

## SCHEDULES

### SCHEDULE 1

Section 1

#### FURTHER PROVISION ABOUT THE DATA GUARDIAN

##### *Appointment*

- 1 Subject to paragraphs 2 to 6, a person holds and vacates the office of Data Guardian in accordance with the terms of his or her appointment.
- 2 The period for which a person is appointed as the Data Guardian must not exceed three years.
- 3 A person who has held office as the Data Guardian may be re-appointed once only.
- 4 The Data Guardian may at any time resign the office by giving notice in writing to the Secretary of State.
- 5 The Secretary of State may remove the Data Guardian from office if satisfied that he or she is unable, unwilling or unfit to perform the functions of the Data Guardian.
- 6 Service as the Data Guardian is not service in the civil service of the State.

##### *Remuneration, expenses and allowances, etc.*

- 7 The Secretary of State may pay to or in respect of the Data Guardian such remuneration, expenses, pensions, allowances or compensation for loss of office as the Secretary of State may determine.

##### *Staff and advisors*

- 8 The Data Guardian may appoint staff and advisors as the Data Guardian may determine.
- 9 The Data Guardian may pay—
  - (a) any remuneration, expenses, allowances and sums by way or in respect of pensions to or in respect of staff;
  - (b) any expenses and allowances to advisors.
- 10 Service as a member of staff of or advisor to the Data Guardian is not service in the civil service of the State.
- 11 The Data Guardian may authorise a member of his or her staff to do anything required or authorised to be done by the Data Guardian.

##### *Secondments*

- 12 The Data Guardian may make arrangements for persons to be seconded to serve as members of his or her staff.

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*Status: This is the original version (as it was originally enacted).*

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- 13 The arrangements may include provision for payments by the Data Guardian to the person with whom the arrangements are made or directly to seconded staff (or both).
- 14 A period of secondment does not affect the continuity of a person's employment with the employer from whose service he or she is seconded and, in particular, does not affect such a person's continuity of service in the civil service of the State.

### *Financing*

- 15 The Secretary of State must pay to the Data Guardian such sums as the Secretary of State considers appropriate for the purpose of enabling the Data Guardian to perform his or her functions.

### *Report and accounts*

- 16 The Data Guardian must keep proper accounts and proper records in relation to accounts.
- 17 As soon as reasonably practical after the end of each financial year, the Data Guardian must produce an annual report which includes—
- (a) a statement of accounts for that financial year in such form as the Secretary of State may direct;
  - (b) a general description of any guidance published and advice, assistance and information given by the Data Guardian in that financial year;
  - (c) a general description of the Data Guardian's priorities for the current financial year.
- 18 The Data Guardian must send a copy of the annual report to the Secretary of State before the end of June next following the financial year to which the statement of accounts relates.
- 19 The Secretary of State must lay a copy of the annual report before Parliament.
- 20 "Financial year" means—
- (a) the period beginning with the day on which the first person is appointed under section 1 and ending with the following 31 March, and
  - (b) each successive period of 12 months.