

1968 No. 694 (S.66)

NURSES AND MIDWIVES

The Central Midwives Board for Scotland Rules 1967  
Approval Instrument 1968

*Made* - - - - 29th April 1968

*Coming into Operation* 29th April 1968

Whereas the Central Midwives Board for Scotland in exercise of the powers conferred on them by sections 4(9) and 5 of and paragraph 7 of Schedule 1 to the Midwives (Scotland) Act 1951(a), and of all other powers enabling them in that behalf, have made the Central Midwives Board for Scotland Rules 1967, (which revoke all earlier Rules made by the Board, other than the Central Midwives Board for Scotland (Election Scheme) Rules 1952(b)) and have submitted them to the Secretary of State for approval; and whereas the said Rules have, in terms of section 34(1) of the said Act, been communicated to the Executive Committee of the General Medical Council and no representations have been made by them;

Now therefore in exercise of the powers conferred on him by section 34 of the Midwives (Scotland) Act 1951, and of all other powers enabling him in that behalf, the Secretary of State hereby approves the said Rules in the form set out in the Schedule hereto.

This instrument may be cited as the Central Midwives Board for Scotland Rules 1967 Approval Instrument 1968.

Given under the seal of the Secretary of State for Scotland.

(L.S.)

(Sgd.) *R. E. C. Johnson,*  
Secretary.

Scottish Home and Health Department,  
St. Andrew's House,  
Edinburgh, 1.

29th April 1968.

(a) 1951 c. 54.

(b) See S.I. 1952/1713 (1952 II, p. 2010).

## SCHEDULE

## THE CENTRAL MIDWIVES BOARD FOR SCOTLAND RULES 1967

## MADE BY THE CENTRAL MIDWIVES BOARD FOR SCOTLAND ON

14th DECEMBER 1967 UNDER THE MIDWIVES (SCOTLAND) ACT 1951

The Central Midwives Board for Scotland in exercise of the powers conferred on them by sections 4(9) and 5 of and paragraph 7 of Schedule 1 to the Midwives (Scotland) Act 1951 and of all other powers enabling them in that behalf, hereby make the following Rules:—

## GENERAL

1. These Rules may be cited as the Central Midwives Board for Scotland Rules 1967.

2. The Central Midwives Board for Scotland Rules 1957(a), the Central Midwives Board for Scotland (Amendment) Rules 1958(b), the Central Midwives Board for Scotland (Amendment) Rules 1961(c) and the Central Midwives Board for Scotland (Amendment) Rules 1965(d) are hereby revoked.

3. In these Rules, unless a contrary intention appears—

- (a) "Board" means Central Midwives Board for Scotland;
- (b) "approved training institution" means a Maternity Hospital or Obstetric Department approved by the Board in accordance with the provisions hereinafter contained;
- (c) "student" means a woman whose name is on the Register of student midwives maintained by the Board;
- (d) "lecturer" means a person approved by the Board in accordance with the provisions hereinafter contained as a lecturer in subjects in which instruction is required by these Rules;
- (e) "midwifery tutor" means a State Certified Midwife who holds the Midwife Teacher's Diploma or was recognised by the Board as a tutor before 1st April, 1943;
- (f) "midwifery clinical instructor" means a State Certified Midwife who holds the Midwife Clinical Instructor's Certificate;
- (g) "teacher" means a person approved by the Board in accordance with the provisions hereinafter contained as a teacher of students;
- (h) "the prescribed form" means such form or forms as may be prescribed by the Board from time to time;
- (i) "Secretary" means the Secretary of the Board;
- (j) "Education Officer" means the Education Officer of the Board.

**RULES A—REGULATING THE COURSE OF TRAINING, THE  
CONDUCT OF EXAMINATIONS, THE REMUNERATION OF EXAM-  
INERS, THE ISSUE OF CERTIFICATES, AND THE CONDITIONS  
OF ADMISSION TO THE ROLL OF MIDWIVES.**

1. The Board may make transitional arrangements for the training and examination of students who began training under the Rules which were in force immediately prior to these Rules and so far as is necessary for the purpose of such arrangements the earlier Rules shall continue in force concurrently with these Rules.

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(a) See S.I. 1957/2011 (1957 I, p. 1381). (c) See S.I. 1962/146 (1962 I, p. 112).  
(b) See S.I. 1958/1192 (1958 II, p. 1701). (d) See S.I. 1965/1352 (1965 II, p. 3844).

**REGISTRATION OF STUDENT MIDWIVES**

2. For the purpose of determining the proper course of training, students shall be classified in two categories—

(1) Students who produce the Certificate of Registration in any of the undermentioned Parts of the Registers of the General Nursing Councils of Scotland or England and Wales, or of the Joint Nursing and Midwives Council for Northern Ireland, or of An Bord Altranais, Eire, or, at the discretion of the Board, in corresponding parts of the Register of Nurses in force in any part of the Commonwealth, viz:—

- (a) The General Part containing the names of Registered General Nurses.
- (b) The Supplementary Part containing the names of Registered Sick Children's Nurses.
- (c) The Supplementary Part containing the names of Registered Fever Nurses.

(2) Students who produce—

(i) the Certificate of Registration in any of the undermentioned Parts of the Registers of the General Nursing Councils of Scotland or England and Wales or of the Joint Nursing and Midwives Council for Northern Ireland or of An Bord Altranais, Eire, or at the discretion of the Board, in corresponding parts of the Register of Nurses in force in any part of the Commonwealth viz:—

- (a) the Supplementary Part containing the names of Registered Mental Nurses; or
- (b) the Supplementary Part containing the names of Registered Mental Deficiency Nurses (or Registered Nurses for the Mentally Subnormal, as the case may be)

(ii) the Certificate of Enrolment in the Rolls of Nurses of the General Nursing Councils of Scotland or England and Wales or of the Joint Nursing and Midwives Council for Northern Ireland.

3. Students normally shall be between the ages of 20 and 50 years.

4. A woman proposing to become a student shall, through the approved training institution at which she wishes to train, apply to the Board on the prescribed form (Form I) to have her name entered on the Register maintained by the Board, and shall at the same time produce—

- (1) Certificate of Registration or Enrolment as specified in Rule A2;
- (2) Birth Certificate.

5. The names of all students who have been on the Register of Students for 5 years and have not been admitted to the Roll of Midwives shall be removed from the aforesaid Register. The Board may, however, restore to the Register for such period as it thinks fit any name so erased.

**COURSE OF TRAINING**

6. Before admission to the Rolls of Midwives a student shall as hereinafter set forth undergo training in an approved institution and pass the examination of the Board.

7. The training of a student shall comprise theoretical, practical, and clinical instruction and attendance on and nursing of patients. Such training shall be conducted at approved training institutions and by lecturers and teachers (See Rule A1), and shall be of a single period of twelve calendar months (eighteen months in the case of students to whom Rule A2(2) applies).

8. A student shall not begin her training until she has been notified by the Secretary that her name has been entered on the Register of Students. Within 14 days of a student commencing training the midwife in charge of the approved training institution in which the student is to be trained or, in her absence, her deputy shall forward to the Board a certificate stating the date of the beginning of training.

9. If the student's training is interrupted owing to the illness of the student or a grave emergency the Board may, on application and on the recommendation of the approved training institution, allow the training or part thereof taken prior to the interruption to be counted towards the period of training prescribed by the Board. Every such application shall be accompanied by a medical certificate or other evidence satisfactory to the Board, according to the circumstances of the emergency. All such absence, with the exception of up to three working days, must be added to the duration of the appropriate period of training.

In cases of interruption of training for reasons other than illness of the student, emergency, or permitted holidays, the training received prior to such interruption shall not be counted towards the period prescribed.

10. The training shall be twelve calendar months in the case of students to whom Rule A2(1) applies, and eighteen calendar months in the case of students to whom Rule A2(2) applies. A student shall be granted such holidays as are agreed by the Nurses and Midwives Whitley Council.

11. A student shall—

- (a) attend a course of not less than 40 lectures to extend over the whole period of training and to be supplemented by practical demonstrations and tutorial classes. These lectures shall include the following subjects:—
- (1) Anatomy and physiology of the female pelvis, genital organs and the breast.
  - (2) Development of the foetus and placenta.
  - (3) Physiological changes, diagnosis and management of normal pregnancy.
  - (4) Physiology, mechanism and management of normal labour.
  - (5) Physiology and management of normal puerperium.
  - (6) Drugs in common use in midwifery.
  - (7) Psychology in relation to pregnancy and parturition.
  - (8) Disorders and medical complications associated with pregnancy.
  - (9) Haemorrhage complicating pregnancy, labour and the puerperium.
  - (10) Diagnosis, mechanism and management of malpresentation and malposition.
  - (11) Complications of labour.
  - (12) Operative obstetrics.
  - (13) Complications of the puerperium.
  - (14) Prevention and control of infection.
  - (15) Pelvic tumours and uterine displacements.
  - (16) Radiology in relation to midwifery.
  - (17) Neonatal paediatrics (not less than 6 lectures).
  - (18) Obstetric analgesia (not less than 2 lecture demonstrations).
  - (19) Social legislation, social conditions, vital statistics, nutrition, mothercraft teaching and statutory bodies in relation to maternity and child welfare work (not less than 4 lectures).
  - (20) Duties of midwife as described in the Rules of the Board.
- (b) receive instruction on the conduct of antenatal examinations on and take part in the antenatal care of not fewer than fifty pregnant women including instruction on the booking of cases, the keeping of records, and preparing reports.
- (c) receive clinical instruction on the conduct of labour, including the witnessing of not fewer than ten normal deliveries.
- (d) attend in addition not fewer than fifty women in labour, personally delivering at least twenty of them.
- (e) nurse at least twenty women and their infants during the puerperium.

