to marriage which has subsisted for two years or more and intend to do so permanently.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception. I am also aware that it is an offence under that Act (as amended) to do an act which facilitates the commission of a breach of immigration law by an individual who is not a citizen of the European Union, knowing or having reasonable cause to believe that the act has this effect.

Signed:

Date:



Payment Details (please see guidance before completing)

APPLICANT'S DETAILS

1.1	Full Name																								
1.2	Nationality																								
1.3	Date of birth	Day		Month		Year																			
1.4	Home Office reference																								

PAYER DETAILS

[illegible]

METHOD OF PAYMENT

1.8	Postal order	<input type="checkbox"/>		
1.9	Cheque	<input type="checkbox"/>	Sort code	<input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/>
Account number		<input style="width: 100%;" type="text"/>		
Cheque number		<input style="width: 100%;" type="text"/>		
1.10	Please debit my:	Visa <input type="checkbox"/>	Master Card <input type="checkbox"/>	Delta <input type="checkbox"/>
		Switch <input type="checkbox"/>	Maestro <input type="checkbox"/>	
1.11	Insert current fee	Postal	Premium	
1.12	Name on card	<input style="width: 100%;" type="text"/>		
1.13	Card number	<input style="width: 100%;" type="text"/>		
1.14	Card details	Valid from <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Expiry date <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Issue N° (where available) <input type="text"/>
1.15	Signature (card only)	<input style="width: 100%;" type="text"/>		
Date		<input style="width: 100%;" type="text"/>		

SECTION 2 *Applicant's details (please see guidance before completing)*

Attach
applicant's
photograph here

Section 2 Where there is more than one applicant, the personal details to be entered at **2.1** to **2.8** are the main applicant's details.

Is a Representative assisting you with your application? Yes ☐ No ☐

If yes please insert OISC number where applicable

APPLICANT'S DETAILS

2.1 Title (Mr, Mrs, Ms, Miss) _____
Full Name _____

2.2 Nationality _____

2.3 Date of birth

Day	Month	Year

 Gender M ☐ F ☐

2.4 Home Office reference _____

2.5 Passport number _____

2.6 Any other names by which you have been known _____

2.7 UK address. Please let us know if this changes _____

2.8 Post code _____

2.9 Telephone number _____

2.10 The address to which you would like us to return your documents and send any letters about your application _____

Post code _____

FLR(S)

Form

Version 04/2005

Tick the box to show us why you are applying for leave to remain in the UK.

Student ☐

Student undertaking examination re-sits ☐

Postgraduate student writing up thesis ☐

Student Nurse ☐

This form is valid only for applications made on or after 1 April 2005

SECTION 3 Family details (please see guidance before completing)

Section 3 This is where you give details of any dependants included in the application.

3.1

Do you have a spouse and / or dependants living with you in the UK?

Yes

☐

No

☐

If you have answered **yes** to question **3.1** and your spouse or dependants are applying for leave to remain as your dependants, please give their details below. If you need more space continue on another sheet and provide it with your application.

Attach
spouse's
photograph here

Spouse's full name

Nationality

Date of birth

Day	Month

Year

Marital Status

Gender

M

☐

F

☐

Are they applying for Leave to Remain in the UK?

Yes

☐

No

☐

Attach
dependant's
photograph here

Dependant's full name

Nationality

Date of birth

Day	Month

Year

Relationship to you

Gender

M

☐

F

☐

Are they applying for Leave to Remain in the UK?

Yes

☐

No

☐

Attach
dependant's
photograph here

Dependant's full name

Nationality

Date of birth

Day	Month

Year

Relationship to you

Gender

M

☐

F

☐

Are they applying for Leave to Remain in the UK?

Yes

☐

No

☐

Dependant's full name			Attach dependant's photograph here	
Nationality				
Date of birth	Relationship to you	Gender		
<div>Day</div> <div>Month</div> <div>Year</div>		M <input type="checkbox"/> F <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>		
Are they applying for Leave to Remain in the UK?				

Dependant's full name			Attach dependant's photograph here	
Nationality				
Date of birth	Relationship to you	Gender		
<div>Day</div> <div>Month</div> <div>Year</div>		M <input type="checkbox"/> F <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>		
Are they applying for Leave to Remain in the UK?				

Dependant's full name			Attach dependant's photograph here	
Nationality				
Date of birth	Relationship to you	Gender		
<div>Day</div> <div>Month</div> <div>Year</div>		M <input type="checkbox"/> F <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>		
Are they applying for Leave to Remain in the UK?				

Dependant's full name			Attach dependant's photograph here	
Nationality				
Date of birth	Relationship to you	Gender		
<div>Day</div> <div>Month</div> <div>Year</div>		M <input type="checkbox"/> F <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>		
Are they applying for Leave to Remain in the UK?				

SECTION 4 *Your home and your finances*

4.1	Is your home in the UK:	a) owned by you?	<input type="checkbox"/>	b) rented from a local authority by you?	<input type="checkbox"/>
		c) privately rented by you?	<input type="checkbox"/>	d) owned or rented by a relative or friend?	<input type="checkbox"/>
		e) Accommodation provided by your place of study? <input type="checkbox"/>			
		f) Other (please give details)			
4.2	Do you or your partner pay any mortgage or rent for your home?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	If so, how much each month?		<input type="text"/>		
4.3	Are you working in the UK?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	What is your net pay each month?		<input type="text"/>		
4.4	Does a relative or friend of you or your spouse regularly give you money?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	If so, how much do you receive each month?		<input type="text"/>		
4.5	Are you receiving, or have you received, sponsorship from your place of study, the British Government, any other government, or an international scholarship agency?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
4.6	Are you receiving any public funds?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	To help you answer the question 4.6, please note that under the Immigration Rules, public funds include the following:				
	Housing and homelessness assistance	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Attendance Allowance	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Severe Disablement Allowance	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Care Allowance	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Disability Living Allowance	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Income Support	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Working Tax Credit	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Social Fund payment	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Council Tax Benefit	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Child Benefit	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Income based Jobseeker's Allowance	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Housing Benefit	Yes <input type="checkbox"/>	No <input type="checkbox"/>		

SECTION 5 Your Studies Until Now

5.1	When did you begin your studies in the UK?	<table border="1"> <tr> <td>Day</td> <td>Month</td> <td>Year</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	Day	Month	Year			
Day	Month	Year						
5.2	<p>What is the full name and address of the place where you have been studying? If you have studied at more than one establishment please list them all with the dates you studied there. Continue on a separate sheet if necessary.</p> <p>Please note IND encourages all overseas students to notify us of changes in their planned course of study, especially where this involves moving to a different education institution. Contact can be made as per guidance notes.</p>	<table border="1"> <tr> <td>Postcode</td> <td></td> </tr> </table>	Postcode					
Postcode								
5.3	<p>Is your place of study an establishment that is registered with the DfES (see note below)</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>On 1st January 2005 the Immigration Rules were changed to require overseas students to be accepted for study at an educational and/or training provider which is registered with DfES, otherwise leave to enter or remain cannot be granted.</p> <p>The register is available on the internet, for members of the public in the UK and overseas to search for education/training provider and can be found at the following address http://www.dfes.gov.uk/providersregister</p>							
5.4	<p>Please state:</p> <p>a) what course(s) you have been studying and</p> <p>b) at what level</p>	<table border="1"> <tr> <td></td> </tr> </table>						
5.5	<p>You must provide evidence of your attendance during your current or most recent course. Your place of study must provide the information below or a separate document confirming your attendance.</p> <p>a) i) Possible number of attendances on your current or most recent course</p> <p>ii) Actual number of attendances on your current or most recent course</p> <p>b) Give any other relevant information (such as reasons for absences if applicable)</p>	<table border="1"> <tr> <td></td> </tr> <tr> <td></td> </tr> <tr> <td></td> </tr> </table>						
<p>Administrator's name</p> <p>Administrator's signature</p> <p>College Stamp</p>		<table border="1"> <tr> <td></td> </tr> </table>						

SECTION 6 *Your proposed studies*

6.1

Tick one of the following boxes to show what sort of course you intend to study (this may be a continuation of your studies set out in Section 5):

A full time degree course

☐

A weekday daytime course at a single institution involving a minimum of 15 hours organised study per week.

☐

A full-time course of study at an independent fee paying school

☐

To re-sit an examination

☐

To write up a thesis

☐

A nursing training course at a recognised nursing establishment

☐

Other (please give details)

☐

6.2

What is the full name and address of the place where you will be studying (if different from that given in answer to question 5.2) ?

Please note the full address is required as the Home Office may from time to time undertake spot checks at institutions to check attendance.

Postcode

6.3

What is the name of the course and, where relevant, what is the level of the course?

Name:

Level:

6.4

Please provide the start and end dates for your course of study.

Start:

End:

6.5	Have you ever previously been given leave to enter or remain in the UK to re-sit an examination?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
6.6	Have you ever previously been given leave to enter or remain in the UK to write up a thesis?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
6.7	If you have answered yes to question 6.6 or 6.7 when were you given leave?	<input type="text"/>			
6.8	On completing the study referred to in question 5.4, do you intend to follow any further courses of study in the UK?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	If so, of what nature and for how long?	<input type="text"/>			
6.9	Have you received an unconditional offer of a place for your study?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
6.10	Have you accepted the offer made to you in question 6.9?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

SECTION 7 Additional question(s)

7.1

Do you have a criminal conviction in the UK or elsewhere?

Yes

☐

No

☐

If you have answered **yes** to question 7.1, give details below for each sentence starting with the most recent one. If you have received more than one sentence you should continue on another sheet.

Have you ever been indicted for a criminal offence for which you have not been tried?

Yes

☐

No

☐

Have you ever been involved in the commission, preparation or organisation of war crimes, crimes against humanity, genocide or acts of terrorism?

Yes

☐

No

☐

To your knowledge have you ever been suspected, accused, investigated, charged, prosecuted or convicted for involvement in war crimes, crimes against humanity, genocide or acts of terrorism?

