

SCHEDULE 2

Regulations 8(3), 10(2) and 28

INFORMATION AND DOCUMENTS IN RESPECT OF PERSONS  
PROVIDING, MANAGING OR WORKING FOR THE PURPOSES  
OF A SCHEME (EXCLUDING ADULT PLACEMENT CARERS)

1. Proof of identity including a recent photograph.
2. Either—
  - (a) where the certificate is required for a purpose relating to section 115(5)(ea) of the Police Act 1997 (registration under Part II of the Care Standards Act 2000 as applied by these Regulations<sup>(1)</sup>), or the position falls within section 115(4) of that Act<sup>(2)</sup>, an enhanced criminal record certificate issued under section 115 of that Act; or
  - (b) in any other case, a criminal record certificate issued under section 113 of that Act,including, where applicable, the matters specified in the following provisions, namely section 113(3C)(a) and (b) and section 115(6B)(a) and (b) of that Act<sup>(3)</sup>.
3. Two written references, including a reference from the last employer if any.
4. Where a person has previously worked in a position whose duties involved work with vulnerable adults, so far as reasonably practicable, verification of the reason why the position ended.
5. Documentary evidence of any relevant qualification.
6. A full employment history, together with a satisfactory written explanation of any gaps in employment.

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(1) Section 115(5)(ea) is inserted by the Care Standards Act 2000, section 104.

(2) A position is within section 115(4) if it is of a kind specified in regulations and involves regularly caring for, training, supervising or being in sole charge of persons aged 18 or over.

(3) Sections 113(3C) and 115(6B) are added to the Police Act 1997 by section 90 of the Care Standards Act 2000 on a date to be appointed.