- (f) administer inhalation analgesia to at least ten patients in labour by means of an apparatus or method approved by the Board under the general supervision of a specialist anaesthetist and under the detailed supervision of a midwife who is experienced in the use of the apparatus or method or a medical officer who is similarly experienced.
- (g) receive instruction on communicable diseases including venereal diseases with special reference to the prevention and treatment of puerperal sepsis and ophthalmia neonatorum.

The course must include—

- (1) Attendance and instruction in an antenatal ward and at antenatal clinic sessions.
- (2) Attendance and instruction in a labour ward.
- (3) Attendance and instruction in a postnatal ward and at postnatal clinic sessions.
- (4) Attendance and instruction in a special baby care nursery or unit.
- (5) Not less than four weeks' experience of domiciliary midwifery practice including not less than two attendances at a Child Welfare Clinic or a Neonatal Paediatric Clinic.

12. The student shall keep careful and detailed records in such form as the Board may from time to time prescribe.

#### APPROVAL OF TRAINING INSTITUTIONS

13. Applications for the approval of institutions for the training of students shall be submitted to the Secretary on the prescribed form (Form III).

14. An institution shall not be approved for training unless—

- (a) the number of confinements dealt with annually within the institution and in the district associated with it is at least 500.
- (b) it has antenatal beds and associated with it antenatal and postnatal clinics.
- (c) the medical staff includes at least one obstetrician of consultant status.
- (d) there are one or more resident obstetric medical officers.

Provided that the Board may approve any institution which does not satisfy the foregoing requirements if such action appears to the Board to be desirable in the interests of the training of students.

15. The Board before approving an institution shall (a) take into consideration the number and the qualifications of the members of the permanent medical and midwifery staff, the equipment for teaching purposes, the facilities for study by the students, and all other matters having relation to the training of midwives; (b) cause the institution and the training therein to be inspected by the Education Officer, or by a member of the Board whose report shall be considered in determining the question of approval.

Approved institutions shall be subject to inspection by the Education Officer or by a member from time to time.

16. The Board may at any time limit the number of students in training at any one time in an approved training institution.

17. The Board may at any time terminate the approval of an institution.

#### APPROVAL OF LECTURERS AND TEACHERS

18. Applications for the approval of persons as lecturers and as teachers shall be submitted annually to the Secretary on the prescribed form (Form IV(A) and (B)).

19. No person shall be approved as a lecturer—

- (a) in the subjects listed (1) to (16) in Rule A11 unless he is a registered medical practitioner of grade not less than Registrar whose practice is wholly devoted to obstetrics and gynaecology;

- (b) in the subject listed (17) in Rule A11 unless he is a registered medical practitioner of grade not less than Registrar whose practice is wholly devoted to paediatrics;
  - (c) in the subject listed (18) in Rule A11 unless he is a registered medical practitioner of grade not less than Registrar whose practice is wholly devoted to anaesthesia;
  - (d) in the subjects listed (19) in Rule A11 unless he is a Medical Officer of Health of a Local Supervising Authority, a medical practitioner who is a member of the staff of such officer, the Supervisor of Midwives appointed by a Local Supervising Authority, or, by permission of the Board, a medical practitioner who has had experience satisfactory to the Board in the subjects in question.
20. No person shall be approved as a teacher\* unless—
- (a) she has practised as a midwife for at least one year and produces evidence satisfactory to the Board that she is competent to teach students; and either
  - (b) she is on the staff of an approved training institution; or
  - (c) she is working in association with an approved training institution, has attended to the satisfaction of the Board an adequate number of cases in the previous twelve months, and can provide teaching facilities for her students.
21. The Board may limit the number of students undergoing instruction at any one time by a teacher.

### EXAMINATIONS

22. Due public notice shall be given of the centres and dates on which examinations are to be held.

23. A student shall not present herself for the examination earlier than a date two weeks prior to the completion of her training.

A student who does not present herself for the examination within six months of completing her training may be required by the Board to undergo such further training as the Board may prescribe before being allowed to present herself for examination.

24. A student shall not be entitled to be admitted to an examination unless her name is on the Register and she produces a certificate to the effect that she has satisfactorily completed the training prescribed in these Rules. Such certificates shall be in the prescribed form (Form II) signed by the midwife in charge of the approved training institution or, in her absence, by her deputy.

25. A student who intends to present herself for examination shall send notice of such intention and such fee as the Board may with the approval of the Secretary of State from time to time determine to the Secretary at least four weeks before the date fixed for the commencement of the examination. The certificate of training required by Rule A24 shall be sent to the Secretary at the same time or at any subsequent date not being less than seven days before the date fixed for the commencement of the examination. Until such certificate has been received and accepted by the Secretary a student shall not be deemed to have entered for the examination.

26. If a student who has paid the fee for entry to an examination is prevented by illness or other reason satisfactory to the Board from attending or completing the examination, provided she produces a medical certificate or other satisfactory evidence for non-attendance, she will not be required to pay a fee for admission to one subsequent examination.

27. The examination shall take the form of written, clinical and oral examinations and shall comprise the subjects listed in Rule A11.

\*Note—A person approved by the Board as a teacher need not necessarily hold the Midwife Teacher's Diploma or the Midwife Clinical Instructor's Certificate granted to applicants who comply with the Rules and pass the prescribed examinations—see Rules E.

28. A candidate detected copying from another candidate's paper or from a book or other document shall be required by the invigilator in charge of the examination to leave the examination room and shall not be allowed to complete the examination. The invigilator shall report the circumstances to the Board who, at their discretion, may exclude the candidate from future examinations.

29. A student who has failed the examination on two or more occasions shall be called upon to undergo such further training as the Board may prescribe before presenting herself for re-examination. The Board may waive the observance of this Rule in cases of illness of the student, or other circumstances approved by the Board.

30. The scale of remuneration of the examiners shall be such as may from time to time be recommended by the Board and approved by the Secretary of State.

#### ISSUE OF CERTIFICATES: ADMISSION TO ROLL OF MIDWIVES

31. Subject to Rule A38 a certificate, in the form set out (Form V), shall be awarded to each candidate successful in the examination and such candidates shall be admitted to the Roll of Midwives.

32. Subject to the provisions of the Midwives (Scotland) Act 1951, and of these Rules, any person whose name appears on the Roll of Midwives kept by the Central Midwives Board for England and Wales or by the Joint Nursing and Midwives Council for Northern Ireland or An Bord Altranais, Eire shall, on making application in the prescribed form (Form VI (a) or (b)) and paying such fee as may be determined by the Board with the approval of the Secretary of State, and on production of a certificate by the Board or Council to whose Roll she has been admitted to the effect that her name appears on such Roll, be entitled to be admitted to the Roll (Form VII).

33. A woman who proves to the satisfaction of the Board that, elsewhere than in the United Kingdom and Eire, she successfully completed her training as a midwife in accordance with a scheme of training recognised by the Board as being satisfactory for the purposes of this Rule and that she is of good character, shall, on making application in the prescribed form (Form VI (b)) and paying such fee as may be determined by the Board with the approval of the Secretary of State, be entitled to be admitted to the Roll (Form VII). If she is unable to prove that her training was in accordance with a scheme of training recognised by the Board as being satisfactory for the purposes of this Rule, the Board may require her to undergo to their satisfaction such further training in Scotland, and pass such examinations, as may be specified by them.

#### REFRESHER COURSES

34. (a) Every midwife whose name appears on the Roll and who has notified the Local Supervising Authority of her intention to practise as such shall, unless in the case of any particular midwife the Board otherwise determines, attend a refresher course of instruction approved by the Board at intervals of not more than five years from the time of her first enrolment.

(b) Any midwife who intends to resume practice after having ceased to practise for a period of five years or more shall, before being eligible to practise, attend a refresher course of instruction at one of the training institutions approved by the Board. The Board shall determine the length of course required.

#### TRAINING IN AND ADMINISTRATION OF ANALGESIA

35. A midwife admitted to the Roll before the inclusion of analgesia training in the midwifery course must attend three lecture demonstrations by a specialist anaesthetist and administer inhalation analgesia to at least ten patients in labour by means of an apparatus or method approved by the Board under the general supervision of a specialist anaesthetist and under the detailed supervision of a midwife who is experienced in the use of the apparatus or method or a resident medical officer who is similarly experienced. The institution shall then forward to the Board Form X certifying that the prescribed course has been completed.

