
STATUTORY INSTRUMENTS

1991 No. 1998

The Companies (Inspection and Copying of Registers, Indices and Documents) Regulations 1991

Inspection

3.—(1) This Regulation applies to an obligation to make a register, index or document available for inspection imposed on a company by sections 169(5) (contract for purchase by company of its own shares), 175(6) (statutory declaration and auditors' report relating to payment out of capital), 191(1) (register of debenture holders), 219(1) (register of interests in shares & c), 288(3) (register of directors and secretaries), 318(7) (directors' service contracts), 356(1) (register and index of members) and 383(1) (minute books) of the Act, as well as to section 325 of, and paragraph 25 of Part IV of Schedule 13 to, the Act (register of directors' interests).

(2) The company shall:

- (a) make the register, index or document available for such inspection for not less than two hours during the period between 9 a.m. and 5 p.m. on each business day; and
- (b) permit a person inspecting the register, index or document to copy any information made available for inspection by means of the taking of notes or the transcription of the information.

(3) Paragraph (2)(b) shall not be construed as obliging a company to provide any facilities additional to those provided for the purposes of facilitating inspection.