

## **EXPLANATORY NOTE**

*(This note is not part of the Regulations)*

Under sections 8 and 20 of the Local Government and Housing Act 1989 the Secretary of State may by regulations require local authorities to incorporate in standing orders provision relating to their staff, meetings and proceedings.

Regulation 2 and Schedule 1 accordingly require authorities to make such provision in relation to the appointment of chief officers. Regulation 3 prescribes a procedure for investigation by an independent person, which is to be followed where there is alleged to have been misconduct by the head of an authority's paid service.

Regulation 4 and Schedule 2 require standing orders to be made in relation to the recording of votes, and the signing of minutes at extraordinary meetings.