36. The Board regards the administration by a midwife, acting as such, of analgesia by a recognised apparatus as treatment within her province, but

- (a) A practising midwife must not on her own responsibility administer inhalation analgesia, except by means of an apparatus, which is of a type approved by the Board for use by midwives, and where the Board so directs in relation to particular types of apparatus, has been inspected and approved by or on behalf of the Board as fit for use by midwives within such a period before the date of administration as the Board shall from time to time determine.
- (b) A practising midwife must not on her own responsibility administer inhalation analgesia by means of an apparatus which is required by this rule to have been inspected and approved within a specified period before the date of use unless there is in the possession of the body or person by whom the apparatus is held a certificate, signed on behalf of the Board, certifying that the apparatus was inspected and approved by or on behalf of the Board as fit for use by midwives on a date falling within the appropriate period.
- (c) A practising midwife must not on her own responsibility administer inhalation analgesia unless—
  - (i) she has either before or after enrolment received, at an institution approved by the Board for the purpose, special instruction in the essentials of obstetric analgesia and has satisfied the institution or the Board that she is thoroughly proficient in the use of the apparatus; and
  - (ii) the patient has within one month before her confinement been examined by a registered medical practitioner who has signed a certificate that he finds no contraindication to the administration of analgesia by a midwife and, if any illness which required medical attention subsequently developed during pregnancy, the midwife obtained confirmation from a medical practitioner that the certificate remained valid.

APART FROM LOCAL ANAESTHESIA ADMINISTRATION BY A MIDWIFE OF ANY FORM OF ANAESTHESIA, OTHERWISE THAN UNDER THE PERSONAL DIRECTION AND SUPERVISION OF A REGISTERED MEDICAL PRACTITIONER, IS REGARDED AS TREATMENT OUTSIDE HER PROVINCE.

#### GENERAL

37. The names of all those admitted to the Roll of Midwives shall appear in alphabetical order on the Roll. Each entry in the Roll shall include an indication of how the midwife became entitled to be certified under the Midwives (Scotland) Act 1951.

38. Notwithstanding anything contained in the Rules of the Board, the Board shall be under no obligation to admit to the Register of Students or to examination any woman whom it considers to be unfit to be a midwife, or to place her name upon the Roll of Midwives or to issue to her a certificate of enrolment.

39. Should any woman present any certificate required by the Board which is false or falsified in any particular, the Board shall be entitled to exclude her name from the lists in its charge, including the Roll of Midwives, for any period which the Board may deem fit.

40. The Board may in any particular case vary the requirements in the foregoing Rules.

#### RULES B—REGULATING THE PRACTICE OF STATE CERTIFIED MIDWIVES

1. DEFINITION OF MIDWIFE—A midwife is a woman whose name is on the Midwives Roll.

2. DESIGNATION—The proper designation of a certified midwife is "State Certified Midwife".



A State Certified Midwife may, if she so desires, use the initial letters S.C.M. in place of the foregoing description.

3. **DUTIES**—When practising midwifery the midwife may be personally responsible for the care of her patients during pregnancy, labour and the postnatal period, or may act under the direction of a medical practitioner in charge of the patient.

The Rules which follow indicate certain principles under which the midwife shall be expected to practise in co-operation with the other members of the maternity services.

4. **INTENTION TO PRACTISE**—Whenever a midwife intends to practise she shall on Form VIII inform every Local Supervising Authority in whose area she intends to practise, and shall give a like notice in the month of January in every year thereafter in which she continues to practise.

5. **CHANGE OF NAME AND ADDRESS**—A midwife, whether practising or not, must immediately notify the Board of any change of her name or address. If in practice, she must also notify any change of name and address to every Local Supervising Authority to which she has given notice of intention to practise.

6. **DISINFECTION**—If a practising midwife other than in hospital practice has been in contact with a person (whether or not a patient) suffering from any condition which is or may reasonably be suspected to be infectious, or if she herself is liable to be a source of infection, she must immediately notify the Local Supervising Authority or Authorities of the fact. (Form of Notification (a)).

7. **TREATMENT OUTWITH A MIDWIFE'S PROVINCE**—(a) A practising midwife must not, except in a serious emergency, undertake any treatment which is outwith her normal province in midwifery.

(b) A practising midwife must not on her own responsibility use any drug unless in the course of her obstetric training, whether before or after enrolment, she has been thoroughly instructed in its use and is familiar with its dosage and methods of administration or application.

(c) Apart from local anaesthesia, administration by a midwife of any form of anaesthesia otherwise than under the personal direction and supervision of a registered medical practitioner, is regarded as treatment outside her province.

8. **EQUIPMENT**—The equipment to be carried by a midwife other than in hospital practice will be specified by the Local Supervising Authority, and must include the items detailed in Appendix II.

9. **RECORDS**—(1) A midwife in private practice shall keep a Register of Cases in the prescribed form (Form IX). She must note therein on each occasion on which she administers or in any way applies any drug (other than a simple aperient) the name and dose of the drug, and the date and time of its administration. A midwife must on no account destroy any official records. If she finds it impossible or inconvenient to preserve them she must transfer them to the Local Supervising Authority.

(2) Other midwives in domiciliary practice shall keep for each patient a Case Record (which should incorporate a temperature chart), approved and supplied by the Local Supervising Authority. On this they must note the administration of any drug. When a midwife ceases to attend a patient she shall transmit the patient's case record to the Local Supervising Authority or to the hospital for which she works.

10. **FACILITIES FOR INSPECTION**—A midwife other than in hospital practice shall give the Medical Officer of Health and any Supervisor of Midwives appointed by the Local Supervising Authority every reasonable facility for the inspection of her records and appliances, such part of her residence as is used for professional purposes and her methods of practice.

**DUTIES OF DOMICILIARY MIDWIVES DURING PREGNANCY**

11. When engaged to attend a domiciliary confinement a midwife must—

- (a) Forthwith enter the appropriate details on a Case Record.
- (b) As soon as practicable visit the patient and inquire into the suitability of the accommodation and facilities for confinement, and where these are in her opinion not suitable she must notify the fact to the Local Supervising Authority (Form of Notification (b)) and to the patient's own general practitioner.
- (c) Take the patient's general medical history and inquire as to the course of the present and any previous pregnancy.
- (d) Advise the patient to seek medical advice as soon as possible and to take advantage of any antenatal services available. In particular urge her to submit herself for a full medical and haematological examination necessary for her safety and that of her child.
- (e) Wherever illness or abnormality has occurred in a previous pregnancy and wherever a previous pregnancy has ended in abortion, premature labour or stillbirth, explain on being engaged to attend the patient in her next confinement that the case is one in which skilled medical advice is required.
- (f) Notify the Local Supervising Authority forthwith on the form prescribed (Form of Notification (c)) should the patient refuse or neglect to follow instruction to seek medical advice.
- (g) Make appropriate clinical examinations at each visit.
- (h) Arrange to see the patient fortnightly until the 32nd week, and weekly thereafter, the blood pressure to be taken and the urine examined at every visit and the findings to be recorded; and see her more frequently if the circumstances of the case so demand.
- (i) Give necessary advice as to diet, work, exercise and personal arrangements during pregnancy and in preparation for confinement.
- (j) Whenever she becomes aware of any abnormal condition, call to her assistance the patient's medical practitioner or, in the event of the patient having no medical practitioner, other medical aid, in either case despatching the appropriate Form of Notification (Form (d)).

**DUTIES OF DOMICILIARY MIDWIVES DURING LABOUR AND PUERPERIUM**

12. The midwife must, whenever she becomes aware of any abnormal condition in the mother or child, call to her assistance the patient's medical practitioner or, in the event of the patient having no medical practitioner, other medical aid, in either case despatching the appropriate Form of Notification (Form (d)).

13. The midwife in charge of a patient in labour must—

- (a) Not leave the patient without giving her an address at which she can be found without delay.
- (b) Stay with the patient after the commencement of the second stage.
- (c) Remain for at least one hour after the expulsion of the placenta and membranes and as long thereafter as is necessary.
- (d) Examine the placenta and membranes and satisfy herself that they are complete.

14. The postnatal period shall, in a normal case and for the purposes of these Rules be not less than 10 days. Should the midwife for any reason continue her attendance after the tenth day the fact must be noted on her Case Record with a statement of the reason.

15. The midwife shall visit her patient at least twice a day for the first three days and at least daily thereafter unless special circumstances make this impracticable. She shall enter the dates and times in her record. If a rise of temperature after the first 24 hours is found a registered medical practitioner must be summoned and the Local Supervising Authority notified. (Form of Notification (d)).

16. The midwife shall take the temperature of the baby on a low reading thermometer at each visit and shall record this.

17. When she ceases attendance the midwife should advise the patient to avail herself of the help provided by the Health Visitor and Maternity and Child Welfare Services.

#### DUTIES TO CHILD (Applicable to all Midwives)

18. It shall be the duty of every midwife to make herself aware of the routine she must follow in the treatment of the eyes of the newborn child in order to prevent ophthalmia neonatorum.

19. The midwife must call in medical aid without delay if there is—

- (a) any physical abnormality, however slight, of the child;
- (b) a discharge from the eyes, however slight;
- (c) a watery blister, a pustule, or a rash on the body of the child;
- (d) if she is in any way dissatisfied with the condition of the child.

In the case of (b) and (c) the domiciliary midwife must inform the Local Supervising Authority without delay and complete and despatch the appropriate Form of Notification (Form (a)).

20. On the birth of a child which is unlikely to survive, the midwife shall, in the absence of a medical practitioner, inform the relatives or other responsible person.

#### SENDING FOR MEDICAL ASSISTANCE

21. If a registered medical practitioner has been called in the midwife must obtain her instructions direct from such practitioner and must carry out his instructions. Should the midwife receive only oral instructions she must keep a note of these in her records.

22. If the midwife considers that a registered medical practitioner should be called in but the patient refuses to have medical aid, the midwife must request the patient or her relatives to sign a statement, witnessed if possible, to the effect that she or they accept full responsibility for such refusal. Whether or not such a statement has been signed, the midwife must report the fact to the Local Supervising Authority of the area in which the patient is presently residing (Form of Notification (c)).

