

SCHEDULE

Rules 4, 5 and 6

MATERIAL REQUIRED IN CONNECTION WITH APPLICATIONS

PART I

For inclusion in the list

1. The name and address of the applicant or, if more than one, of each applicant.
2. The name, address and daytime telephone number of the person authorised to act on behalf of the applicant or applicants who is to be contacted in connection with the application.
3. The capacity in which the applicant or applicants is or are entitled, by virtue of paragraph 1 of Schedule 1 to the Measure, to make the application (together with a reference to the relevant provision of that paragraph).
4. The name or description and the address (including the postcode if any) of the building (together with the Ordnance Survey reference) in respect of which the application is made.
5. Whether the building is part of a larger building and, if so, the name or description of the larger building.
6. The category or categories mentioned in section 1(2) of the Measure relevant to the building.
7. Whether an adjoining building used wholly or mainly as a vestry or sacristy is to be included in pursuance of section 1(3) of the Measure and, if so, a description thereof sufficient to identify it and to show that it falls within that subsection.
8. Whether the curtilage, any monument within the curtilage or any object or structure forming part of the land within the curtilage is to be included in pursuance of section 1(4) of the Measure and, if so, a description thereof sufficient to identify it and, in the case of an object or structure, to establish that it falls within that subsection.
9. An Ordnance Survey map or site-centred plan (on a scale not smaller than 1:1250) marked so as to indicate (showing the boundaries where relevant)—
 - (a) the location of the building;
 - (b) where the building is part of a larger building, the location of the relevant part in relation to the larger building;
 - (c) where a vestry or sacristy is to be included in pursuance of section 1(3) of the Measure, the location thereof; and
 - (d) where the curtilage is to be included in pursuance of section 1(4) of the Measure, the location and extent of the curtilage.
10. Whether the building is a listed building within the meaning of the Planning (Listed Buildings and Conservation Areas) Act 1990 or is part of or attached to such a listed building.
11. Whether the building is in a conservation area within the meaning of the said Act of 1990 and, if so, the name of the conservation area.
12. A list of all objects and structures fixed to the building with a description sufficient to identify them for the purposes of paragraph 3 of Schedule 1 to the Measure.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

PART II

Not for inclusion in the list

13. The name of the diocese in which the building is situated or is deemed pursuant to section 6(3) of the Measure to be situated.

14. The name of the local planning authority in whose area the building is situated.

15. Whether the building is subject to a tenancy.

16. Where the consent of any person to the application is required by paragraph 2 of the Schedule 1 of the Measure, the written consent signed by that person (together with the capacity in which the consent is given) or, in the case of a consent required by paragraph 2(6), full details of the attempts made to find the person concerned or the reasons why it is impracticable to seek his consent.

17. In the case of a building falling within section 1(2)(e) of the Measure (shared churches), a statement signed by the applicant to the effect that the requirements of paragraph 2(4) of Schedule 1 to the Measure have been complied with.

18. An undertaking to observe the provisions of the Measure and the law relating to the faculty jurisdiction of the consistory court.

19. A statement to the effect that the building does not fall within paragraph (a), (b) or (c) of section 1(5) of the Measure.

20. Where the building is, or is part of or attached to, a listed building within the meaning of the Planning (Listed Buildings and Conservation Areas) Act 1990, a copy of the entry relating to the listed building in the relevant list.