Yes

☐

No

☐

First sentence

Nature of offence

Date sentenced

Length of sentence

Country where sentenced

Second sentence

Nature of offence

Date sentenced

Length of sentence

Country where sentenced

SECTION 8 *Documentary evidence*

The documents and photographs needed for your application, as well as those of any dependants included in your application, are listed in Sections 8A–8C below. You only have to provide those which are relevant to your case.

Tick the boxes in Section 8A next to the relevant items to show the documents and photographs you are providing.

You should staple all photographs to section 3 of the form in the space provided.

Please see the **Guidance** for advice on what to do if you can't provide any of the required documents.

8A

Two recent passport photographs of yourself with your name written on the back of each photograph. ☐

Two recent passport photographs of each dependant applying for an extension of stay in the UK with you (see section 3), with each dependant's name written on the back of the photographs. ☐

Your current passport or travel document. If you last entered the UK on a previous passport or travel document, please also provide this document if you have it. ☐

Current passport(s) or travel document(s) for each dependant applying for an extension of stay in the UK with you (see section 3). If they last entered the UK on previous passports or travel documents, please also provide these documents if you have them. ☐

Your police registration certificate (if you have been asked to register with the police). ☐

The police registration certificate for each dependant applying for an extension of stay in the UK with you (if they have been asked to register with the police). ☐

If you have answered **yes** to question 4.5, a document confirming that you are still sponsored for the course of study and the period for which you are applying for an extension of stay, or that a former sponsoring authority consents to you continuing to study in the UK. ☐

If you have to complete Section 5, evidence that you have made satisfactory progress on your course(s) such as documents showing examination results or qualifications obtained (see section 5). ☐

Document(s) from your place of study confirming your enrolment on the course for which you are applying for an extension of stay. These should include details of course/qualification, course start and end dates and details of fees paid (see section 6). ☐

Note 1:
The documents showing the funds available to you should cover at least the last 3 months. We do not accept Cashpoint printouts and Internet Bank Statements as evidence of funds.

Evidence that you have received an unconditional offer of a place for study (see question 6.9) ☐

Evidence that you have accepted the unconditional offer made to you (see question 6.10) ☐

Evidence that you have the funds to maintain and accommodate yourself and any dependants without recourse to public funds. (see **Note 1**) ☐

Evidence from your place of study confirming your attendance ☐

SECTION 8 *Documentary evidence continued*

If you are a re-sit student or are writing up a thesis you must also tick one of the boxes in Section 8B-8C next to the category in which you are applying and provide **all** the relevant documents listed in that section.

8 B

If you are applying for an extension of stay to re-sit an examination:

A document from the educational institute or fee paying school which you attend, or attended in the previous academic year, confirming that you are required to re-sit an examination

☐

8 C

If you are applying for an extension of stay to write up a thesis:

A document showing that you are a postgraduate student enrolled at an education institution as either a full-time, part-time or writing up student.

☐

You must now complete Section 9

SECTION 9 *Declaration*

You must now read the declaration below and sign it. It must be signed by you (the applicant) and not by a representative or other person acting on your behalf.

I hereby apply for an extension of stay in the UK for myself and any dependants listed in this form. The information I have given in this form is complete and is true to the best of my knowledge. I also declare that the photographs submitted with this form are a true likeness of myself and any dependants included in the application, as named on the back of each photograph.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the Home Office.

I understand that all information given by me will be treated in confidence by the Home Office but that it may be disclosed to other government departments, agencies, local authorities and other bodies where necessary for immigration and nationality purposes or to enable them to carry out their functions.

I understand that the Home Office may make enquiries of the institution(s) named in Sections 5.2 and/or 6.2 of this form in order to establish whether I meet the requirements of the Immigration Rules with regard to satisfactory attendance and progress. I consent to the institution(s) named in those sections disclosing details of my attendance and progress to the Home Office in response to any such enquiries. I also consent to their informing the Home Office on their own initiative if I cease to attend any course of study with them for which I have been given leave to enter or remain in the United Kingdom.

Data given on this form may also be used for Training purposes.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2000, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or obtain or seek to obtain leave to remain in the United Kingdom by means which include deception.

Signature

Date



Payment Details (please see guidance before completing)

APPLICANT'S DETAILS

1.1	Full Name																								
1.2	Nationality																								
1.3	Date of birth	Day			Month			Year																	
1.4	Home Office reference																								

PAYER DETAILS

1.5	Contact Name	
1.6	Contact Address	
1.7	Post code	

METHOD OF PAYMENT

1.8	Postal order	<input type="text"/>	
1.9	Cheque	<input type="text"/>	Sort code <input type="text"/> <input type="text"/> <input type="text"/> — <input type="text"/> <input type="text"/> <input type="text"/> — <input type="text"/> <input type="text"/> <input type="text"/>
	Account number	<input type="text"/>	
	Cheque number	<input type="text"/>	
1.10	Please debit my:	<input type="text"/> Visa <input type="text"/> Master Card <input type="text"/> Delta <input type="text"/> Switch <input type="text"/> Maestro	
1.11	Insert current fee	<input type="text"/> Postal <input type="text"/> Premium	
1.12	Name on card	<input type="text"/>	
1.13	Card number	<input type="text"/>	
1.14	Card details	Valid from <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Expiry date <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Issue N° <input type="text"/> (where available)	
1.15	Signature (card only)	<input type="text"/>	
	Date	<input type="text"/>	

SECTION 2 *Applicant's details (please see guidance before completing)*

Attach applicant's photograph here	<p>Section 2 Where there is more than one applicant, the personal details to be entered at 2.1 to 2.8 are the main applicant's details.</p> <hr/> <p>Is a Representative assisting you with your application? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <hr/> <p>If yes please insert OISC number where applicable</p>
--	--

APPLICANT'S DETAILS

2.1	Title (Mr, Mrs, Ms, Miss)			
	Full Name			
2.2	Nationality			
2.3	Date of birth	Day	Month	Year
2.4	Home Office reference			
2.5	Passport number			
2.6	Any other names by which you have been known			
2.7	UK address. Please let us know if this changes			
2.8	Post code			
2.9	Telephone number			
2.10	The address to which you would like us to return your documents and send any letters about your application			
	Post code			

FLR (SEGS) Version 04/2005

FLR(SEGS)

Form

Version 04/2005

Application for an extension of stay in the UK under the Science and Engineering Graduate Scheme:

Last period of leave was ☐ for the purpose of study, examination re-sits or to write up a thesis

Last period of leave was ☐ given under SEGS and was for a period of less than 12 months

This form is valid only for applications made on or after 1 April 2005

SECTION 3 Family details (please see guidance before completing)

Section 3 This is where you give details of any dependants included in the application.

3.1 Do you have a partner and / or children living with you in the UK? Yes ☐ No ☐

If you have answered **yes** to question **3.1** and they are applying for an extension of stay as your dependants, please give their details below. If you need more space continue on another sheet and provide it with your application.

Attach partner's photograph here	Partner's full name			
	Nationality			
	Date of birth		Marital Status	Gender
	Day <input type="text"/>	Month <input type="text"/>	Year <input type="text"/>	M <input type="checkbox"/> F <input type="checkbox"/>
	Are they applying for extension of stay in the UK?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Who pays for their support?				

Attach dependant's photograph here	Dependant's full name			
	Nationality			
	Date of birth		Relationship to you	Gender
	Day <input type="text"/>	Month <input type="text"/>	Year <input type="text"/>	M <input type="checkbox"/> F <input type="checkbox"/>
	Are they applying for extension of stay in the UK?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Who pays for their support?				

Attach dependant's photograph here	Dependant's full name			
	Nationality			
	Date of birth		Relationship to you	Gender
	Day <input type="text"/>	Month <input type="text"/>	Year <input type="text"/>	M <input type="checkbox"/> F <input type="checkbox"/>
	Are they applying for extension of stay in the UK?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Who pays for their support?				

SECTION 4 *Your home and your finances*

Section 4 must be completed as indicated by all applicants

4.1	Is your home in the UK:	a) owned by you?	<input type="checkbox"/>	b) rented from a local authority by you?	<input type="checkbox"/>
		c) privately rented by you?	<input type="checkbox"/>	d) owned or rented by a relative or friend?	<input type="checkbox"/>
	e) other (please give details)				
4.2	Do you or your partner pay any mortgage or rent for your home? Yes <input type="checkbox"/> No <input type="checkbox"/>				
	If so, how much each month? <input type="text"/>				
4.3	Are you working in the UK? Yes <input type="checkbox"/> No <input type="checkbox"/>				
	What is your net pay each month? <input type="text"/>				
4.4	If you have answered no to question 4.3 do you intend to seek employment if you are granted leave as a SEGS participant? Yes <input type="checkbox"/> No <input type="checkbox"/>				
4.5	Are you receiving, or have you received for your recent studies in the UK, sponsorship from your place of study, the British Government, any other government, or an international scholarship agency? Yes <input type="checkbox"/> No <input type="checkbox"/>				
4.6	Are you receiving any public funds? Yes <input type="checkbox"/> No <input type="checkbox"/>				
	To help you answer the question 4.6 , please note that under the Immigration Rules, public funds include the following:				
	Housing and homelessness assistance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Attendance Allowance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Severe Disablement Allowance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Care Allowance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Disability Living Allowance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Income Support	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Working Tax Credit	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Social Fund payment	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Council Tax Benefit	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Child Benefit	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Income based Jobseeker's Allowance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Housing Benefit	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

SECTION 5 *Details about your application*

5.1	What is the full name and address of the place in the UK where you are, or have been studying for your degree?	<div></div> <div>Postcode <div></div></div>
5.2	When did you begin your studies in the UK?	<div>Day <div></div> Month <div></div> Year <div></div></div>
5.3	Please provide your Personal Tutor's contact details including telephone number and email address.	<div></div>
5.4	Please state your degree title and the course's Joint Academic Coding System (JACS) code (your personal tutor or another member of the University's staff will be able to provide you with this).	<div></div>
5.5	Please state your degree classification, i.e. BSc Honours or Masters.	<div></div>
5.6	Previous leave under SEGS If you have previously been granted leave under the Science and Engineering Graduate Scheme, please state when this was granted and when it expires.	<div></div>

SECTION 6 Additional question(s)

6.1

Do you have a criminal conviction in the UK or elsewhere?