#### NOTIFICATION OF DEATHS AND STILL-BIRTHS

23. If the mother or child dies, or if the child is still-born, the midwife in attendance at the time of death or still-birth, or who was called in immediately afterwards, must notify (whether or not a registered medical practitioner was present at the same time) the Local Supervising Authority of the death or still-birth, using the appropriate form (Form of Notification (e) or (f)).

#### LAYING OUT A DEAD BODY

24. A midwife must not lay out a dead body except in the case of a patient upon whom she has been in attendance at the time of death in the capacity of a midwife or nurse.

**RULES C—DEFINING THE CONDITIONS UNDER WHICH  
MIDWIVES MAY BE SUSPENDED FROM PRACTICE  
SUSPENSION BY THE LOCAL SUPERVISING AUTHORITY**

1. **FOR PREVENTION OF INFECTION**—In carrying out their duty under Section 18(c) of the Midwives (Scotland) Act 1951, to suspend a midwife from practice when necessary for the purpose of preventing the spread of infection, the Local Supervising Authority shall, after communicating its decision in writing to the midwife concerned, at once report any suspension (with reasons) to the Board\*.

2. The period of suspension under the foregoing rule shall not be longer than is required by the midwife for the purpose of disinfecting herself, her clothing, and her appliances to the satisfaction of the Local Supervising Authority.

If the period is expected to or does in fact last for more than 24 hours, that Authority shall forthwith communicate to the Board the special circumstances in which the prolonged suspension arises, and the Board may confirm or alter or annul the suspension.

3. **IN CASES OF PROSECUTION**—The Local Supervising Authority may suspend from practice, until the case has been decided, any midwife against whom a prosecution has been instituted for a contravention of any of the provisions of the Midwives (Scotland) Act 1951. The Local Supervising Authority shall in each case communicate its decision in writing to the midwife concerned and forthwith report the suspension (with reasons) to the Board.

**SUSPENSION BY THE BOARD**

4. **UNDER CONVICTION**—The Board may forthwith suspend from practice any midwife who has been convicted by a Court of Law of an offence which in the opinion of the Board amounts to the midwife having been guilty of misconduct in terms of the Midwives (Scotland) Act 1951. The period of such suspension, in cases where the penalty imposed by the Court is one of imprisonment or corrective training or preventive detention, shall be a period equal to the period of detention and two calendar months in addition, or such lesser terms as the Board shall determine, and in all other cases shall be a period of two calendar months.

5. **PENDING CONSIDERATION OF CASE**—As provided in Rule D11 the Board may suspend a midwife accused of disobedience of the Rules or other misconduct until her case has been decided, and in the case of an appeal until the appeal has been decided.

6. **AS PENALTY AFTER DECISION**—As provided in Rule D22, the Board may suspend a midwife from practice in lieu of removing her name from the Roll.

7. **PENDING REFRESHER COURSE**—Where, on the representations of the Local Supervising Authority or otherwise, the Board is satisfied, with respect to any midwife, that it would be prejudicial to her patients if she were allowed to practise without undertaking a Refresher Course, and the midwife refuses to undertake such a course, the Board may suspend her from practice until she has completed a Refresher Course to its satisfaction.

8. **GENERAL**—The Board shall in each case referred to in Rules C4 to C7 inclusive, communicate its decision in writing with the grounds thereof to the midwife in question, and also to the Local Supervising Authority.

**RULES D—REGULATING THE PROCEEDINGS OF THE BOARD ON  
COMPLAINTS MADE TO THE BOARD RELATING TO THE CONDUCT  
OF A MIDWIFE AND THE PROCEDURE TO BE ADOPTED FOR THE  
REMOVAL OF A NAME FROM OR THE RESTORATION OF A NAME  
TO THE ROLL**

1. When it is brought to the attention of the Board by written information, report, or otherwise that a midwife has been convicted of an offence under the Midwives (Scotland) Act 1951, or has had made against her charges of malpractice, negligence or misconduct or of disobeying the Rules made by the Board under its statutory powers, or of other misconduct, the Board shall take the matter into consideration.

\*NOTE—Where a midwife has been suspended from practice in order to prevent spread of infection, she is, if she was not herself in default, entitled to recover from the Local Supervising Authority such amount by way of compensation for loss of practice as is reasonable in the circumstances of the case.

**2. The Secretary,**

- (a) in the case of a conviction, shall obtain a duly authenticated extract of the conviction;
- (b) when information has been received, otherwise than by transmission from a Local Supervising Authority, shall communicate the information to each Local Supervising Authority within the area in which the midwife practises, and shall invite the Local Supervising Authority to report;
- (c) when information has been transmitted by a Local Supervising Authority within the area of which the alleged offence occurred, shall inquire whether, in any proceedings before the Board, the Local Supervising Authority desires to prosecute the charges by its own officials;
- (d) shall inform the midwife of the receipt of the complaint;
- (e) shall take such steps as are necessary to obtain all relevant information pertaining to the matter.

3. As soon as the Secretary has completed inquiries the information and reports shall be considered by the Penal Cases Committee at a meeting to be held not less than seven days after the notice calling the meeting has been issued together with the relevant documents. The Penal Cases Committee shall report to the Board and shall furnish the Board with copies of all statements and documents obtained relevant to the charge against the midwife, and it shall recommend whether procedure for removal of the midwife's name from the Roll should be commenced.

4. The Penal Cases Committee may at any time, if it thinks fit, take the advice of a solicitor appointed by the Board on a case before it, and may give instructions for such special investigations as it may think fit, and for obtaining precognitions from witnesses.

5. When it has been decided that proceedings for removal of the midwife's name from the Roll shall not be commenced the Board shall inform her and any Local Supervising Authority concerned.

#### PROCEDURE FOR REMOVAL OF NAME FROM THE ROLL

6. If the Board decides that proceedings for the removal of the name from the Roll and the cancelling of the certificate shall be commenced, it shall appoint a solicitor or advocate to prosecute the charges before the Board and to examine witnesses.

7. The procedure for the removal of a name from the Roll and the cancelling of a certificate shall be commenced by the issue of a notice in writing, addressed to the midwife by the Secretary, and sent by recorded delivery to the last known address or the enrolled address of the midwife, so as to allow at least fourteen days between the day on which the notice is issued and the day appointed for the hearing of the case.

The notice shall—

- (1) specify the nature and particulars of the charge alleged against the midwife;
- (2) inform the midwife of the day on which the Board intends to deal with the case and to decide upon the charge and the effect of non-attendance as stated in Rules D 15 and D 16;
- (3) require the midwife to forward her certificate, together with such other documents kept or used by her in the course of her duties as may be specified in the notice;
- (4) require the midwife to send an answer in writing to the charge brought against her to the Secretary seven days before the hearing of the case;
- (5) require the midwife to attend before the Board on the day appointed for the hearing of the case;
- (6) specify the names of witnesses whom it is proposed to adduce in support of the charge; and
- (7) be accompanied by copies of all statements and documents considered by the Penal Cases Committee and also by a copy of the Rules of the Board.

8. The midwife shall send to the Board, together with her answer in writing, the names of all persons she proposes to adduce as witnesses in her favour, and she shall not be entitled to adduce or examine, without leave of the Board, any witness whose name has not been sent in as above, or whose name has not been furnished to the midwife along with the notice issued in terms of the immediately foregoing rule.

9. The Board shall send to the Local Supervising Authority a copy of any answer in writing made by the midwife.

10. The Board shall, at the same time as it orders notice of a charge to be sent to an accused midwife, order the Secretary to take all necessary steps to obtain the attendance of witnesses and the production of documents relevant to the charge made.

11. The Board may suspend from practice any midwife accused before the Board of disobedience of the rules of the Board, or of other misconduct, until the case or any appeal has been decided; and any midwife resuming practice during the currency of such suspension from practice, shall be liable to have her name removed from the Roll.

### HEARING

12. The case shall be heard at a special meeting of the Board of which notice shall be sent by the Secretary to each member and to the Local Supervising Authority, which shall be given an opportunity to be represented. The midwife may be represented or assisted by a friend, legal or otherwise.

13. At the hearing the person appointed for the purpose (Rule D 6) shall state to the Board the charge alleged against the midwife, and shall submit to the Board the evidence in support of the charge. The midwife or her representative shall be entitled on matters relevant to the charge to cross-examine any witness appearing in support of them.

14. When the evidence in support of the charge is concluded, the midwife, or her representative, shall be invited by the Chairman to tender evidence in answer to the charge. The person making the charge shall then address the Board, and thereafter the midwife or her representative shall address the Board.

15. If the midwife does not attend as required, either personally or by representative, and no reason satisfactory to the Board is submitted to explain the non-attendance of the midwife or her representative, the Board may proceed to hear and decide upon the charge in her absence.

16. If a reason considered by the Board to be satisfactory is submitted to explain the non-attendance of the midwife or her representative, the Board shall adjourn the case to a later date, and, on the said later date, of which notice shall be given to the midwife, the Board shall hear the case.

17. Upon the conclusion of the hearing of evidence and of the statements for or against the midwife, the Board, after due consideration of the evidence on either side, whether oral or documentary, shall decide whether or not the charge against the midwife has been proved in whole or in part.

