



# Charities Act 1960

## 1960 CHAPTER 58

### PART IV

#### MISCELLANEOUS PROVISIONS AS TO CHARITIES AND THEIR AFFAIRS

#### **32 General obligation to keep accounts**

- (1) Charity trustees shall keep proper books of account with respect to the affairs of the charity, and charity trustees not required by or under the authority of any other Act to prepare periodical statements of account shall prepare consecutive statements of account consisting on each occasion of an income and expenditure account relating to a period of not more than fifteen months and a balance sheet relating to the end of that period.
- (2) The books of account and statements of account relating to any charity shall be preserved for a period of seven years at least, unless the charity ceases to exist and the Commissioners permit them to be destroyed or otherwise disposed of.
- (3) The statements of account relating to a parochial charity in a rural parish, other than an ecclesiastical charity, shall be sent annually to the parish council or, if there is no parish council, to the chairman of the parish meeting, and shall be presented by the council or chairman at the next parish meeting.

This subsection shall apply in relation to a borough included in a rural district as if the borough were a rural parish, except as regards the presentation of the accounts to the parish meeting.