Yes

☐

No

☐

If you have answered **yes** to question **6.1**, give details below for each sentence starting with the most recent one. If you have received more than one sentence you should continue on another sheet.

Have you ever been indicted for a criminal offence for which you have not been tried?

Yes

☐

No

☐

Have you ever been involved in the commission, preparation or organisation of war crimes, crimes against humanity, genocide or acts of terrorism?

Yes

☐

No

☐

To your knowledge have you ever been suspected, accused, investigated, charged, prosecuted or convicted for involvement in war crimes, crimes against humanity, genocide or acts of terrorism?

Yes

☐

No

☐

First sentence

Nature of offence

Date sentenced

Length of sentence

Country where sentenced

Second sentence

Nature of offence

Date sentenced

Length of sentence

Country where sentenced

SECTION 7 *Documentary evidence*

The documents and photographs needed for your application, as well as those of any dependants included in your application, are listed below. You only have to provide those which are relevant to your case.

Tick the boxes in Section 7A next to the relevant items to show the documents and photographs you are providing.

You should staple all photographs to section 3 of the form in the space provided.

Please see the **Guidance** for advice on what to do if you can't provide any of the required documents.

7A

Two recent passport photographs of yourself with your name written on the back of each photograph.

☐

Two recent passport sized photographs of each dependant applying for an extension of stay in the United Kingdom with you (see section 3), with each dependant's name written on the back of the photographs.

☐

Your current passport or travel document. If you last entered the UK on a previous passport or travel document, please also provide this document if you have it.

☐

Current passport(s) or travel document(s) for each dependant applying for an extension of stay in the UK with you (see section 3) - if they last entered the United Kingdom on a previous passport(s) or travel document(s), please also provide these documents if you have them.

☐

Your police registration certificate (if you have been asked to register with the police).

☐

The police registration certificate(s) for each dependant who is applying for an extension of stay in the UK with you (if they have been asked to register with the police).

☐

Evidence that you have successfully completed an approved science or engineering degree course at the required level. If you have graduated, you must provide your original degree certificate. If you are awaiting graduation you must provide a signed letter from your personal tutor confirming that you have completed the degree course at the required level and are awaiting graduation.

☐

Note 1:
The documents showing the funds available to you should cover at least the last 3 months. We do not accept Cashpoint printouts and Internet Bank Statements as evidence of funds.

If you have answered yes to question 4.5, a document confirming that your sponsor or former sponsoring authority consents to your remaining in the UK under the Science and Engineering Graduates Scheme

☐

Evidence that you have the funds to maintain and accommodate yourself and any dependants without recourse to public funds. The evidence must be formal documents such as bank statements, a building society passbook, or wage slips (but please don't send us travellers cheques or credit cards). If a parent, relative or friend is supporting you, the evidence should be a letter from him/her confirming this together with formal documents showing their financial situation (see **Note 1**).

☐

You must now complete Section 8

SECTION 8 *Declaration*

You must now read the declaration below and sign it. It must be signed by you (the applicant) and not by a representative or other person acting on your behalf.

I hereby apply for an extension of stay in the UK for myself and any dependants listed in this form. The information I have given in this form is complete and is true to the best of my knowledge. I also declare that the photographs submitted with this form are a true likeness of myself and any dependants included in the application, as named on the back of each photograph. I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the Home Office.

I understand that all information given by me will be treated in confidence by the Home Office but that it may be disclosed to other government departments, agencies, local authorities and other bodies where necessary for immigration and nationality purposes or to enable them to carry out their functions.

Data given on this form may also be used for Training Purposes.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in the execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception.

Signature

Date



IMMIGRATION & NATIONALITY DIRECTORATE

SECTION 1 *Payment Details (please see guidance before completing)***APPLICANT'S DETAILS**

1.1	Full Name	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>
1.2	Nationality	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>
1.3	Date of birth	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">Day <div style="border-bottom: 1px solid black; width: 20px;"></div></div> <div style="text-align: center;">Month <div style="border-bottom: 1px solid black; width: 20px;"></div></div> <div style="text-align: center;">Year <div style="border-bottom: 1px solid black; width: 40px;"></div></div> </div>
1.4	Home Office reference	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>

PAYER DETAILS

1.5	Contact Name	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>
1.6	Contact Address	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>
1.7	Post code	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>

METHOD OF PAYMENT

1.8	Postal order	<input type="checkbox"/>
1.9	Cheque	<input type="checkbox"/> <div style="margin-left: 20px;">Sort code <div style="border: 1px solid black; width: 20px; height: 15px; display: inline-block;"></div> - <div style="border: 1px solid black; width: 20px; height: 15px; display: inline-block;"></div> - <div style="border: 1px solid black; width: 20px; height: 15px; display: inline-block;"></div></div>
	Account number	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>
	Cheque number	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>
1.10	Please debit my:	Visa <input type="checkbox"/> Master Card <input type="checkbox"/> Delta <input type="checkbox"/> Switch <input type="checkbox"/> Maestro <input type="checkbox"/>
1.11	Insert current fee	Postal <input type="checkbox"/> Premium <input type="checkbox"/>
1.12	Name on card	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>
1.13	Card number	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>
1.14	Card details	Valid from <div style="border: 1px solid black; width: 40px; height: 15px; display: inline-block;"></div> Expiry date <div style="border: 1px solid black; width: 40px; height: 15px; display: inline-block;"></div> Issue N° (where available) <div style="border: 1px solid black; width: 20px; height: 15px; display: inline-block;"></div>
1.15	Signature (card only)	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>
	Date	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>

SECTION 2 *Applicant's details (please see guidance before completing)*

Attach
applicant's
photograph here

Section 2 Where there is more than one applicant, the personal details to be entered at **2.1** to **2.8** are the main applicant's details.

Is a Representative assisting you with your application? Yes ☐ No ☐

If yes please insert OISC number where applicable

APPLICANT'S DETAILS

2.1 Full Name _____

2.2 Nationality _____

2.3 Date of birth

Day	Month	Year

 Gender M ☐ F ☐

2.4 Home Office reference _____

2.5 Passport number _____

2.6 Any other names by which you have been known _____

2.7 UK address. Please let us know if this changes _____

2.8 Post code _____

2.9 Telephone number _____

2.10 The address to which you would like us to return your documents and send any letters about your application _____

Post code _____

FLR 0

Form

Version 04/2005

Tick the box to show us why you are applying for leave to remain in the UK.

Employment not requiring a work permit ☐
Complete all sections

UK ancestry ☐
Complete all sections

Writer, composer or artist ☐
Complete all sections

Au Pair ☐
Complete all sections

Postgraduate medical / dental training. ☐
Complete all sections

Private medical Treatment ☐
Complete all except section 4

Visitor ☐
Complete all except section 4

Dependants of exempt armed forces ☐
Complete all except section 4

Crew Member ☐
Complete all except section 4

Other purposes/ reasons not covered by other application forms ☐
Complete all sections

This form is valid only for applications made on or after 1 April 2005

SECTION 3 Family details (please see guidance before completing)

Section 3 This is where you give details of any Dependants included in the application.

3.1

Do you have a partner and / or children living with you in the UK?

Yes

☐

No

☐

If you have answered **yes** to question **3.1** and your partner or children are applying for an extension of stay for partner and all dependants, please give their details below. If you need more space continue on another sheet and provide it with your application.

Attach
partner's
photograph here

Partner's full name

Nationality

Date of birth

Day	Month

Year

Marital Status

Gender

M

☐

F

☐

Are they applying for extension of leave in the UK?

Yes

☐

No

☐

Attach
dependant's
photograph here

Dependant's full name

Nationality

Date of birth

Day	Month

Year

Relationship to you

Gender

M

☐

F

☐

Are they applying for extension of leave in the UK?

Yes

☐

No

☐

Who pays for their support?

Attach
dependant's
photograph here

Dependant's full name

Nationality

Date of birth

Day	Month

Year

Relationship to you

Gender

M

☐

F

☐

Are they applying for extension of leave in the UK?

Yes

☐

No

☐

Who pays for their support?

Dependant's full name			Attach dependant's photograph here
Nationality			
Date of birth	Relationship to you	Gender	
Day Month Year		M <input type="checkbox"/> F <input type="checkbox"/>	
Are they applying for extension of leave in the UK?		Yes <input type="checkbox"/> No <input type="checkbox"/>	

Who pays for their support?

Dependant's full name			Attach dependant's photograph here
Nationality			
Date of birth	Relationship to you	Gender	
Day Month Year		M <input type="checkbox"/> F <input type="checkbox"/>	
Are they applying for extension of leave in the UK?		Yes <input type="checkbox"/> No <input type="checkbox"/>	

Who pays for their support?

Dependant's full name			Attach dependant's photograph here
Nationality			
Date of birth	Relationship to you	Gender	
Day Month Year		M <input type="checkbox"/> F <input type="checkbox"/>	
Are they applying for extension of leave in the UK?		Yes <input type="checkbox"/> No <input type="checkbox"/>	

Who pays for their support?

Dependant's full name			Attach dependant's photograph here
Nationality			
Date of birth	Relationship to you	Gender	
Day Month Year		M <input type="checkbox"/> F <input type="checkbox"/>	
Are they applying for extension of leave in the UK?		Yes <input type="checkbox"/> No <input type="checkbox"/>	

Who pays for their support?

SECTION 4 *Your home and your finances*

Section 4 must be completed as indicated by all applicants.