### PROCEDURE AFTER HEARING

18. If the charge be found not proved the midwife and the Local Supervising Authority shall be notified accordingly.

19. The Board, after a decision that the charge against the midwife has been proved, in whole or in part, and before resolving on its further action, may hear the reports of the Local Supervising Authority on the midwife's practice.

20. The Board may resolve that the midwife be censured and admonished to obey strictly the Rules of the Board.

21. The Board may resolve that sentence be postponed during a specified period in which the midwife is on probation under the close supervision of the Local Supervising Authority, which shall be asked to report on the practice of the midwife at prescribed intervals. If the reports are unfavourable the Board shall furnish copies of them to the midwife, and, after an interval of not less than a month, shall take the case into further consideration, and may in its discretion, order the Secretary to remove the name of the midwife from the Roll, and to cancel her certificate.

22. The Board may postpone sentence and suspend the midwife from practice during a specified period, within which she is required to undergo specified training provided by the Local Supervising Authority. The Local Supervising Authority shall be asked to furnish a report on the result of the training, and the Board shall take the case into consideration and may, in its discretion, order the Secretary to remove the name of the midwife from the Roll and to cancel her certificate.

23. The Board may order the Secretary to remove the name of the midwife from the Roll and to cancel her certificate.

24. Notice in writing, by recorded delivery, of the removal of the name of the midwife from the Roll and of the cancelling of the certificate shall be sent by the Secretary to the person found guilty of the offence, and to all the Local Supervising Authorities concerned.

#### REMOVAL OF NAME UNDER SECTION 4(2) OF 1951 ACT

25. The Board may give a general direction to the Secretary to act on behalf of the Board in the removal of names from the Midwives Roll and in the cancellation of certificates under Section 4(2) of the Midwives (Scotland) Act 1951.

#### RESTORATION OF NAME TO THE ROLL

##### (a) After removal for disobedience of Rules or for misconduct.

26. Application for restoration of her name to the Roll shall be made in writing signed by the applicant and addressed to the Secretary, stating the grounds on which application is made, but such application shall not be considered within six months from the date of the removal of the name from the Roll, except in the case of restorations referred to in Rule D 31. In cases where the cancelled certificate has not already been returned to the Board, it shall be sent in with the application, or a statutory declaration made of its previous loss or destruction.

27. The statements in the application must also be supported by the certificate of the Local Supervising Authority of the district in which the applicant was resident at the time when her name was removed from the Roll (and if at the time of her application she is resident in another district, then by the certificate of the Local Supervising Authority of such district also). The statements in the application must also be supported by the certificates of at least two persons, being Justices of the Peace, Ministers of Religion, registered Medical Practitioners or other accredited persons who were and are well acquainted with the applicant before and since the removal of her name. These certificates must each of them testify to the applicant's identity and present good character.

28. The application, when duly supported by the certificates mentioned in Rule D 27, and, where appropriate, the declaration mentioned in Rule D 26, shall be considered at a special meeting of the Board, of which notice shall be sent by the Secretary to each member. The Board may adjourn the consideration to a future date, or require further evidence or explanations from the applicant. It may also require her to undergo a further period of approved midwifery training before the restoration of her name to the Roll.

29. After consideration of all the circumstances of the case, as submitted to it in accordance with the provisions of these Rules, the Board may, if it thinks fit, direct the Secretary to restore the name of the applicant to the Roll of Midwives, and to issue a new certificate to her on payment of such fee as the Board may with the approval of the Secretary of State from time to time determine.

30. A copy of these Rules shall be supplied by the Secretary to intending applicants on demand.

(b) After removal under Section 4(2) of 1951 Act.

31. In the case of a midwife whose name has been removed from the Roll under the provisions of Section 4(2) of the Midwives (Scotland) Act 1951, and who desires to have her name restored to the Roll, application for restoration shall be made in writing addressed to the Secretary stating the grounds on which the application is made and stating whether the original certificate has been returned to the Board.

*N.B. Where the name of a midwife has been removed from the Midwives Roll under Section 4 of the Maternity Services (Scotland) Act 1937(a)—that is to say, where she has surrendered her certificate and has received compensation as provided in the said section—her name cannot be restored to the Roll.*

#### RULES E—REGULATING THE AWARD OF THE MIDWIFE TEACHER'S DIPLOMA AND THE MIDWIFE CLINICAL INSTRUCTOR'S CERTIFICATE

*Before a midwife can be approved as a teacher she must make application to the Board who before granting approval will require to be satisfied that she is in a position to provide the training required by the Board's Rules and that the approval is in all other respects desirable.*

*N.B.—The fact that a midwife holds the Midwife Teacher's Diploma or the Midwife Clinical Instructor's Certificate does not of itself entitle such midwife to call herself an approved teacher or to undertake the practical training of student midwives required by the Board.*

#### MIDWIFE TEACHER'S DIPLOMA

1. Candidates shall present themselves for Examination in conformity with the following rules.
2. Midwives before they enter for Examination—
  - (a) must be registered on the General Part of the Register of the General Nursing Council for Scotland, of the General Nursing Council for England and Wales, of the Joint Nursing and Midwives Council for Northern Ireland or of An Bord Altranais, Eire.
  - (b) must have been enrolled as midwives for a period of at least three years and be currently enrolled on the Roll of Midwives for Scotland.
  - (c) must, during the three years immediately prior to entrance for Examination, have, for a period of at least two years
    - (i) held a post in an approved training institution where part of their duties was to assist in the practical and theoretical training of student midwives, or
    - (ii) assisted in the practical and theoretical training of student midwives on the district under a teacher approved for the purpose of conducting such training, or
    - (iii) obtained practical teaching experience satisfactory to the Board.
  - (d) must, prior to presenting themselves for Examination, attend an approved course of instruction in the subjects contained in the Examination Syllabus, such course to be attended within two years immediately prior to the date of Examination.
3. The Examination shall be held at such times and at such places as the Board may determine, and shall consist of written and oral examinations, and shall include the conduct of a demonstration (partly clinical) and tutorial class at which student midwives will be present as an audience and may ask questions of the candidate.
4. A candidate who sits for examination and fails to satisfy the examiners may be referred for further study or experience as the Board may deem necessary before presenting herself again for examination.



5. The fee for the examination shall be such as the Board may with the approval of the Secretary of State from time to time determine.

6. In the event of a candidate who has entered for the Examination failing to present herself owing to illness or grave emergency such candidate shall be permitted to enter for the next Examination without being liable to pay a further fee.

7. A candidate who is successful in passing the Midwife Teacher's Diploma Examination is entitled to use the letters "M.T.D." after her name.

#### MIDWIFE CLINICAL INSTRUCTOR'S CERTIFICATE

8. Candidates shall present themselves for Examination in conformity with the following rules.

9. Midwives before they enter for Examination must—

- (a) be registered on the General Part of the Register of the General Nursing Council for Scotland, of the General Nursing Council for England and Wales, of the Joint Nursing and Midwives Council for Northern Ireland, or of An Bord Altranais, Eire.
- (b) have practised as midwives for a period of at least two years and be currently enrolled on the Roll of Midwives for Scotland.
- (c) have attended a course of instruction approved by the Board in the subjects contained in the Examination Syllabus.

10. The Examination shall consist of a written paper and a practical examination (teaching at the bedside). It shall be conducted at such times and at such places as the Board may determine.

11. The fee for the examination shall be such as the Board may with the approval of the Secretary of State from time to time determine.

12. In the event of a candidate who has entered for the Examination failing to present herself owing to illness or other reason considered satisfactory by the Board such candidate shall be permitted to enter for the next Examination without being liable to pay a further fee.

#### RULES F—DEFINING THE CONDITIONS UNDER WHICH A BADGE MAY BE ISSUED TO A STATE CERTIFIED MIDWIFE

The Board shall subject to the following conditions issue a badge to midwives desirous of wearing one. Such badge shall be of the form and design approved by the Board. The conditions attaching to the issue of the badge shall be as follows:—

- (a) Application for the badge must be made to the Secretary of the Board on a form which will be supplied on request.
- (b) The form of application referred to in (a) must be filled up correctly in all particulars and must be accompanied by a remittance for the cost of the badge.
- (c) The badge shall bear the name of the midwife, her official number, and the date of her enrolment.
- (d) A midwife to whom a badge has been issued shall under no circumstances permit the badge so issued to be worn or displayed by any other person whatsoever.
- (e) The Board reserves the right to refuse to issue a badge to a midwife.
- (f) The Board shall be under no obligation to issue a duplicate badge to a midwife to whom a badge has already been issued. A midwife should, therefore, exercise the greatest care in the safe custody of the badge which has been issued to her.

**RULES G—STANDING ORDERS REGULATING THE PROCEEDINGS OF THE BOARD**

1. **ORDINARY MEETINGS**—The Ordinary Meetings of the Board shall be held in February, April, June, September and December each year, unless otherwise decided at a previous Ordinary Meeting, on a day to be fixed to suit the convenience of its Members. Not less than seven days' notice of any Ordinary Meeting shall be given to each Member of the Board.

2. **SPECIAL MEETINGS**—If the Secretary shall receive a requisition to call a Special Meeting of the Board signed by the Chairman, or by three or more Members of the Board, specifying the business for which the Special Meeting is required, the Secretary shall forthwith call such a Meeting for the purpose specified in the requisition by Notices issued to Members of the Board at least forty-eight hours before the Meeting is to be held. Requisitions for Special Meetings shall be received by the Secretary at least three days before the Meeting is to be held.

