
STATUTORY INSTRUMENTS

2002 No. 3214

SOCIAL CARE, ENGLAND

The Domiciliary Care Agencies Regulations 2002

Made - - - - 21st December 2002

Laid before Parliament 23rd December 2002

Coming into force 1st April 2003

THE DOMICILIARY CARE AGENCIES REGULATIONS 2002

PART 1

GENERAL

1. Citation, commencement and application
2. Interpretation
3. Excepted undertakings
4. Statement of purpose
5. Service user's guide
6. Review of statement of purpose and service user's guide

PART II

REGISTERED PERSONS

7. Fitness of registered provider
8. Appointment of manager
9. Fitness of manager
10. Registered person—general requirements and training
11. Notification of offences

PART III

CONDUCT OF DOMICILIARY CARE AGENCIES

CHAPTER 1

QUALITY OF SERVICE PROVISION

12. Fitness of domiciliary care workers supplied by an agency
13. Conduct of agency

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

14. Arrangements for the provision of personal care
15. Staffing
16. Staff handbook
17. Provision of information to service users
18. Identification of workers
19. Records
20. Complaints
21. Review of quality of service provision

CHAPTER 2

PREMISES

22. Fitness of premises

CHAPTER 3

FINANCIAL MATTERS

23. Financial position

CHAPTER 4

NOTICES TO BE GIVEN TO THE COMMISSION

24. Notice of absence
25. Notice of changes
26. Appointment of liquidators etc.
27. Death of registered person

PART IV

MISCELLANEOUS

28. Compliance with regulations
29. Offences
Signature

SCHEDULE 1 — INFORMATION TO BE INCLUDED IN THE STATEMENT OF PURPOSE

1. The aims and objectives of the agency.
2. The nature of the services which the agency provides.
3. The name and address of the registered provider and of...
4. The relevant qualifications and experience of the registered provider and...
5. The range of qualifications of the domiciliary care workers supplied...
6. The complaints procedure established in accordance with regulation 20.

SCHEDULE 2 — INFORMATION REQUIRED IN RESPECT OF REGISTERED PROVIDERS AND MANAGERS OF AN AGENCY

1. Proof of identity, including a recent photograph.
2. Either— (a) where the certificate is required for a purpose...
3. Two written references, including a reference relating to the last...

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

4. Where a person has previously worked in a position which...
5. Documentary evidence of any relevant qualifications and training.
6. A full employment history, together with a satisfactory written explanation...
7. Details of health record.
8. Details of registration with or membership of any professional body....
9. Details of any professional indemnity insurance.

SCHEDULE 3 — INFORMATION REQUIRED IN RESPECT OF DOMICILIARY CARE WORKERS

1. Name, address, date of birth and telephone number.
2. Name, address and telephone number of next of kin.
3. Proof of identity, including a recent photograph.
4. Details of any criminal offences— (a) of which the person...
5. Two written references, including a reference relating to the last...
6. Where the person has previously worked in a position which...
7. Evidence of a satisfactory knowledge of the English language, where...
8. Documentary evidence of any relevant qualifications and training.
9. A full employment history, together with a satisfactory written explanation...
10. A statement by the person as to the state of...
11. A statement by the registered provider, or the registered manager,...
12. Details of any professional indemnity insurance.

SCHEDULE 4 — RECORDS TO BE MAINTAINED FOR INSPECTION

1. All information provided to the Commission for the purposes of...
2. Details of every allegation of abuse, neglect or other harm...
3. Details of any physical restraint used on a service user...
4. The service user plan devised for each service user in...

Explanatory Note