4.1	Is your home in the UK:	a) owned by you?	<input type="checkbox"/>	b) rented from a local authority by you?	<input type="checkbox"/>
		c) privately rented by you?	<input type="checkbox"/>	d) owned or rented by a relative or friend?	<input type="checkbox"/>
		e) other (please give details)			
4.2	Do you or your partner pay any mortgage or rent for your home?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	If so, how much each month?		<input type="text"/>		
4.3	Are you working in the UK?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	What is your net pay each month? Please provide your last 3 payslips.		<input type="text"/>		
4.4	Is your spouse or partner working in the UK?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	What is their net pay each month?		<input type="text"/>		
4.5	Does a relative or friend of you or your spouse/partner regularly give you money?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	If so, how much do you receive each month?		<input type="text"/>		
4.6	Are you receiving any public funds?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
To help you answer the question 4.6, please note that under the Immigration Rules, public funds include the following:					
	Housing and homelessness assistance	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Attendance Allowance	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Severe Disablement Allowance	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Care Allowance	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Disability Living Allowance	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Income Support	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Working Tax Credit	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Social Fund payment	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Council Tax Benefit	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Child Benefit	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Income based Jobseeker's Allowance	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Housing Benefit	Yes <input type="checkbox"/>	No <input type="checkbox"/>		

SECTION 5 *Documentary evidence*

The documents and photographs needed in support of your application, as well as those of any dependants included in your application, are listed in Sections 5A-5K below. You only have to provide those which are relevant to your case.

Tick the boxes in Section 5A next to the relevant items to show the documents and photographs you are providing. You must also tick one of the boxes in Sections 5B-5K next to the category in which you are applying and provide **all** the relevant documents listed in that section.

You should staple all photographs to section 3 of the form in the space provided.

5A

Two recent passport photographs of yourself with your name written on the back of each.

☐

Two recent passport sized photographs of each dependant applying for an extension of stay in the UK with you (see section3), with each dependant's name written on the back of the photograph.

☐

Note 1:
The documents showing the funds available to you should cover at least the last 3 months.

If your application is to be considered under a concession outside the Immigration Rules or on compassionate grounds you may not be required to provide evidence of your funds. If you are in any doubt as to whether you need to provide such evidence, you should provide it.

We do not accept Internet or Cashpoint Statements as evidence of funds.

Your current passport or travel document – if you last entered the UK on a previous passport or travel document, please also provide this document if you have it.

☐

Current passport(s) or travel document(s) for each dependant applying for an extension of stay in the UK with you (see section3) – if they last entered the UK on a previous passport(s) or travel document(s), please also provide these documents if you have them.

☐

Your police registration certificate (if you have been asked to register with the police).

☐

The police registration certificate(s) for each dependant applying for an extension of stay in the UK with you (if they have been asked to register with the police).

☐

If you have to complete Section 4 of this form, evidence that you have the funds to maintain and accommodate yourself and any dependants without recourse to public funds. The evidence must be formal documents such as bank statements, a building society passbook, or wage slips (but please don't send us travellers cheques or credit cards). If a relative or friend is supporting you, the evidence should be a letter from him/her confirming this together with formal documents showing their financial situation (see Note 1).

☐

5B

If you are applying as a visitor:

evidence that you have the ability to maintain and accommodate yourself and your dependants included in this application without recourse to public funds and without taking employment. The evidence must be formal documents such as bank statements, a building society passbook or wage slips (see Note 1). If a relative or friend is supporting you, the evidence should be a letter from him/her confirming this together with formal documents showing their financial situation.

☐

5C

If you are applying as a member of the crew of a ship, aircraft, hovercraft, hydrofoil or train:

a letter from your employer confirming that you are still needed here for the purpose for which you were given leave to enter, and explaining why this is so.

☐

SECTION 5 *Documentary evidence continued*

5D	<p>If you are a postgraduate doctor, dentist or trainee general practitioner and you are intending to take Pre-Registration House Officer employment for up to 12 months: document(s) confirming that you are a graduate from a medical school and that you intend to undertake employment in an appropriate post (see Note 2).</p>	<input type="checkbox"/>
5E	<p>If you are a doctor, dentist or trainee general practitioner eligible for full or limited registration with the General Medical Council (GMC) or General Dental Council (GDC) and you intend to undertake postgraduate training in a hospital:</p>	<input type="checkbox"/>
<p>Note 2: Although trainee GPs were previously required to obtain a work permit from Work Permits (UK), this is no longer the case and applications for extension of stay for such training have to be made on this form.</p>		
5F	<p>If you are applying as an au pair: a letter from the family you are staying with giving details of your employment.</p>	<input type="checkbox"/>
5G	<p>If you are a Commonwealth citizen aged 17 or over, one of your grandparents was born in the UK and Islands and you are applying for an extension of stay because of your UK ancestry:</p>	<input type="checkbox"/>
5H	<p>If you have previously been given leave to enter or remain in the UK in one of the following categories of employment not requiring a work permit, and you are applying for an extension of stay in the same category: document(s) from your employer confirming that your work is continuing and that you are still needed for the same work.</p>	<input type="checkbox"/>
<p>Note 3: For ministers of religion, missionaries, or members of a religious order this document may be from the leadership of your church or the head of your religious order, rather than your employer.</p>		
<p>a) Minister of religion, missionary or member of a religious order (see Note 3) b) Representative of an overseas newspaper, news agency or broadcasting organisation; c) Private servant in a diplomatic household; d) Overseas government employee; e) Teacher or language assistant coming under an approved exchange scheme; f) Airport based operational staff of an overseas-owned airline; g) Domestic worker in a private household.</p>		

SECTION 5 *Documentary evidence continued*

5I

If you are applying as a writer, composer or artist:

document(s) showing that you are able to support yourself and any Dependents from your own funds without working except as a writer, composer or artist.

☐

5J

If you are applying as a visitor receiving private medical treatment:

☐

Note 4:
Visitors are not allowed to stay in the United Kingdom to receive free medical treatment on the National Health Service.

- (a) document(s) from a registered medical practitioner who holds a National Health Service (NHS) consultant post or who appears in the Specialist Register of the General Medical Council, showing satisfactory arrangements for private medical consultation or treatment, how long it is likely to last and, where treatment has already begun, evidence as to its progress (see **Note 4**);
- (b) receipts for payment for any treatment you have received; and
- (c) a signed statement that you intend to leave the UK at the end of your treatment.

5K

If you are applying for an extension of stay in the UK for any other purpose or reason:

a letter or other document explaining why you should be given an extension of stay. You must give full details and provide any relevant document(s) to support your case.

☐

5L

If you are applying on the basis of your sponsor's service in the UK Armed Forces:

☐

a letter from your sponsor's unit confirming the date your sponsor enlisted and their expected final date of service with the UK Armed Forces.

Or

If your sponsor is not serving with the UK Armed Forces but they are exempt from UK immigration control on the basis of their armed forces training, posting or service in the UK or as a member of a designated international headquarters or defence organisation:

☐

a letter from your sponsor's unit or employer confirming the start date of their training, posting or service in the United Kingdom and the expected end date of this period of training, posting or service in the UK.

You must now complete Section 6

SECTION 6 *Declaration*

You must now read the declaration and sign it. It must be signed by you (the applicant) and not by a representative or other person acting on your behalf. If you are under 18, your parent or guardian must sign.

I hereby apply for an extension of stay in the UK for myself and any dependants listed in this form. The information I have given in this form is complete and is true to the best of my knowledge. I also declare that the photographs submitted with this form are a true likeness of myself and any dependants included in the application, as named on the back of each photograph.

I can confirm that if, before this application is decided there is a material change in my circumstances or new information relevant to this application becomes available I will inform the Home Office.

I understand that all information given by me will be treated in confidence by the Home Office but that it may be given to other government departments, agencies, local authorities and other bodies where necessary for immigration and nationality purposes.

Data given on this form may also be used for Training purposes

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to seek to obtain leave to remain in the United Kingdom by means which include deception.

Signature

Date



IMMIGRATION & NATIONALITY DIRECTORATE

SECTION 1 *Payment Details (please see guidance before completing)***APPLICANT'S DETAILS**

1.1	Full Name																								
1.2	Nationality																								
1.3	Date of birth	Day	Month	Year																					
1.4	Home Office reference																								

PAYER DETAILS

1.5	Contact Name																								
1.6	Contact Address																								
1.7	Post code																								

METHOD OF PAYMENT

1.8	Postal order	<input type="checkbox"/>																							
1.9	Cheque	<input type="checkbox"/>	Sort code		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>															
	Account number																								
	Cheque number																								
1.10	Please debit my:	Visa	<input type="checkbox"/>	Master Card	<input type="checkbox"/>	Delta	<input type="checkbox"/>	Switch	<input type="checkbox"/>	Maestro	<input type="checkbox"/>														
1.11	Insert current fee	Postal	<input type="checkbox"/>	Premium	<input type="checkbox"/>																				
1.12	Name on card																								
1.13	Card number																								
1.14	Card details	Valid from	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Expiry date	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Issue N° (where available)	<input type="text"/>												
1.15	Signature (card only)																								
	Date																								

SECTION 2 *Applicant's details (please see guidance before completing)*

Attach
applicant's
photograph here

Section 2 Where there is more than one applicant, the personal details to be entered at **2.1** to **2.8** are the main applicant's details.

Is a Representative assisting you with your application?

Yes ☐ No ☐

If yes please insert OISC number where applicable

APPLICANT'S DETAILS

2.1 Title (Mr, Mrs, Ms, Miss)

Full Name

2.2 Nationality

2.3 Date of birth

Day

Month

Year

Gender

2.4 Home Office reference

M ☐

F ☐

2.5 Passport number

2.6 Any other names by which you have been known

2.7 UK address. Please let us know if this changes

2.8 Post code

2.9 Telephone number

2.10 The address to which you would like us to return your documents and send any letters about your application

Post code

SET(M)

Form

Version 04/2005

Tick the box to show us why you are applying for indefinite leave to remain in the UK.

Spouse (husband or wife) of a person present and settled in the UK

Complete all sections

Unmarried partner of a person present and settled in the UK.