3. **QUORUMS**—The quorum of the Board shall be six Members. The quorum of all Committees shall be four Members.

4. **CHAIRMAN AND DEPUTY CHAIRMAN**—The Chairman and Deputy Chairman shall be elected by ballot at the first Ordinary Meeting of the Board each year, and shall hold office until the first Ordinary Meeting in the year following. Should the office of Chairman or Deputy Chairman fall vacant during the year, it shall be filled by election at the next Ordinary Meeting of the Board, and the Member so elected shall hold office for the remainder of the year for which his predecessor was elected.

In the event of the Chairman and Deputy Chairman not being present at any Meeting of the Board the Board shall elect a Chairman for that Meeting.

5. **AGENDA**—All Notices of Meetings shall contain an Agenda of the business in the order in which it is to be brought before the Board.

No business which is not upon the Agenda Paper shall be discussed at any Meeting of the Board (except routine business) unless the presiding Chairman shall declare such business to be of an urgent nature, and shall be supported by two-thirds of the Members present and voting.

6. **MOTIONS AND AMENDMENTS**—All motions and all amendments shall be moved and seconded before any vote can be taken, and no motion or amendment shall be withdrawn without the consent of the Meeting.

Every notice of motion shall be in writing, signed by the Member giving the notice, and shall be received by the Secretary not less than ten days prior to the day of the meeting. The Secretary shall insert in the Agenda Paper of the next Ordinary Meeting of the Board all notices of motion in the order in which they have been received.

7. **VOTING**—Every question shall be decided on a show of hands by a majority of Members present and voting.

At all stages of the voting, the Chairman shall have a deliberative and also a casting vote, except that where an equal number of votes is given for two or more persons—(a) in the election of a Member to any office or of a person to be a Member of any Committee or (b) in the selection of a Member to preside in the absence of the Chairman, or (c) in the election of a person to fill a casual vacancy on the Board when it is competent for the Board so to do, the Meeting shall determine by lot which of the persons, for whom an equal number of votes is given, shall be elected or selected as the case may be.

8. **CLOSURE**—It shall be competent for any Member at any time during a debate of any matter to propose the closure of such debate, and on such motion being seconded the Chairman shall take a vote on such motion for closure, and if two-thirds of the Members present vote therefor then the debate shall be closed and a vote immediately taken on the subject of such debate.

9. **RESCINDING OF RESOLUTIONS**—No resolution of the Board shall be altered or rescinded within six months of its date unless notice of motion to so alter or rescind shall have been given to all the Members at least fourteen days before the Meeting at which such motion to rescind or alter is to be submitted and at least two-thirds of the Members present at the Meeting vote for such alteration or rescission.

10. **COMMITTEES**—The Chairman and Deputy Chairman shall be *ex officio* Members of all Committees of the Board. There shall be the following Committees of the Board:—

1. A Finance and Executive Committee consisting of eight members (including *ex officio* Members).
2. An Examination Committee consisting of eight Members (including the *ex officio* Members).
3. A Penal Cases Committee consisting of eight Members (including the *ex officio* Members) of whom no fewer than two shall be Registered Medical Practitioners and no fewer than two shall be State Certified Midwives.

The above-mentioned Committees shall be appointed at the first Ordinary Meeting of the Board each year. Other Committees may be appointed for special purposes from time to time.

The Chairman of each Committee shall be appointed by the Committee concerned, except in the case of the Finance and Executive Committee, where the Chairman shall be the Chairman of the Board, whom failing the Deputy Chairman.

The proceedings and recommendations of every Committee appointed by the Board shall be submitted to the Board and recorded in the Minutes. The findings of Committees shall require the approval of the Board unless the Board has otherwise directed.

All Minutes as approved by the Board shall be signed by the Chairman.

11. **BILLS AND CLAIMS**—All bills and claims shall be examined by the Secretary and laid before the Finance and Executive Committee.

12. **CHEQUES**—All cheques for the payment of money shall be signed by two Members of the Board and counter-signed by the Secretary or an authorised substitute appointed by the Board.

13. **EXPENSES OF MEMBERS**—The Scale of Expenses of Members of the Board shall be such as may from time to time be determined by the Secretary of State.

14. **ANNUAL REPORT**—The Annual Report in terms of Section 29 of the Midwives (Scotland) Act, 1951, shall be submitted to the Board, and after approval shall be presented to the Secretary of State within three months after the termination of each year.

15. **SUSPENSION OF STANDING ORDERS**—These Standing Orders shall not be suspended except at a meeting at which at least twelve Members of the Board are present, and then only if three-fourths of the Members present consent to such suspension.

Made by the Central Midwives Board for Scotland this fourteenth day of December, 1967.

(Signed) J. Bruce Dewar,  
Chairman.

(Signed) Dorothy S. Young,  
Secretary.

Central Midwives Board  
for Scotland.

## APPENDIX I

## FORMS REQUIRED UNDER THE RULES

## FORM I—Application for Registration in the Register of Students.

## CENTRAL MIDWIVES BOARD FOR SCOTLAND

1. Surname (Block letters).....
2. Forenames .....
3. Date of Birth .....
4. If married, give maiden name.....
5. Permanent postal address.....  
.....
6. Give name of hospital where trained and dates of training.....  
.....
7. State number, type and date of certificate of registration or enrolment with the General Nursing Council.....  
.....
8. Name of Approved Training Institution at which you propose to take the midwifery training:  
.....

I declare that the foregoing particulars are correct and I apply to have my name placed on the Register of Students.

Signature .....

Date .....

Application to be accompanied by certificate of birth, marriage certificate and Certificate of Registration or Enrolment with General Nursing Council.

.....

## CERTIFICATE FROM INSTITUTION

I certify that.....(Name of student)  
will be admitted to.....(Hospital)  
as a student for midwifery training.

If she is registered as a student she will be admitted for training on.....

Date.....

Signature .....

(Midwife in charge of the Approved Training Institution)

When completed this form to be forwarded by the APPROVED TRAINING INSTITUTION to the Secretary, Central Midwives Board for Scotland, 24 Dublin Street, Edinburgh 1, accompanied by the documents referred to above.

FORM II—APPLICATION TO SIT EXAMINATION

*Candidate must sign at foot of this page.*

CENTRAL MIDWIVES BOARD FOR SCOTLAND

APPLICATION FOR EXAMINATION

This Application accompanied by the fee of \_\_\_\_\_ must be received by The Secretary of the Central Midwives Board for Scotland, 24 Dublin Street, Edinburgh, 1, at least four weeks before the date of commencement of the Examination.

The annexed Certificate of Lectures and of Training may be detached and lodged at any subsequent date not being less than 7 days before the date fixed for the Examination.

No candidate is deemed to have entered for the Examination until the annexed Certificate has been duly received and accepted by the Board, but the non-acceptance of it will not entitle a Candidate to the return of the fee paid herewith.

Name in full, Miss, Mrs.....  
(BLOCK LETTERS)

Number on Register of Students.....

Name of Institution in which trained.....

Date of commencement of training.....

Date of completion of training.....

Sick leave or special leave of absence.....

Address for all communications } .....  
previous to the examination }

Date of Examination.....

.....

EXAMINATION CENTRE

Insert Edinburgh,  
Glasgow, Dundee,  
or Aberdeen.

Signature of Candidate.....

CENTRAL MIDWIVES BOARD FOR SCOTLAND  
CERTIFICATE OF ATTENDANCE ON LECTURES AND OF  
TRAINING OF CANDIDATE

This Certificate, appropriately filled up and signed, must be received by The Secretary of the Central Midwives Board for Scotland, 24 Dublin Street, Edinburgh 1, either with the Application for Examination, or on any subsequent day not being less than 7 days before the date of the commencement of the Examination.

Name in full.....

Address for all communications after } .....  
completion of the examination }

Examination Centre..... Date of Examination.....

.....

## CERTIFICATE OF TRAINING

(Rule A11)

I certify that.....has under my supervision and to my satisfaction—

- (a) attended a course of not less than 40 lectures on the subjects enumerated in Rule A11(a), which course extended over the whole of the period of training and was supplemented by practical demonstrations and tutorial classes; not less than 6 of the lectures and some of the practical demonstrations were on the subjects enumerated in Rule A11(a) (17) (neonatal paediatrics); not less than 2 lecture demonstrations were on the subject of obstetric analgesia (Rule A11(a) (18)); and not less than 4 lectures were on the subjects enumerated in Rule A11(a) (19) (social legislation, etc.);
- (b) received instruction on the conduct of antenatal examinations on and took part in the antenatal care of not fewer than 50 pregnant women including instruction on the booking of cases, the keeping of records and preparing reports;
- (c) received clinical instruction on the conduct of labour, including the witnessing of not fewer than 10 normal deliveries;
- (d) attended in addition not fewer than 50 women in labour, personally delivering at least 20 of them;
- (e) nursed at least 20 women and their infants during the puerperium;
- (f) administered inhalation analgesia to at least 10 patients in labour;
- (g) received instruction on communicable diseases including venereal diseases with special reference to the prevention and treatment of puerperal sepsis and ophthalmia neonatorum;
- (h) received not less than 4 weeks' experience of domiciliary midwifery including not less than 2 attendances at a Child Welfare Clinic or a Neonatal Paediatric Clinic.

Dated this.....day of..... 19.....

Midwife in charge of approved training institution.....

Approved Training Institution.....

Signature of Candidate.....

