
STATUTORY INSTRUMENTS

2002 No. 2684

**The Town and Country Planning (Enforcement)
(Hearings Procedure) (England) Rules 2002**

Preliminary information to be supplied by local planning authority

4.—(1) The Secretary of State shall, as soon as practicable after it is determined to hold a hearing under these rules, inform the appellant and the local planning authority in writing that a hearing is to be held.

(2) The local planning authority shall within 2 weeks of the starting date—

- (a) send to the Secretary of State and the appellant a completed questionnaire and a copy of each of the documents referred to in it;
- (b) in the case of an enforcement appeal, notify any—
 - (i) person on whom a copy of the enforcement notice has been served;
 - (ii) occupier of property in the locality in which the land to which the enforcement notice relates is situated; and
 - (iii) other person who in the opinion of the local planning authority is affected by the breach of planning control or contravention of listed building or conservation area control which is alleged in the enforcement notice,

that an appeal has been made and of the address to which and of the period within which they may make representations to the Secretary of State.