Complete all sections

This form is valid only for applications made on or after 1 April 2005

SECTION 3 *Family details (please see guidance before completing)*

Section 3 This is where you give details of any dependants included in the application.

3.1

Do you or your spouse or partner have any children from your previous marriage or relationship, or from previous relationships, who are dependent on you or your spouse or partner?

Yes ☐

No ☐

If you have answered **yes** to question **3.1** and your children are applying for indefinite leave to remain as your dependants, please give their details below. If you need more space continue on another sheet and provide it with your application.

Attach
spouse/partner's
photograph here

Spouse/Partner's full name

Nationality

Date of birth

Marital Status

Gender

Day Month

Year

M ☐

F ☐

Attach
dependant's
photograph here

Dependant's full name

Nationality

Date of birth

Relationship to you

Gender

Day Month

Year

M ☐

F ☐

Are they applying for Indefinite Leave to Remain in the UK?

Yes ☐

No ☐

Who pays for their support?

Attach
dependant's
photograph here

Dependant's full name

Nationality

Date of birth

Relationship to you

Gender

Day Month

Year

M ☐

F ☐

Are they applying for Indefinite Leave to Remain in the UK?

Yes ☐

No ☐

Who pays for their support?

Dependant's full name				Attach dependant's photograph here
Nationality				
Date of birth		Relationship to you	Gender	
Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Are they applying for Indefinite Leave to Remain in the UK?			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Who pays for their support?				

Dependant's full name				Attach dependant's photograph here
Nationality				
Date of birth		Relationship to you	Gender	
Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Are they applying for Indefinite Leave to Remain in the UK?			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Who pays for their support?				

Dependant's full name				Attach dependant's photograph here
Nationality				
Date of birth		Relationship to you	Gender	
Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Are they applying for Indefinite Leave to Remain in the UK?			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Who pays for their support?				

Dependant's full name				Attach dependant's photograph here
Nationality				
Date of birth		Relationship to you	Gender	
Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Are they applying for Indefinite Leave to Remain in the UK?			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Who pays for their support?				

SECTION 4 *Your home and your finances*

Section 4 must be completed as indicated by all applicants.

4.1	Is your home in the UK:	a) owned by you?	<input type="checkbox"/>	b) rented from a local authority by you?	<input type="checkbox"/>
		c) privately rented by you?	<input type="checkbox"/>	d) owned or rented by a relative or friend?	<input type="checkbox"/>
		e) other (please give details)			
4.2	Do you or your spouse or partner pay any mortgage or rent for your home? Yes <input type="checkbox"/> No <input type="checkbox"/>				
	If so, how much each month? <input type="text"/>				
4.3	Are you working in the UK? Yes <input type="checkbox"/> No <input type="checkbox"/>				
	What is your net pay each month? <input type="text"/>				
4.4	Is your spouse or partner working in the UK? Yes <input type="checkbox"/> No <input type="checkbox"/>				
	What is their net pay each month? <input type="text"/>				
4.5	Does a relative or friend of you or your spouse/partner regularly give you money? Yes <input type="checkbox"/> No <input type="checkbox"/>				
	If so, how much do you receive each month? <input type="text"/>				
4.6	Are you receiving any public funds? Yes <input type="checkbox"/> No <input type="checkbox"/>				
	To help you answer the question 4.6, please note that under the Immigration Rules, public funds include the following:				
	Housing and homelessness assistance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Attendance Allowance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Severe Disablement Allowance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Care Allowance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Disability Living Allowance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Income Support	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Working Tax Credit	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Social Fund payment	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Council Tax Benefit	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Child Benefit	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Income based Jobseeker's Allowance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Housing Benefit	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

SECTION 5 *Details about your application*

5.1

Any other addresses you and your spouse or partner have lived at during the past 2 years. Continue on a separate sheet if necessary.

Address

Post code

A horizontal number line with 10 equally spaced tick marks. The first tick mark on the left is labeled '0'. The remaining 9 tick marks are unlabeled.

Address

Four blank number lines are provided for graphing. Each line has 21 tick marks, but no numerical labels are present.

Post code

A horizontal number line with 10 equally spaced tick marks. The first tick mark on the left is labeled '0'. The remaining 9 tick marks are unlabeled.

Address

Four blank number lines are provided for graphing. Each line has 21 tick marks, but no numerical labels are present.

Post code

Address

Post code

SECTION 6 Additional question(s)

6.1

Do you have a criminal conviction in the UK or elsewhere?

Yes

☐

No

☐

If you have answered **yes** to question 6.1, give details below for each sentence starting with the most recent one. If you have received more than one sentence you should continue on another sheet.

Have you ever been indicted for a criminal offence for which you have not been tried?

Yes

☐

No

☐

Have you ever been involved in the commission, preparation or organisation of war crimes, crimes against humanity, genocide or acts of terrorism?

Yes

☐

No

☐

To your knowledge have you ever been suspected, accused, investigated, charged, prosecuted or convicted for involvement in war crimes, crimes against humanity, genocide or acts of terrorism?

Yes

☐

No

☐

First sentence

Nature of offence

Date sentenced

Length of sentence

Country where sentenced

Second sentence

Nature of offence

Date sentenced

Length of sentence

Country where sentenced

SECTION 7 *Documentary evidence*

The documents and photographs needed in support of your application, as well as those of any dependants included in your application, are listed in Sections 7A-7C below. You only have to provide those which are relevant to your case.

Tick the boxes in Section 7A next to the relevant items to show the documents and photographs you are providing. You must also tick one of the boxes in Sections 7B-7C next to the category in which you are applying and provide all the relevant documents listed in that section.

You should staple all photographs to section 3 of the form in the space provided.

<p>7A</p> <p>Note 1: The document(s) must be either</p> <ul style="list-style-type: none"> • your spouse or partner's current passport or travel document; or • if your spouse or partner is a British citizen without a passport, his/her full birth certificate (showing the parents' names) accompanied by at least one other formal document as evidence of ordinary residence in the UK for the last three years; or • if your spouse or partner is a non-British citizen without a passport, a Home Office letter or other document showing that he/she has been granted indefinite leave to enter or remain in the UK accompanied by at least one other formal document as evidence of ordinary residence in the UK for the last three years. <p>The following are examples of formal documents that may be provided as evidence of ordinary residence for the last three years: notice of income tax coding, driving licence, building society passbook/bank statements, National Insurance or National Health Service registration issued by the Department of Health, Department of Social Security or a local health authority.</p>	<p>Two recent passport photographs of yourself with your name written on the back of each photograph. <input type="checkbox"/></p> <p>A recent passport sized photograph of your spouse or partner with their name written on the back of the photograph. <input type="checkbox"/></p> <p>Two recent passport photographs of each dependant child applying for indefinite leave to remain in the UK with you (see section 3), with each dependant's name written on the back of the photographs. <input type="checkbox"/></p> <p>Your current passport or travel document. If you last entered the UK on a previous passport or travel document, please also provide this document if you have it. <input type="checkbox"/></p> <p>Current passport(s) or travel document(s) for each dependant child applying for indefinite leave to remain in the UK with you (see section 3). If they last entered the UK on previous passports or travel documents, please also provide these documents if you have them. <input type="checkbox"/></p> <p>Your police registration certificate (if you have been asked to register with the police). <input type="checkbox"/></p> <p>The police registration certificate(s) for each dependant child applying for indefinite leave to remain in the UK with you (if they have been asked to register with the police). <input type="checkbox"/></p> <p>A full birth certificate (i.e. one which shows the parent's names) for each dependant child of your present marriage or relationship who is applying for indefinite leave to remain in the UK with you. <input type="checkbox"/></p> <p>Document(s) showing that your spouse or partner is present and settled in the UK (see Note 1) <input type="checkbox"/></p>
---	---

SECTION 7 *Documentary evidence continued*

7 B

If you applying as a spouse on completion of 2 years' stay in this category:

Documents showing that your marriage subsists (see **Note 2**)

☐

7 C

If you applying as an Unmarried Partner on completion of 2 years' stay in this category:

Documents showing that your relationship subsists (see **Note 2**)

☐

Note 2:

You must provide documents of the kind described below as evidence that you and your spouse or partner have been living together.

Please provide ten items of correspondence of the kind, or from the sources listed below, addressed to you and your spouse jointly during each of the past 2 years if they clearly show that you live together at the same address. At least 5 of these documents should be from different sources. If you have not received any such correspondence that is addressed to you and your partner jointly, it is acceptable to provide 5 or 6 items addressed to one of you and 5 or 6 items addressed to the other partner during each of the past 2 years so long as they show the same address.

- telephone bills or statements
- gas bills or statements
- electricity bills or statements
- water rates bills or statements
- council tax bills or statements
- local social services department
- local health authority
- government department or agency (eg Department of Health, Inland Revenue, Benefits Agency, Employment Service)
- bank or building society statements or passbooks
- credit card statements
- insurance certificates complete with address
- mortgage statements or agreement
- tenancy agreement

WE DO NOT ACCEPT CASHPOINT PRINTOUTS AND INTERNET BANK STATEMENTS AS EVIDENCE OF FUNDS.

You & your spouse or partner must now complete Section 8

SECTION 8 Declaration

If you are applying as a spouse

If you are applying as a spouse

You and your spouse must now read the declarations below and sign them. They must be signed by you (the applicant) and your spouse and not by a representative or other person acting on your behalf.

By the applicant:

I hereby apply for indefinite leave to remain in the UK for myself and any dependent children listed in this form on the basis of my marriage to the person who has signed the declaration below. I declare that we are still married, that we are living together as husband and wife and intend to do so permanently. The information I have given in this form is complete and is true to the best of my knowledge. I also declare that the photographs submitted with this form are a true likeness of myself, my spouse and any dependants included in the application, as named on the back of each photograph.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available I will inform the Home Office.

I understand that all information given by me will be treated in confidence by the Home Office but that it may be disclosed to other government departments, agencies, local authorities and other bodies where necessary for immigration and nationality purposes or to enable them to carry out their functions.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception.