See Rule-A 24

FORM III—APPLICATION FOR RECOGNITION AS AN APPROVED TRAINING INSTITUTION

CENTRAL MIDWIVES BOARD FOR SCOTLAND

I apply for the recognition of—

.....  
as an Approved Training Institution; and in support of the application submit the undernoted particulars applicable to the said Institution:—

Name of Institution—

.....  
.....

Number of Beds.....

Average annual number of confinements within the Institution during the past five years.....

Number of confinements during past year.....

Number of antenatal beds.....

Average annual number of cases on the district associated with the Institution during past five years.....

Number during past year.....

There is/is not\* an antenatal and a postnatal clinic.

The medical staff in the Institution is—

.....  
.....  
.....  
.....  
.....  
.....

There is a resident Medical Officer—

.....  
.....

Dated this.....day of.....19....

Signature .....

Address .....

Position and authority }  
for signing .....

\*Strike out the words not applicable.

**FORM IV (A)—APPLICATION FOR RECOGNITION AS A LECTURER  
CENTRAL MIDWIVES BOARD FOR SCOTLAND**

I.....

apply to be recognised by the Board as a Lecturer in the following subject(s) required for the Examination of the Board—

.....  
.....

and in support of my application submit particulars of my qualifications.\*

Dated this.....day of.....19....

Signature .....

Address .....

**\*Qualifications:**

(1) Degrees, etc. ....

(2) Position held .....



FORM IV (B)—APPLICATION FOR RECOGNITION AS A TEACHER  
CENTRAL MIDWIVES BOARD FOR SCOTLAND

*(a) TO BE COMPLETED BY MIDWIVES APPLYING TO BE TEACHERS IN HOSPITAL*

I, .....  
being a Certified Midwife, holding the Certificate of the Board No.....  
apply to be recognised as a Teacher.

\*I was registered/enrolled as a nurse on.....

by .....

I was certified as a Midwife on.....and have  
practised as such for the past.....years. I am on the staff of.....  
.....a training institution approved by the  
Board.

*(b) TO BE COMPLETED BY MIDWIVES APPLYING TO BE TEACHERS ON DISTRICT*

I, .....  
being a Certified Midwife holding the Certificate of the Board No.....  
apply to be recognised as a Teacher.

\*I was registered/enrolled as a nurse on.....

by .....

I was certified as a Midwife on.....and have  
practised as such for the past.....years. I am employed by.....

I have attended.....cases in the last twelve months and can provide  
teaching facilities for my students.

Dated this..... day of.....19.....

Signature .....

Address .....

.....  
.....

I CERTIFY THAT.....  
is known to me and I am of the opinion that she is qualified to teach student midwives.

Signature .....

Position and Authority for signing.....

To be signed by the Midwife in Charge of the  
Approved Training Institution,  
the Supervisor of Midwives, or  
the Medical Officer of Health.

\*Strike out if not applicable.

1992

NURSES AND MIDWIVES

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FORM V—CERTIFICATE OF ENROLMENT

CENTRAL MIDWIVES BOARD FOR SCOTLAND

NO. .... Date .....

WE HEREBY CERTIFY

That .....

having passed the Examination of the Central Midwives Board for Scotland, and having otherwise complied with the rules made under the Midwives (Scotland) Act, 1951, is entitled to practise as a Midwife in accordance with the provisions of the said Act and subject to the said rules.

Chairman of the Board

Secretary

---

**FORM VI (a)**—Application to be certified under Section 6 of the Midwives (Scotland) Act, 1951, on the grounds of having completed training as a midwife in England and Wales or in Northern Ireland.

**CENTRAL MIDWIVES BOARD FOR SCOTLAND**

I hereby apply to be certified under Section 6 of the Midwives (Scotland) Act, 1951, on the grounds that I hold a Certificate of Midwifery from the

.....

which Certificate I enclose herewith, together with the prescribed fee.

Dated this.....day of.....19.....

Name in full.....  
(Mrs. or Miss)

Address .....  
(For entry on Roll of Midwives)

.....

**FORM VI (b)**—Application to be certified under Section 7 of the Midwives (Scotland) Act, 1951, on the ground of having completed training as a midwife in Eire or elsewhere outside the United Kingdom.

**CENTRAL MIDWIVES BOARD FOR SCOTLAND**

I hereby apply to be certified under section 7 of the Midwives (Scotland) Act, 1951, on the grounds that I hold a Certificate of Midwifery from the.....  
.....which Certificate I enclose herewith, together with the prescribed fee.

Dated this.....day of.....19....

Name in full .....  
(Mrs. or Miss)

Address .....  
(For entry on Roll of Midwives)

.....

**(Certificate of Good Character)**

The Applicant is known to me, and is the person to whom the aforementioned Certificate in Midwifery was granted. She is of good character.

Dated this.....day of.....19.....

Signature .....

Address .....

Position and authority }  
for signing } .....

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**FORM VII—CERTIFICATE OF ADMISSION BY RECIPROCITY  
CENTRAL MIDWIVES BOARD FOR SCOTLAND**

**NO.**.....

**Date**.....

**WE HEREBY CERTIFY**

**That** .....

**by virtue of holding a Certificate granted by**.....

.....

**is entitled to practise as a Midwife in accordance with the Provisions of the Midwives (Scotland) Act, 1951, and subject to the rules made under the said Act.**

**Chairman of the Board**

**Secretary**

FORM VIII—NOTIFICATION OF INTENTION TO PRACTISE

CENTRAL MIDWIVES BOARD FOR SCOTLAND

(Midwives (Scotland) Act, 1951)

To the Local Supervising Authority of

.....

(This notice to be sent before commencing practice and like notice in the month of January in each year)

I, .....

(formerly, if notifying change of name).....

.....

residing at .....

employed by .....

holding a certificate from the Central Midwives Board for Scotland, No.....,

dated..... hereby give you notice:

\*(a) of my intention to practise as a Midwife within your area during the year commencing 1st January 19.....

(and in the event of having practised outside any area notified as above, this notice to be sent within forty-eight hours).

\*(b) that on the.....day of.....in this year I acted as a Midwife at..... within your area.

(and in the event of a change of Name and/or Address, this notice to be sent within three days)

\*(c) my new address is.....

.....

Date of last attending REFRESHER COURSE .....

Signed .....

Dated this.....day of.....19.....

\*Strike out sections not applicable.

## FORM IX—REGISTER OF CASES

## PART I

Patient's Name.....Date of Birth.....

Patient's Address .....

Date of Booking.....

Doctor's name.....

Doctor's address.....

Patient's Status Married  
 Single Occupation.....  
 Widow  
 Other

Is Patient working during Pregnancy?.....

Patient's Household—No. of rooms.....

No. of Inmates { under 14.....  
 including lodgers { over 14 .....

## HISTORY OF PREVIOUS PREGNANCIES (including Abortions)

| Date and Place of Birth or Abortion | Duration of Pregnancy | Live, S/Born, or Abortion | M. F. | Method of Delivery | Complications | Duration of Breast Feeding | Subsequent History (if child has since died, give age at death and cause) |
|-------------------------------------|-----------------------|---------------------------|-------|--------------------|---------------|----------------------------|---|
| 1                                   |                       |                           |       |                    |               |                            |   |
| 2                                   |                       |                           |       |                    |               |                            |   |
| 3                                   |                       |                           |       |                    |               |                            |   |
| 4                                   |                       |                           |       |                    |               |                            |   |
| 5                                   |                       |                           |       |                    |               |                            |   |
| 6                                   |                       |                           |       |                    |               |                            |   |
| 7                                   |                       |                           |       |                    |               |                            |   |

## Previous Medical History

## General Examination at First A.N. Visit

Breasts

Nipples

Teeth

Complaints (Swelling, Constipation,  
 Varicose Veins, etc.)

Blood Group

R.H. factor

Haemoglobin

Continued next page

PART II

RECORD OF ANTE-NATAL VISITS

Present Pregnancy. First day of last M.P.....E.D.D.....

| Date of Visit | Duration of Pregnancy in Weeks | Size of Uterus in Weeks | Weight | Urine |       | B.P. | Presentation and Position | Foetal Heart | Remarks (General Condition, Complaints, Repeat Blood Tests, Administration of Drugs, etc.) |
|---------------|--------------------------------|-------------------------|--------|-------|-------|------|---------------------------|--------------|--|
|               |                                |                         |        | Alb.  | Sugar |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |
|               |                                |                         |        |       |       |      |                           |              |  |



**PART III  
RECORD OF LABOUR**

Date of Confinement..... Time.....

Labour conducted by: { midwife with medical assistance.....  
midwife alone.....

Was delivery spontaneous?.....

Medical Assistance given at..... stage on account of.....

Analgesia or Sedatives (if any) state particulars.....

Other Drugs .....

Child:

Live birth: Sex { M. Condition at birth.....

Still birth: { F. Condition at birth.....

Weight of Baby:..... Length of Baby:.....

Any abnormality.....

If transferred to hospital

Reason .....

Date .....

