

SCHEDULE 2

Regulation 6

PART I

PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS)ACT 1990

*Certificate A**

I hereby certify that:

No person other than [myself] [the applicant] [the appellant]* was the owner (a) of any of the building to which the [application] [appeal]* relates at the beginning of the period of 21 days ending with the date of the accompanying [application] [appeal]*.

or

*Certificate B**

I hereby certify that:

[I have] [The applicant has] [The appellant has]* given the requisite notice to all the persons other than [myself] [the applicant] [the appellant]* who, at the beginning of the period of 21 days ending with the date of the accompanying [application] [appeal]*, were owners (a) of the building to which the [application] [appeal]* relates-

Name of owner	Address	Date of service of notice

or

*Certificate C**

I hereby certify that:

1. [I am] [The applicant is] [The appellant is]* unable to issue a certificate in accordance with either sub-paragraph (a) or sub-paragraph (b) of regulation 6(1) of the Planning (Listed Buildings and Conservation Areas) Regulations 1990 in respect of the accompanying [application] [appeal]* dated

2. [I have] [The applicant has] [The appellant has]* given the requisite notice to the following persons other than [myself] [the applicant] [the appellant]* who, at the beginning of the period of 21 days ending with the date of the [application] [appeal]*, were owners (a) of the building to which the [application] [appeal]* relates-

Name of owner	Address	Date of service of notice

3. [I have] [The applicant has] [The appellant has]* taken the steps listed below, being steps reasonably open to [me] [him]* to ascertain the names and addresses of the other owners (a) of the building and [have] [has]* been unable to do so: (b).

4. Notice of the [application] [appeal]* as set out below has been published in the (c) or: (d).

Copy of notice as published

or

*Certificate D**

I hereby certify that:

1

1. [I am] [The applicant is] [The appellant is]* unable to issue a certificate in accordance with sub-paragraph (a) of regulation 6(1) of the Planning (Listed Buildings and Conservation Areas) Regulations 1990 in respect of the accompanying [application] [appeal]* dated

and [have] [has]* taken the steps listed below, being steps reasonably open to [me] [him]*, to ascertain the names and addresses of all the persons other than [myself] [himself]* who, at the

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beginning of the period of 21 days ending with the date of the [application] [appeal]*, were owners (a) of the building to which the [application] [appeal]* relates and [have] [had]* been unable to do so: (b).

2. Notice of the [application] [appeal]* as set out below has been published in the (c) on (d).

Copy of notice as published

Signed

[on behalf of]*

Date

* Delete where inappropriate.

Notes

- (a) "Owner" means a person having a freehold interest or a leasehold interest of which not less than 7 years remain unexpired.
- (b) Insert description of steps taken.
- (c) Insert name of local newspaper circulating in the locality in which the land is situated.
- (d) Insert date of publication (which must not be earlier than 20 days before the application or appeal).

PART II

PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990 NOTICE FOR SERVICE ON INDIVIDUALS

Proposal for [demolishing] [altering] [extending] [varying or discharging conditions]*

(a).

TAKE NOTICE that application is being made to the (h) Council by (c) for [listed building consent] [conservation area consent] [variation or discharge of conditions]* (d).

If you wish to make representations about the application, you should make them in writing, not later than (e) to the Council at (f).

Signed

[on behalf of]*

Date

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PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

NOTICE FOR PUBLICATION IN LOCAL NEWSPAPERS WHERE NOT ALL THE OWNERS ARE KNOWN, PURSUANT TO REGULATION 6(2) OF THE PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) REGULATIONS 1990

Proposed for [demolishing] [altering] [extending] [varying or discharging conditions]*

(a).

Notice is hereby given that application is being made to the (b) Council by (c) for [listed building consent] [conservation area consent] [variation or discharge of conditions]*

(d).

Any owner of the building (namely a freeholder, or a leaseholder entitled to an unexpired term of at least seven years) who wishes to make representations to the above-mentioned Council about the application should make them in writing not later than (e) to the Council at (f).

Signed

[on behalf of]*

Date

* Delete where inappropriate.

Notes

- (a) Insert name, address or location of building with sufficient precision to ensure identification of it.
- (b) Insert name of council.
- (c) Insert name of applicant.
- (d) Insert description of proposed works and name, address or location of building, or in the case of an application to vary or discharge conditions, insert description of the proposed variation or discharge.
- (e) Insert date not less than 20 days later than the date on which the notice is served or published.
- (f) Insert address of council.

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PART III

PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS)ACT 1990 NOTICE FOR SERVICE ON INDIVIDUALS

Proposal for [demolishing] [altering] [extending] [varying or discharging conditions]*

(a).

TAKE NOTICE that an appeal is being made to the [Secretary of State for the Environment]
[Secretary of State for Wales]* by (b) [against the decision of the
(c) Council] [on the failure of the (c) Council to give notice of a decision]* on an
application to (d).

If you should wish to make representations to the Secretary of State about the appeal you should
make them not later than (e) to the [Secretary of State for the Environment]
[Secretary of State for Wales]* at

Signed

[on behalf of]*

Date

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PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990
NOTICE FOR PUBLICATION IN LOCAL NEWSPAPERS

Proposal for [demolishing] [altering] [extending] [varying or discharging conditions]*

(a).

Notice is hereby given that an appeal is being made to the [Secretary of State for the Environment] [Secretary of State for Wales]* by (b) [against the decision of the (c) Council] [on the failure of the (c) Council to give notice of a decision]* on an application to (d).

Any owner of the building (namely, a freeholder, or a leaseholder entitled to an unexpired term of at least seven years) who wishes to make representations to the Secretary of State about the appeal should make them in writing, not later than (e), to the [Secretary of State for the Environment] [Secretary of State for Wales]* at

Signed

[on behalf of]*

Date

* Delete where inappropriate.

Notes

- (a) Insert name, address or location of building with sufficient precision to ensure identification of it.
- (b) Insert name of appellant.
- (c) Insert name of council.
- (d) Insert description of proposed works and name, address or location of building, or in the case of an application to vary or discharge conditions, insert description of the proposed variation or discharge.
- (e) Insert date not less than 20 days later than the date on which the notice is served or published.