Signed:

Date:

By the applicant's husband or wife:

I confirm that I am the husband/wife of the applicant. I declare that we are still married, that we are living together as husband and wife and intend to do so permanently.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception. I am also aware that it is an offence under that Act (as amended) to do an act which facilitates the commission of a breach of immigration law by an individual who is not a citizen of the European Union, knowing or having reasonable cause to believe that the act has this effect.

Signed:

Date:

SECTION 8 *Declaration*

If you are applying as an unmarried partner

You and your partner must now read the declarations below and sign them. They must be signed by you (the applicant) and your partner and not by a representative or other person acting on your behalf.

By the applicant:

I hereby apply for indefinite leave to remain in the UK for myself and any dependent children listed in this form on the basis of my relationship with the person who has signed the declaration below. I declare that we are still living together in a relationship akin to marriage and that we intend to do so permanently. The information I have given in this form is complete and is true to the best of my knowledge. I also declare that the photographs submitted with this form are a true likeness of myself, my partner and any dependants included in the application, as named on the back of each photograph.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available I will inform the Home Office.

I understand that all information given by me will be treated in confidence by the Home Office but that it may be disclosed to other government departments, agencies, local authorities and other bodies where necessary for immigration and nationality purposes or to enable them to carry out their functions.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception.

Signed:

Date:

By the applicant's partner:

I confirm that I am the partner of the applicant. I declare that we are still living together in a relationship akin to marriage and that we intend to do so permanently.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception. I am also aware that it is an offence under that Act (as amended) to do an act which facilitates the commission of a breach of immigration law by an individual who is not a citizen of the European Union, knowing or having reasonable cause to believe that the act has this effect.

Signed:

Date:



IMMIGRATION & NATIONALITY DIRECTORATE

SECTION 1 *Payment Details (please see guidance before completing)***APPLICANT'S DETAILS**

1.1 Full Name	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
1.2 Nationality	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
1.3 Date of birth	<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 2px;">Day <div style="border: 1px solid black; height: 15px; width: 100%;"></div></div> <div style="border: 1px solid black; padding: 2px;">Month <div style="border: 1px solid black; height: 15px; width: 100%;"></div></div> <div style="border: 1px solid black; padding: 2px;">Year <div style="border: 1px solid black; height: 15px; width: 100%;"></div></div> </div>
1.4 Home Office reference	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>

PAYER DETAILS

1.5 Contact Name	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
1.6 Contact Address	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
1.7 Post code	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>

METHOD OF PAYMENT

1.8 Postal order	<input type="checkbox"/>	
1.9 Cheque	<input type="checkbox"/>	Sort code <div style="border: 1px solid black; width: 20px; height: 15px; display: inline-block;"></div> <div style="border: 1px solid black; width: 20px; height: 15px; display: inline-block;"></div> — <div style="border: 1px solid black; width: 20px; height: 15px; display: inline-block;"></div> <div style="border: 1px solid black; width: 20px; height: 15px; display: inline-block;"></div> — <div style="border: 1px solid black; width: 20px; height: 15px; display: inline-block;"></div> <div style="border: 1px solid black; width: 20px; height: 15px; display: inline-block;"></div>
Account number	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
Cheque number	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
1.10 Please debit my:	Visa <input type="checkbox"/> Master Card <input type="checkbox"/> Delta <input type="checkbox"/> Switch <input type="checkbox"/> Maestro <input type="checkbox"/>	
1.11 Insert current fee	Postal <input type="checkbox"/> Premium <input type="checkbox"/>	
1.12 Name on card	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
1.13 Card number	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
1.14 Card details	Valid from <div style="border: 1px solid black; width: 40px; height: 15px; display: inline-block;"></div> Expiry date <div style="border: 1px solid black; width: 40px; height: 15px; display: inline-block;"></div> Issue N° (where available) <div style="border: 1px solid black; width: 40px; height: 15px; display: inline-block;"></div>	
1.15 Signature (card only)	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
Date	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	

SECTION 2 *Applicant's details (please see guidance before completing)*

Attach
applicant's
photograph here

Section 2 Where there is more than one applicant, the personal details to be entered at **2.1** to **2.8** are the main applicant's details.

Is a Representative assisting you with your application? Yes ☐ No ☐

If yes please insert OISC number where applicable

APPLICANT'S DETAILS

2.1 Title (Mr, Mrs, Ms, Miss) _____

Full Name _____

2.2 Nationality _____

2.3 Date of birth Day Month Year Gender M ☐ F ☐

2.4 Home Office reference _____

2.5 Passport number _____

2.6 Any other names by which you have been known _____

2.7 UK address. Please let us know if this changes _____

2.8 Post code _____

2.9 Telephone number _____

2.10 The address to which you would like us to return your documents and send any letters about your application _____

Post code _____

SET(F)

Form

Version 04/2005

Tick the box to show us why you are applying for indefinite leave to remain in the UK as a family member (other than husband, wife or unmarried partner) of a person present and settled in the United Kingdom.

Child under the age of 18. ☐
Complete all sections except 3

Adopted Child. ☐
Complete all sections except 3

Parent, Grandparent or the Dependent Relative aged over 18. ☐
Complete all sections

This form is valid only for applications made on or after 1 April 2005

SECTION 3 *Family details (please see guidance before completing)*

Section 3 This is where you give details of any dependants included in the application.

3.1

Do you have a partner and / or children living with you in the UK?

Yes

☐

No

☐

If you have answered **yes** to question **3.1** and your partner or children are applying for indefinite leave to remain as your dependants, please give their details below. If you need more space continue on another sheet and provide it with your application.

Attach
partner's
photograph here

Partner's full name

Nationality

Date of birth

Marital Status

Gender

Day

Month

Year

M

☐

F

☐

Are they applying for Indefinite Leave to Remain in the UK?

Yes

☐

No

☐

Attach
dependant's
photograph here

Dependant's full name

Nationality

Date of birth

Relationship to you

Gender

Day

Month

Year

M

☐

F

☐

Are they applying for Indefinite Leave to Remain in the UK?

Yes

☐

No

☐

Attach
dependant's
photograph here

Dependant's full name

Nationality

Date of birth

Relationship to you

Gender

Day

Month

Year

M

☐

F

☐

Are they applying for Indefinite Leave to Remain in the UK?

Yes

☐

No

☐

Dependant's full name				Attach dependant's photograph here	
Nationality					
Date of birth		Relationship to you	Gender		
Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>		
Are they applying for Indefinite Leave to Remain in the UK?				Yes <input type="checkbox"/> No <input type="checkbox"/>	

Dependant's full name				Attach dependant's photograph here	
Nationality					
Date of birth		Relationship to you	Gender		
Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>		
Are they applying for Indefinite Leave to Remain in the UK?				Yes <input type="checkbox"/> No <input type="checkbox"/>	

3.2	Do you have any close relatives living outside the UK?	Yes <input type="checkbox"/> No <input type="checkbox"/>
------------	--	--

If you have answered **yes** to question **3.2** please give their details below. Continue on another sheet and provide it with your application if you need more space.

	Name
	Relationship to you
	Country where they live
	Name
	Relationship to you
	Country where they live
	Name
	Relationship to you
	Country where they live
	Name
	Relationship to you
	Country where they live

3.3	Who looked after you financially before you came to the UK?	
------------	---	--

SECTION 4 *Your sponsor's home and his/her finances*

Section 4 must be completed as indicated by all applicants.

4.1	What is the name of your sponsor (the relative you are applying for indefinite leave to remain with in the UK)?	<input type="text"/>
4.2	What is your sponsor's relationship to you?	<input type="text"/>
4.3	What is your sponsor's nationality?	<input type="text"/>
4.4	Is your sponsor's home in the UK:	<div>a) owned by your sponsor? <input type="checkbox"/></div> <div>b) rented from a local authority by your sponsor? <input type="checkbox"/></div> <div>c) privately rented by your sponsor? <input type="checkbox"/></div> <div>d) owned or rented by a relative or friend? <input type="checkbox"/></div> <div>e) other (please give details)</div>
4.5	Does your sponsor pay any mortgage or rent for his/her home?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	If so, how much each month?	<input type="text"/>
4.6	How many rooms are there for your use?	<input type="text"/>
4.7	How many other people live in your sponsor's home?	<input type="text"/>
4.8	Will your sponsor be supporting you and all your dependants from his/her own money?	Yes <input type="checkbox"/> No <input type="checkbox"/>
4.9	What proportion of your total finances will this represent?	<input type="text"/> %
4.10	Did the sponsor provide financial support to you whilst living in your home country?	Yes <input type="checkbox"/> No <input type="checkbox"/>
4.11	How long have they provided this support?	<input type="text"/>
4.12	Did you have any source of income of your own? Please give details.	Yes <input type="checkbox"/> No <input type="checkbox"/>
		<input type="text"/>
4.13	Did you receive financial support from anyone else?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	If so, how much and from who?	<input type="text"/>

SECTION 4 Your sponsor's home and his/her finances (continued)

4.14	Is your sponsor working in the UK?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	What is their net pay each month?	<input type="text"/>	
4.15	Does your sponsor regularly receive any other money?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	If so, how much does he/she receive each month?	<input type="text"/>	
4.16	Is your sponsor receiving any public funds?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
To help you answer the question 4.16, please note that under the Immigration Rules, public funds include the following:			
	Housing and homelessness assistance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Attendance Allowance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Severe Disablement Allowance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Care Allowance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Disability Living Allowance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Income Support	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Working Tax Credit	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Social Fund payment	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Council Tax Benefit	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Child Benefit	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Income based Jobseeker's Allowance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Housing Benefit	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Note 1:
The documents showing the funds available to you should cover at least the last six months. We do not accept Internet or Cashpoint Statements as evidence of funds.

On completion of section 4 of this form please provide evidence that you have the funds to maintain and accommodate yourself and any dependants without recourse to public funds. The evidence must be formal documents such as bank statements, a building society passbook, or wage slips for you and/or your spouse or partner (but please don't send us travellers cheques or credit cards). If a relative or friend is supporting you, the evidence should be a letter from him/her confirming this together with formal documents showing their financial situation (see **Note 1**).