**PUERPERIUM**

| Date of Visit | Temp. |      | Pulse |      | Lochia | Condition of Child | Temp. | Feeding: Breast or Artificial | Remarks |
|---------------|-------|------|-------|------|--------|--------------------|-------|-------------------------------|---------|
|               | a.m.  | p.m. | a.m.  | p.m. |        |                    |       |                               |         |
|               |       |      |       |      |        |                    |       |                               |         |
|               |       |      |       |      |        |                    |       |                               |         |
|               |       |      |       |      |        |                    |       |                               |         |
|               |       |      |       |      |        |                    |       |                               |         |
|               |       |      |       |      |        |                    |       |                               |         |
|               |       |      |       |      |        |                    |       |                               |         |
|               |       |      |       |      |        |                    |       |                               |         |
|               |       |      |       |      |        |                    |       |                               |         |
|               |       |      |       |      |        |                    |       |                               |         |
|               |       |      |       |      |        |                    |       |                               |         |
|               |       |      |       |      |        |                    |       |                               |         |
|               |       |      |       |      |        |                    |       |                               |         |
|               |       |      |       |      |        |                    |       |                               |         |
|               |       |      |       |      |        |                    |       |                               |         |
|               |       |      |       |      |        |                    |       |                               |         |

At date of last visit:  
 Condition of Mother.....  
 Condition of Child.....(Weight).....

**FORM X—CERTIFICATE OF ANALGESIA FOR MIDWIVES  
QUALIFIED BEFORE INTRODUCTION OF ANALGESIA IN  
COURSE OF TRAINING.**

**CENTRAL MIDWIVES BOARD FOR SCOTLAND**

**CERTIFICATE OF PROFICIENCY IN THE ADMINISTRATION OF  
INHALATION ANALGESIA TOGETHER WITH CERTIFICATE OF  
TRAINING**

This certificate should be sent to the Secretary, Central Midwives Board for Scotland, as soon as possible after completion of the course of training.

Name of institution responsible for }  
training and testing the proficiency }  
of the midwife. } .....

**SECTION I.**

Name of midwife in full.....  
(Block letters, surname first)

Number on Midwives Roll.....

Date of S.C.M. Certificate.....

**SECTION II**

**CERTIFICATE OF PROFICIENCY AND TRAINING**

I hereby certify that the midwife named in Section I of this form has completed a course of training in the administration of inhalation analgesia in accordance with the rules of the Central Midwives Board for Scotland and that she has attended the necessary course of lectures on the principles of obstetric analgesia, the use of a recognised apparatus, and the treatment of the emergencies of anaesthesia and the care of the unconscious patient.

I certify that the midwife administered analgesia to at least ten patients in labour by means of a recognised apparatus according to the rules of the Board, and that she underwent and passed a test of proficiency on.....19..... .

Signature of midwife in charge of approved  
training institution.

.....  
Signature of anaesthetist.....

Date.....19.....

NOTIFICATION FORMS

(a) FORM OF NOTIFICATION OF LIABILITY TO BE A SOURCE OF INFECTION

Rules B6 and B19

To the Local Supervising Authority of

\*the County of.....

or \*the Burgh of.....

I, the undersigned, being a Midwife holding the Certificate No.....

of the Central Midwives Board for Scotland, hereby notify that, on the.....

day of.....19....., I was

\*in attendance upon, or \*in contact with

Name .....

Address .....

a person suffering from a condition supposed to be infectious viz:—

.....

or

I \* am myself suffering from, or \* have recently suffered from

.....

Signed.....Certified Midwife

Address .....

.....

Date.....

\*Strike out the words not applicable.

**(b) FORM OF NOTIFICATION OF INADEQUATE ACCOMMODATION**

*Rule B11 (b)*

To the Local Supervising Authority of

\*the County of.....

or \*the Burgh of.....

I, the undersigned, being a Midwife holding the Certificate No....., of the Central Midwives Board for Scotland, hereby notify that I have been engaged to attend

Name .....

Address .....

at the above address, and in my opinion adequate accommodation cannot be provided there for the confinement, for the following reasons†—

Signed.....Certified Midwife

Address .....

Date.....

\*Strike out the words not applicable.

†Here state shortly the reasons.

(c) FORM OF NOTIFICATION OF PATIENT'S FAILURE TO FOLLOW ADVICE

*Rules B11 (f) and B22*

To the Local Supervising Authority of

\*the County of.....

or \*the Burgh of.....

I, the undersigned, being a Midwife holding the Certificate No.....  
of the Central Midwives Board for Scotland, hereby notify that on the.....  
day of..... 19....., while in attendance on:

Name .....

Address .....

I advised the patient \*to seek medical advice or \*to avail herself of the antenatal services, and that the patient has \*refused or \*neglected to follow my advice.

Remarks†

.....  
.....  
.....  
.....

Signed.....Certified Midwife

Address .....

.....

Date.....

\*Strike out the words not applicable.

†The midwife should insert here an indication of any circumstances which render medical advice or antenatal examination specially necessary.

(d) FORM FOR SENDING FOR MEDICAL ASSISTANCE

Rules B11 (j), B12 and B15

N.B.—This form is to be used only in case of assistance being sought by the midwife (but not in cases where assistance has been sought by a relative or friend independently of the midwife).

No..... Date.....

This notice is sent on behalf of (a)

(a) Here fill in name of patient.

.....

Address .....

.....

Medical Assistance is sought by me on account of (b)

(b) State nature of Emergency

.....

.....

.....

(c) The case is urgent.

(c) If the case is not urgent cross this out.

Sent to (d).....

(d) Here fill in name of doctor or Institution.

at (e).....

(e) Address.

Time of sending message { By Messenger .....  
By Telephone .....

Signed.....

Certified Midwife

The midwife shall make two copies of the above, making, with the original document, three forms in all. The original she shall keep, the second she shall send to the Doctor, and the third she shall send to the Local Supervising Authority as soon as possible, but within 24 hours at the latest.

(e) FORM OF NOTIFICATION OF DEATH OF MOTHER OR BABY.

Rule B23

To the Local Supervising Authority of

\*the County of.....

or \*the Burgh of.....

I, the undersigned, being a Midwife holding the Certificate No..... of the Central Midwives Board for Scotland, hereby notify that the following death occurred in my practice on the.....day of.....19.....

Registered Medical Practitioner \*present/not present.

Name of deceased .....

Address of deceased.....

Age of deceased.....

Weight of baby.....

Date of delivery.....

Signed .....Certified Midwife

Address .....

.....

Date.....

\*Strike out the words not applicable.

## (f) FORM OF NOTIFICATION OF STILL-BIRTH

*Rule B23*

To the Local Supervising Authority of

\*the County of.....

or \*the Burgh of.....

I, the undersigned, being a Midwife holding the Certificate No.....  
of the Central Midwives Board for Scotland, hereby notify that on the.....  
day of..... 19.....  
living at.....

was delivered { \*by me.....  
\*before my arrival.....

of a still-born† child.

Sex.....

Full term or premature (No. of weeks).....

Weight of baby.....

Condition of baby (whether macerated or not).....

Presentation.....

Registered Medical Practitioner \*present/not present.

Signed..... Certified Midwife

Address .....

Date.....

\*Strike out the words not applicable.

†That is, dead-born or still-born.



## APPENDIX II

*EQUIPMENT TO BE IN POSSESSION OF EVERY DOMICILIARY  
MIDWIFE*

Inhalation Analgesia apparatus

Sphygmomanometer and binaural stethoscope

Urine Testing equipment

Adequate supply of gowns, masks and bag linings

Two equipped bags, one for delivery and one for post-natal visits

*Delivery Bag must contain:—*

Clinical thermometer

Foetal stethoscope

Two pairs artery forceps

Two pairs scissors

Two mucus extractors

Sterile catheters

Hypodermic syringe and needles

Spring balance and tape measures

Suitable antiseptic

Sedative and analgesic drugs such as Pethidine or Pethilorfan

Oxytocic Drugs such as Ergometrine or Syntometrine

Cardiac stimulants as approved by the Local Supervising Authority

Local Anaesthetic

*Nursing bag must contain:—*

1 pair scissors

One pair dissecting forceps

Two clinical thermometers (one low reading for infant)

Hypodermic syringe and needles

Oxytocic drug

Suitable antiseptic

Spring balance

## EXPLANATORY NOTE

*(This Note is not part of the Instrument.)*

The rules approved by this Instrument consolidate and amend the Central Midwives Board for Scotland Rules 1957, 1958, 1961 and 1965. The Central Midwives Board for Scotland (Election Scheme) Rules 1952 are not affected. The principal changes made in the new rules are:—

- (a) the term "pupil midwife" is replaced by the term "student midwife";
- (b) only women who are registered or enrolled nurses are now eligible for midwifery training;
- (c) Part I and Part II training are as such discontinued and replaced by single integrated courses of twelve or eighteen months according to the nursing qualifications held;
- (d) candidates undertaking the new integrated courses of training are required to sit only one state examination for admission to the Roll of Midwives;
- (e) it is no longer necessary for midwives in training to pass a separate test of proficiency in analgesia;
- (f) a student midwife is no longer required to make up absence from training of up to three working days where this is due to her illness or a grave emergency;
- (g) the number of lectures given during training by doctors is reduced;
- (h) student midwives are required to spend a minimum of four weeks on the district but need no longer attend a minimum number of women in labour in their own homes;
- (i) training institutions are no longer required to apply annually to the Board for approval as such, and provision has been made for withdrawal of approval by the Board;
- (j) the qualifying period of midwifery practice prerequisite to approval as a teacher is reduced to one year;
- (k) the administration of a *local* anaesthetic is now regarded as treatment within a midwife's province;
- (l) it is no longer necessary for a third person to be present at the time of administration of analgesia by a midwife;
- (m) the number of forms appended to the rules has been reduced.