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SCHEDULES

SCHEDULE I

RULES AS TO MEETINGS AND PROCEEDINGS.

*(2) Rules applicable to Committees of Local Authorities,
other than Councils of Boroughs, and to Joint Boards.*

- 1 A committee or joint board may meet and adjourn as it thinks proper.
- 2 The quorum of a committee or joint board shall consist; of such number of members as may be prescribed by the authority that appointed the committee or joint board, or, if no number is prescribed, of three members.
- 3 A committee or joint board may appoint a chairman of its meetings.
- 4 If no chairman is elected, or if the chairman elected is not present at the time appointed for holding any meeting, the members present shall choose one of their number to be chairman of such meeting.
- 5 Every question at a meeting shall be determined by a majority of votes of the members present and voting on that question.
- 6 In case of an equal division of votes the chairman shall have a second or casting vote.
- 7 The proceedings of a committee or joint board shall not be invalidated by reason of any vacancy or vacancies amongst their members, or any defect in the mode of appointment of such committee or joint board or of any member thereof.
- 8 Any minute made of proceedings at a meeting, and copies of any orders made or resolutions passed at a meeting, purporting to be signed by the chairman of the meeting at which such proceedings took place or such orders were made or resolutions passed, or by the chairman of the next ensuing meeting, shall be received as evidence in all legal proceedings; and, until the contrary is proved, every meeting where minutes of the proceedings have been so made shall be deemed to have been duly convened and held, and all the proceedings thereat to have been duly had.