

## SCHEDULE 2

Regulation 9(1)

### Information forming part of the common transfer file

1. The pupil's—
  - (a) unique pupil number;
  - (b) surname and where known, former surname;
  - (c) forename(s);
  - (d) date of birth;
  - (e) gender;
  - (f) ethnic group; and
  - (g) first language.
2. Where the pupil has special educational needs, the type of special educational provision that is being made for him (“School Action”, “School Action Plus” or “Statement”).
3. The following information in relation to the school year in which the pupil transferred—
  - (a) the total number of sessions in the school year;
  - (b) the total number of sessions in that school year attended by the pupil; and
  - (c) the total number of the pupil’s unauthorised absences in that school year.
4. The Departmental number and name of the old school.
5. The Departmental number and name of the new school.
- 6.—(1) The pupil’s cumulative achievements in education, as follows—
  - (a) the results of the teacher assessment of the pupil’s NC levels of attainment at the end of any key stage completed, excluding any such assessment in English at the end of the first key stage;
  - (b) the results of the teacher assessment of his NC attainment targets;
  - (c) where the pupil has not completed any key stage or is between key stages when he transfers school, the most recent assessment by the teacher of his NC levels of attainment, where any such assessments have been made;
  - (d) subject to sub-paragraph (2), the results of the NC tasks and NC tests taken by the pupil at the end of any key stage completed, by level and score;
  - (e) the age-standardised scores, derived from tables produced by the Qualifications and Curriculum Authority, where these have been applied;
  - (f) the NC test tiers, where appropriate;
  - (g) the results of any public examinations taken, by subject and grade;
  - (h) details of any vocational qualifications or credits towards any such qualifications gained.

(2) Paragraph 6(1)(d) shall not apply to the results of the NC tasks and NC tests taken by pupils at the end of the first key stage in the school year 2004/5 and thereafter.