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STATUTORY INSTRUMENTS

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**2005 No. 2757**

**The Bus Lane Contraventions (Penalty Charges,  
Adjudication and Enforcement) (England) Regulations 2005**

**PART 5**

**APPEALS AGAINST PENALTY CHARGES**

**Action on receipt of notice of appeal**

**15.**—(1) On receiving a notice of appeal the proper officer shall send an acknowledgement of its receipt to the appellant.

(2) If he is satisfied that the notice is in accordance with regulation 14, the proper officer shall—

- (a) enter particulars of the appeal in the register; and
- (b) send to the authority a copy of the notice of appeal; and
- (c) notify both the appellant and the authority of any direction given by the adjudicator under regulation 14(6).

(3) Within seven days of the receipt of a copy of a notice of appeal, the authority shall deliver to the proper officer a copy of—

- (a) the charge notice concerned;
- (b) any representations made to the authority in respect of the decision to impose the charge; and
- (c) the notice of rejection.

(4) If a notice of appeal—

- (a) is received by the proper officer and he considers that it is not in accordance with regulation 14; or
- (b) is delivered outside the appeal period with a request to extend the appeal period and the adjudicator declines to direct that the period be extended,

the proper officer shall inform the appellant of the reasons why he considers that the notice does not accord with regulation 14 or, as the case may be, that adjudicator has declined the request for an extension and shall record the action taken in the register.