SECTION 5 *Details about your application*

5.1

Are you currently in good health?

Yes

☐

No

☐

If not, please give details.

5.2

Please provide any compelling or compassionate details that you require the Home Office to take into consideration. Please continue on a separate sheet if required.

5.3

Who owned the house in which you lived in your home country?

5.4

Please state the number of rooms in the house and say whether or not it is in a good state of repair.

5.5

Did you live alone?

Yes

☐

No

☐

5.6

If not, who lived with you and why can that arrangement not continue?

SECTION 6 Additional question(s)

6.1

Do you have a criminal conviction in the UK or elsewhere?

Yes

☐

No

☐

If you have answered **yes** to question **6.1**, give details below for each sentence starting with the most recent one. If you have received more than one sentence you should continue on another sheet.

Have you ever been indicted for a criminal offence for which you have not been tried?

Yes

☐

No

☐

Have you ever been involved in the commission, preparation or organisation of war crimes, crimes against humanity, genocide or acts of terrorism?

Yes

☐

No

☐

To your knowledge have you ever been suspected, accused, investigated, charged, prosecuted or convicted for involvement in war crimes, crimes against humanity, genocide or acts of terrorism?

Yes

☐

No

☐

First sentence

Nature of offence

Date sentenced

Length of sentence

Country where sentenced

Second sentence

Nature of offence

Date sentenced

Length of sentence

Country where sentenced

SECTION 7 Documentary evidence

The documents and photographs needed for your application, as well as those of any dependants included in your application, are listed below. You only have to provide those which are relevant to your case.

Tick the boxes next to the relevant items to show the documents and photographs you are providing.

You should staple all photographs to section 3 of the form in the space provided.

	Two recent passport sized photographs of yourself, with your name written on the back of each photograph.	<input type="checkbox"/>
	A recent passport sized photograph of your spouse or partner, with their name written on the back of the photograph.	<input type="checkbox"/>
	Two recent passport sized photographs of each dependant child applying for indefinite leave to remain in the UK with you (see section 3), with their name written on the back of the photographs.	<input type="checkbox"/>
	Your current passport or travel document - if you last entered the UK on a previous passport or travel document, please also provide this document if you have it.	<input type="checkbox"/>
	Current passport(s) or travel document(s) for each dependant child applying for indefinite leave to remain in the UK with you (see section 3). If they last entered the UK on a previous passport(s) or travel document(s), please also provide these documents if you have them.	<input type="checkbox"/>
	Your police registration certificate (if you have been asked to register with the police).	<input type="checkbox"/>
	The police registration certificate(s) for each dependant child applying for indefinite leave to remain in the UK with you (if they have been asked to register with the police).	<input type="checkbox"/>
Note 2: The evidence must be from a Registered Medical practitioner or General Practitioner. The note must contain information about the nature of your illness, the treatment required and its estimated duration. You should also provide evidence that you have paid for any treatment you have already received and confirmation that you intend to continue to pay.	A full birth certificate (i.e. one which shows the parents' names) for each dependant child of your present marriage or relationship who is applying for indefinite leave to remain in the UK with you.	<input type="checkbox"/>
	Please provide evidence from your sponsor confirming the support that they have provided for you over the last 6 months i.e. credit transfer slips	<input type="checkbox"/>
	Please provide evidence of the relationship between yourself and the sponsor i.e full birth certificates	<input type="checkbox"/>
	Please provide evidence of your sponsors status in the United Kingdom i.e. passport or full birth certificate	<input type="checkbox"/>
	Please provide documentary evidence of any medical conditions for which you require medical treatment. (see Note 2)	<input type="checkbox"/>
	If you are an adopted child please provide your adoption order	<input type="checkbox"/>
	If you are the parent, grantparent or other dependant relative aged over 18 of a person present and settled in the UK. Documents showing your relationship to the sponsor, documents showing that you are wholly or mainly dependent on your sponsor.	<input type="checkbox"/>

You must now complete Section 8

SECTION 8 *Declaration*

You must now read the declaration and sign it. It must be signed by you (the applicant) and not by a representative or other person acting on your behalf.

I hereby apply for indefinite leave to remain in the UK for myself, and any dependants listed in this form. The information I have given in this form is complete and is true to the best of my knowledge. I also declare that the photographs submitted with this form are a true likeness of myself, and any dependants included in the application, as named on the back of each photograph.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available I will inform the Home Office.

I understand that all information given by me will be treated in confidence by the Home Office but that it may be disclosed to other government departments, agencies, local authorities and other bodies where necessary for immigration and nationality purposes or to enable them to carry out their functions.

Data given on this form may also be used for Training purposes.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or seek to obtain leave to remain in the United Kingdom by means which include deception.

Signature

Date



APPLICANT'S DETAILS

PAYER DETAILS

METHOD OF PAYMENT

SET (O) Version 04/2005

SECTION 2 *Applicant's details (please see guidance before completing)*

Attach
applicant's
photograph here

Section 2 Where there is more than one applicant, the personal details to be entered at **2.1** to **2.8** are the main applicant's details.

Is a Representative assisting you with your application?

Yes

☐

No

☐

If yes please insert OISC number where applicable

APPLICANT'S DETAILS

2.1 Title (Mr, Mrs, Ms, Miss)

Full Name

2.2 Nationality

2.3 Date of birth

Day

Month

Year

Gender

M

☐

F

☐

2.4 Home Office reference

2.5 Passport number

2.6 Any other names by which you have been known

2.7 UK address. Please let us know if this changes

2.8 Post code

2.9 Telephone number

2.10 The address to which you would like us to return your documents and send any letters about your application

Post code

SET (O) Version 04/2005

SET 0

Form

Version 04/2005

Tick the box to show us why you are applying for Indefinite leave to remain in the UK.

Work permit holder

☐

Employment not requiring a work permit

☐

Highly Skilled Migrant Programme

☐

UK Ancestry

☐

Writer, composer or artist

☐

Ex HM forces

☐

Long residence in the UK

☐

Victim of domestic violence

☐

Other reasons not covered by other application forms see section 5

☐

This form is valid only for applications made on or after 1 April 2005

SECTION 3 Family details (please see guidance before completing)

Section 3 This is where you give details of any dependants included in the application.

3.1 Do you have a partner and / or children living with you in the UK? Yes ☐ No ☐

If you have answered **yes** to question **3.1** and your partner or children are applying for indefinite leave to remain as your dependants, please give their details below. If you need more space continue on another sheet and provide it with your application.

Attach partner's photograph here	Partner's full name			
	Nationality			
	Date of birth		Marital Status	Gender
	Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>
	Are they applying for Indefinite Leave to Remain in the UK? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Who pays for their support?				

Attach dependant's photograph here	Dependant's full name			
	Nationality			
	Date of birth		Relationship to you	Gender
	Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>
	Are they applying for Indefinite Leave to Remain in the UK? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Who pays for their support?				

Attach dependant's photograph here	Dependant's full name			
	Nationality			
	Date of birth		Relationship to you	Gender
	Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>
	Are they applying for Indefinite Leave to Remain in the UK? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Who pays for their support?				

Dependant's full name				Attach dependant's photograph here	
Nationality					
Date of birth		Relationship to you	Gender		
Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>		
Are they applying for Indefinite Leave to Remain in the UK?				Yes <input type="checkbox"/>	No <input type="checkbox"/>
Who pays for their support?					

Dependant's full name				Attach dependant's photograph here	
Nationality					
Date of birth		Relationship to you	Gender		
Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>		
Are they applying for Indefinite Leave to Remain in the UK?				Yes <input type="checkbox"/>	No <input type="checkbox"/>
Who pays for their support?					

Dependant's full name				Attach dependant's photograph here	
Nationality					
Date of birth		Relationship to you	Gender		
Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>		
Are they applying for Indefinite Leave to Remain in the UK?				Yes <input type="checkbox"/>	No <input type="checkbox"/>
Who pays for their support?					

Dependant's full name				Attach dependant's photograph here	
Nationality					
Date of birth		Relationship to you	Gender		
Day	Month	Year	M <input type="checkbox"/> F <input type="checkbox"/>		
Are they applying for Indefinite Leave to Remain in the UK?				Yes <input type="checkbox"/>	No <input type="checkbox"/>
Who pays for their support?					

SECTION 4 *Your home and your finances*

Section 4 This is where you give information about your financial situation.

4.1	Is your home in the UK:	a) owned by you?	<input type="checkbox"/>	b) rented from a local authority by you?	<input type="checkbox"/>
		c) privately rented by you?	<input type="checkbox"/>	d) owned or rented by a relative or friend?	<input type="checkbox"/>
		e) other (please give details)			
4.2	Do you or your partner pay any mortgage or rent for your home?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	If so, how much each month?		<input type="text"/>		
4.3	Are you working in the UK?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	What is your net pay each month?		<input type="text"/>		
4.4	Does a relative or friend of you or your spouse/partner regularly give you money?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	If so, how much do you receive each month?		<input type="text"/>		
4.5	Are you receiving any public funds?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
To help you answer the question 4.5, please note that under the Immigration Rules, public funds include the following:					
Housing and homelessness assistance		Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Attendance Allowance		Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Severe Disablement Allowance		Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Care Allowance		Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Disability Living Allowance		Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Income Support		Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Working Tax Credit		Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Social Fund payment		Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Council Tax Benefit		Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Child Benefit		Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Income based Jobseeker's Allowance		Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Housing Benefit		Yes <input type="checkbox"/>	No <input type="checkbox"/>		

SECTION 5 *Details about your application*

5.1 refers to the date of the main applicant's first entry to the UK at the beginning of the stay on which the application is based.

