
STATUTORY INSTRUMENTS

2002 No. 3207

The Flexible Working (Procedural Requirements) Regulations 2002

The meeting to discuss an application with an employee

3.—(1) Subject to paragraph (2) and regulation 13, an employer to whom an application for a contract variation is made shall hold a meeting to discuss the application with the employee within 28 days after the date on which the application is made.

(2) Paragraph (1) does not apply where the employer agrees to the application and notifies the employee accordingly in writing within the period referred to in that paragraph.

(3) A notice under paragraph (2) shall specify—

- (a) the contract variation agreed to, and
- (b) the date from which the variation is to take effect.