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**Changes to legislation:** There are currently no known outstanding effects for the Parliamentary Voting System and Constituencies Act 2011, FORM 3 - FORM OF POSTAL VOTING STATEMENT (TO BE USED FOR REFERENDUM WHERE PROCEEDINGS ON ISSUE AND RECEIPT OF POSTAL BALLOT PAPERS NOT COMBINED). (See end of Document for details)

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## SCHEDULES

### SCHEDULE 7

COMBINATION OF POLLS: SCOTLAND

#### PART 3

FORMS REFERRED TO IN PARTS 1 AND 2

Paragraph 11(2)

**FORM 3 - FORM OF POSTAL VOTING STATEMENT (TO BE  
USED FOR REFERENDUM WHERE PROCEEDINGS ON ISSUE  
AND RECEIPT OF POSTAL BALLOT PAPERS NOT COMBINED)**

**Postal Voting Statement**

\*Voter's name: .....

Ballot paper no. ....  
(insert colour)

\*(Counting officer to insert name but omit where ballot papers sent to an anonymous elector)

[other identifying mark]

**You must provide your [# signature and] date of birth. If you do not, the postal voting statement will be invalid and your vote will not be counted.**

I AM THE PERSON THE BALLOT PAPER NUMBERED ABOVE WAS SENT TO

Date of birth 

D	D	M	M	Y	Y	Y	Y
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 (voter's date of birth)

#Signature

(voter's signature)  
**IMPORTANT - Keep  
signature within border**

\*(Counting officer to omit where a person has been granted a waiver)

It is an offence to vote using a ballot paper that is not addressed to you.

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PLEASE READ INSTRUCTIONS TO THE VOTER

Issued by the counting officer

INSTRUCTIONS TO THE VOTER

**Complete the ballot paper yourself and in private. If you need help, contact the counting officer's staff as shown below.**

[contact details for assistance; include address as appropriate]

1. You must provide your [#signature and] date of birth. You must do this even if you have already signed a postal voting statement in respect of the Scottish Parliament election which is to be held on the same day. If you do not, the postal voting statement will be invalid and your vote will not be counted.
  2. Vote once only. Do not mark the ballot paper in any other way or your vote may not be counted.
  3. Mark a cross (X) in the box on the right hand side of the ballot paper opposite the answer you are voting for.
  4. If you need help in voting, the person helping you must not tell anyone how you voted.
  5. Put the ballot paper in the small envelope marked **A** and seal it.
  6. Complete the postal voting statement by [#signing it, and] providing your date of birth.
  7. Then put the envelope marked **A** together with the postal voting statement in the larger envelope marked **B**. Return it straightaway.
  8. **After receiving this postal vote, you cannot vote in person at a polling station in this referendum.**
  9. If you accidentally spoil your ballot paper, you can apply to the counting officer for a replacement before 5 pm on [day/date of poll]. You must return the spoiled ballot paper, the postal voting statement and the envelopes marked **A** and **B**. Make sure you contact the counting officer as soon as possible.
- !** Your ballot paper and the postal voting statement must be received by the counting officer by 10 pm on [day/date of poll]. You can deliver your completed postal vote to any polling station in your voting area on polling day.

It is an offence to vote using a ballot paper that is not addressed to you.

**It is illegal to vote more than once (unless you are appointed as a proxy for another person) in this referendum.**

#(Counting officer to omit where a person has been granted a waiver)

\*Delete as appropriate

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