5.1	When did you first enter the UK?	Day	Month	Year
5.2	Since then have you had any absences of 3 months or more outside the UK? Yes <input type="checkbox"/> No <input type="checkbox"/>			
If you have answered yes to question 5.2 , you should list these absences in the space provided below and explain the reason for the absence.				
Dates of absence(s)		Reason(s) for absence(s)		
<hr/>				
<hr/>				
<hr/>				

5.3	Other purposes/reasons not covered by other application forms
<p>If you tick this box you must complete all sections and explain why you want to stay here. Your reasons should be set out briefly in the space provided, and in more detail in a separate letter or document. You must also provide any supporting evidence</p>	

SECTION 6 Additional question(s)

6.1

Do you have a criminal conviction in the UK or elsewhere?

Yes

☐

No

☐

If you have answered **yes** to question 6.1, give details below for each sentence starting with the most recent one. If you have received more than one sentence you should continue on another sheet.

Have you ever been indicted for a criminal offence for which you have not been tried?

Yes

☐

No

☐

Have you ever been involved in the commission, preparation or organisation of war crimes, crimes against humanity, genocide or acts of terrorism?

Yes

☐

No

☐

To your knowledge have you ever been suspected, accused, investigated, charged, prosecuted or convicted for involvement in war crimes, crimes against humanity, genocide or acts of terrorism?

Yes

☐

No

☐

First sentence

Nature of offence

Date sentenced

Length of sentence

Country where sentenced

Second sentence

Nature of offence

Date sentenced

Length of sentence

Country where sentenced

SECTION 7 Documentary evidence

The documents and photographs needed for your application are listed below.

If any dependants are included in the application, please make sure that you provide their documents and photographs.

- If you can't provide any of the photographs or documents listed in Section 7, you must explain why and say when you will provide them.
- All documents must be originals. We will accept a certified copy when you apply, but you must say when you will provide the original. We are unlikely to grant your application without seeing this.
- If you are applying because of 14 years' residence in the UK, you don't have to provide **all** the document listed in Section 7I - only enough to show continuous residence for this period.
- Please let us have English translations of any foreign language documents when you apply.

7 A

Two recent passport photographs of yourself with your name written on the back of each.

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Two recent passport photographs of each dependant applying with you for indefinite leave to remain in the UK (see section 3), with each dependant's name written on the back.

☐

Your current passport or travel document. If you last entered the UK on a previous passport or travel document, please also provide this document if you have it. If you do not have a passport please provide either a national identity card from your country of origin or original birth certificate to confirm/support your identification.

☐

A current passport or travel document for each dependant applying for indefinite leave to remain in the UK with you (see section 3). If they last entered the UK on previous passports or travel documents, please also provide these documents if you have them.

☐

Your police registration certificate (if you have been asked to register with the police).

☐

Note 1:
Documents showing the funds available to you should cover at least the last 3 months.

If you are in any doubt as to whether you need to provide such evidence, you should provide it.

The police registration certificate for each dependant applying for indefinite leave to remain in the UK (if they have been asked to register with the police).

☐

If you have to complete section 4, evidence that you can support yourself and any dependants without help from public funds. The evidence must be documents such as original bank statements, a building society passbook, or wage slips (but please don't send us travellers cheques or credit cards). If a relative or friend is supporting you, we need a letter from him or her confirming this. We also need formal documents showing your relative or friend can afford to do this. (see **Note 1**). We do not accept cashpoint printouts and internet bank statements.

☐

SECTION 7 *Documentary evidence continued*

7 B	If you are applying as a work permit holder, evidence from your employer confirming that your employment with them is continuing.	<input type="checkbox"/>
7 C	<p>If you have been given leave to enter or remain in the UK for employment of the following categories not requiring a work permit, evidence from your employer confirming that you are still needed for the same work.</p> <p>Note 2: For ministers of religion, missionaries, or members of a religious order this document may be from the leadership of your church or the head of your religious order, rather than your employer.</p> <ol style="list-style-type: none">1 Minister of religion, missionary or member of a religious order (see Note 2). Provide your International English Language Testing System certificate showing level 4 or higher for spoken English;2 Representative of an overseas newspaper, news agency or broadcasting organisation;3 Private servant in a diplomatic household;4 Overseas government employee;5 Airport based operational staff of an overseas-owned airline;6 Domestic worker in a private household.	<input type="checkbox"/>
7 D	If you are applying as a writer, composer or artist, documents showing that you have supported yourself and any dependant's from your own funds without working except as a writer, composer or artist for the last 4 years.	<input type="checkbox"/>
7 E	If you are applying because of your UK ancestry, documents showing that you are able to work and intend to take or seek employment in the UK.	<input type="checkbox"/>
7 F	If you are applying under the Highly Skilled Migrant Programme (HSMP), documents showing your economic activity and your personal earnings during your stay in the UK, if you are employed. If you are self-employed, you should provide evidence of the progress of the business. You may have been given leave to enter or remain in other categories leading to settlement before being granted permission to stay under HSMP. If you would like this stay to be considered in connection with your application for indefinite leave to remain, you should provide details of the categories involved and the periods spent in each of these categories.	<input type="checkbox"/>
7 G	If you are applying because you have had at least 10 years' continuous lawful residence in the UK, all the passports you have held during this time. If you cannot provide them all, you must provide the passports you have together with any Home Office Letters or other documents granting you leave to enter or remain in the UK.	<input type="checkbox"/>
7 H	If you are applying for settlement in the UK on discharge from HM armed forces please supply your original discharge letter.	<input type="checkbox"/>

SECTION 7 Documentary evidence continued

7 I

If you are applying because you have had at least 14 years' continuous residence in the UK, documents showing that your stay here has been continuous for the period, for example:

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- a) all the passports you have held during your stay;
- b) Home Office letters or other documents granting you leave to enter and/or remain in the UK;
- c) letters from your doctor showing registration for each year of your stay;
- d) documents showing that you paid council tax (poll tax) domestic bills for each year;
- e) National Insurance contribution records for each year of your stay or P60 forms;
- f) letters from the Inland Revenue;
- g) letters from your employers confirming the dates during which you have been employed;
- h) letters from the Benefits Agency;
- i) birth certificates for any of your children born in the UK;
- j) letters from schools, colleges or other education establishments confirming the dates that you and/or your children studied there;
- k) documents showing any property you own in the UK or a letter from your landlord confirming the period of your tenancy.
- l) any other documents which support your application.

7 J

Note 3: We cannot accept an ex parte or interim order

If you have provided documents at 1 to 3 or a) to e), you must provide a letter stating if you are still living with your partner. If you are separated, you must provide the date and state if domestic violence was the reason.

If you are applying as a victim of domestic violence, documents showing:

☐

- 1 an injunction, non-molestation order or other protection order against your partner (see Note 3); or
- 2 a relevant court conviction against your partner; or
- 3 full details of a relevant police caution against your partner: partner's full name, date of birth, nationality, address at the time of the incidents and now; also the date, time and place where the incident took place.

If you are not able to provide any of the documents or information listed at 1 to 3 above, you must provide at least two of the following types of document:

- a) a medical report from a hospital doctor or a letter from a family doctor confirming that your injuries were caused by domestic violence. The doctor must be registered with the General Medical Council;
- b) an undertaking given to a court that your partner will not approach you;
- c) a police report confirming attendance at the marital home because of a domestic violence incident;
- d) a letter from a social services department confirming its involvement in connection with domestic violence towards you;
- e) a letter of support or a report from a refuge. Only evidence from a refuge listed in the 'Gold Book' will be accepted.

7 K

If you are applying for indefinite leave to remain in the UK for any other purpose or reason, a letter or other document explaining why you should be given indefinite leave to remain. You must give full details and provide any documents to support your case.

☐

SECTION 8 *Declaration*

You must now read the declaration and sign it. It must be signed by you (the applicant) and not be a representative or other person acting on your behalf. If you are under 18, your parent or guardian must sign.

I hereby apply for indefinite leave to remain in the UK for myself and any dependants listed in this form. The information I have given in this form is complete and is true to the best of my knowledge. I also declare that the photographs submitted with this form are a true likeness of myself and any dependants included in the application, as named on the back of each photograph.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the Home Office.

I understand that all information given by me will be treated in confidence by the Home Office but that it may be given to other government departments, agencies, local authorities and other bodies where necessary for immigration and nationality purposes or to enable them to carry out their functions.

Data given on this form may also be used for Training Purposes.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception.

Signature

Date

EXPLANATORY NOTE

(This note is not part of the Regulations)

These Regulations revoke and partly replace the Immigration (Leave to Remain) (Prescribed Forms and Procedures) Regulations 2003 (S.I. 2003/1712) (“the 2003 Regulations”).

These Regulations, like the 2003 Regulations, prescribe forms which are to be used for applications for limited or indefinite leave to remain in the United Kingdom. Each form relates to specific categories of applicant, as set out in regulations 3 to 11 respectively. These Regulations replace the prescribed forms set out in the schedules to the 2003 Regulations with revised application forms. The changes to the application forms are mainly to the layout, although there are some additional questions, some additional requests for documentary evidence, and other minor changes. There are no changes to the prescribed form at Schedule 2 of these Regulations (Form FLR (IED)).

As in the 2003 Regulations, and by virtue of regulation 12 of these Regulations, an application made on a prescribed form may include an application in respect of anyone applying for leave to remain in the United Kingdom as a dependent of the main applicant.

These Regulations, like the 2003 Regulations, prescribe the procedures which are to be followed in relation to an application for which a form is prescribed. Regulation 13 of these Regulations makes some changes to the procedures prescribed by the 2003 Regulations.

Regulation 13(1) of these Regulations provides that applications for limited or indefinite leave to remain in the United Kingdom as a business person, as a sole representative, as a retired person of independent means, as an investor, or as an innovator, may only be submitted by post or courier. These applications may not be submitted at a public enquiry office.

Regulation 13(2) of these Regulations provides that applications for limited leave to remain in the United Kingdom for work permit employment, as a seasonal agricultural worker, for the purposes of employment under the Sectors-Based Scheme, or for Home Office approved training or work experience, may now be submitted at the Public Enquiry Office in Croydon. These applications could previously only be made by post or courier. Applications for limited leave to remain in the United Kingdom as a highly skilled migrant can still only be submitted by post or courier.