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STATUTORY INSTRUMENTS

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**2002 No. 912**

**The Companies (Particulars of Usual Residential Address) (Confidentiality Orders) Regulations 2002**

**PART II**

**Service addresses**

6. Where an application for a confidentiality order is made by a director, secretary or permanent representative, that individual shall notify to each of the companies specified in the application the service address specified in the application pursuant to regulation 2(2)(b).

7. If a beneficiary of an order wishes to substitute another address, complying with regulation 9, for an address specified by him under regulation 2(2)(b) or previously notified by him under this regulation, he shall do so by notifying every company of which he is a director, secretary or permanent representative of the address to be substituted.

8. Where the beneficiary of an order—

- (a) becomes a director, secretary or permanent representative of a company; or
- (b) is to be named in a statement delivered under section 10(2) of the 1985 Act as a director or secretary of a company to be formed under the 1985 Act; or
- (c) is a director, secretary or permanent representative of a company at the time when it establishes a place of business in Great Britain requiring registration of information under section 691 of the 1985 Act or opens a branch in Great Britain requiring registration of information under Schedule 21A to the 1985 Act, or proposes to establish such a place of business or open such a branch

that beneficiary shall, in a case falling within (a) or (c) above notify to the company the service address, and in a case falling within (b) above notify the service address to be included in the statement as provided in Schedule 1 to the 1985 Act.

9.—(1) Where an applicant for a confidentiality order or a beneficiary of an order holds, or proposes to hold, office as a director, secretary or permanent representative of more than one company the service address specified by that applicant or beneficiary in relation to each such company must be the same, and that address shall have effect for all offices held, or proposed to be held, by that applicant or beneficiary.

(2) A service address must be at a place at which service of documents may be effected by physical delivery other than a PO or a DX Box Number and where that delivery is capable of being recorded by the obtaining of an acknowledgement of delivery by any person.

(3) A service address must be situated within a state within the European Economic Area, and “a state within the European Economic Area” means a state which is a member of the European Communities and the Republic of Iceland, the Kingdom of Norway and the Principality of Liechtenstein.