

Status: Point in time view as at 09/02/2017. This version of this cross heading contains provisions that are prospective.

Changes to legislation: Housing and Regeneration Act 2008, Cross Heading: Contents of notice is up to date with all changes known to be in force on or before 19 June 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details)

SCHEDULES

PROSPECTIVE

SCHEDULE 10

PENALTY CHARGE NOTICES

Contents of notice

- 1 A penalty charge notice given to a person under section 285 by an officer of an enforcement authority must—
 - (a) state the officer's belief that the person has committed a breach of duty,
 - (b) give such particulars of the circumstances as may be necessary to give reasonable notice of the breach of duty,
 - (c) require the person, within a period specified in the notice—
 - (i) to pay a penalty charge specified in the notice, or
 - (ii) to give notice to the enforcement authority that the person wishes the authority to review the notice,
 - (d) state the effect of paragraph 7,
 - (e) specify the person to whom, and the address at which, the penalty charge may be paid and the method or methods by which payment may be made, and
 - (f) specify the person to whom, and the address at which, a notice requesting a review may be sent (and to which any representations relating to the review may be addressed).
- 2 The penalty charge specified in the notice shall be of such amount (not exceeding £1,000) as may be prescribed for the time being by regulations made by the appropriate national authority.
- 3
 - (1) The period specified under paragraph 1(c) must not be less than 28 days beginning with the day after that on which the penalty charge notice was given.
 - (2) The enforcement authority may extend the period for complying with the requirement mentioned in paragraph 1(c) in any particular case if it considers it appropriate to do so.

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