
STATUTORY INSTRUMENTS

2004 No. 2203

**The Town and Country Planning (Regional
Planning) (England) Regulations 2004**

PART 2

**CRITERIA FOR RECOGNITION OF REGIONAL
PLANNING BODIES, ANNUAL MONITORING REPORTS
AND REGIONAL PARTICIPATION STATEMENTS**

Criteria for recognition of regional planning bodies

- 4.—(1) The criteria prescribed for the purposes of section 2(2) are that—
- (a) at least 30% of the members of the RPB are not also members of a relevant authority;
 - (b) all the members of the RPB are entitled to vote when any decision relating to the exercise by the RPB of its functions under the Act is taken by the RPB; and
 - (c) the membership of the RPB includes at least one member from each type of relevant authority, if such an authority exists within the region concerned.
- (2) In paragraph 1(a) and (c) “relevant authority” means—
- (a) a district council,
 - (b) a county council,
 - (c) a metropolitan district council,
 - (d) a National Park authority,
 - (e) the Broads Authority,
 - (f) the Council of the Isles of Scilly.

Annual monitoring reports

- 5.—(1) The period in respect of which reports must be prepared under section 3(4) is the period of twelve months commencing on 1st April in each year and ending on 31st March in the following year.
- (2) The date prescribed for the purposes of section 3(5)(c) is 28th February in the year following that in respect of which the report under section 3(4) is prepared.
- (3) A report under section 3(4) must contain the following information—
- (a) a statement identifying any policy in the RSS which in the opinion of the RPB is not being implemented;
 - (b) where a policy is identified as mentioned in paragraph (a), a statement of—
 - (i) the reasons why the RPB is of the opinion that the policy is not being implemented;and

- (ii) the measures that the RPB intends to take to secure that the policy is implemented including, in particular, whether the RPB intends to prepare a draft revision of the RSS which will amend the policy;
- (c) in a case to which paragraph (4) applies, a statement as to the number of dwellings built in the part of the region in question —
 - (i) during the period of the report, and
 - (ii) since the policy concerned was first published by the Secretary of State.
- (4) This paragraph applies where the RSS contains a policy which specifies, whether by reference to a year or any other period, the number of dwellings to be built in any part of the region.
- (5) At the time an RPB submits a report to the Secretary of State under section 3(5)(c) it must publish the report on its website.

Regional participation statement

6. In complying with the duty imposed by section 6(1) (preparation and publication of statement of policies as to involvement of persons interested in exercise of RPB’s functions under section 5), an RPB must—
- (a) include in that statement policies in particular about—
 - (i) how and when persons who appear to the RPB to have an interest in the revision of the RSS will be involved in its revision, and
 - (ii) the identification and involvement of other persons to work with the RPB in the revision of the RSS;
 - (b) make the statement available for inspection during office hours at its principal office and at such other places within the region as the RPB considers appropriate; and
 - (c) publish on its website—
 - (i) the statement;
 - (ii) confirmation that the statement is available for inspection; and
 - (iii) details of the times and places at which the statement may be inspected.