

## SCHEDULES

### SCHEDULE 1

#### PROCEDURE AND APPEALS RELATING TO IMPROVEMENT NOTICES

##### PART 2

###### SERVICE OF NOTICES RELATING TO REVOCATION OR VARIATION OF IMPROVEMENT NOTICES

###### *Notice of revocation or variation*

- 6 (1) This paragraph applies where the local housing authority decide to revoke or vary an improvement notice.
- (2) The authority must serve—
- (a) a notice under this paragraph, and
  - (b) copies of that notice,
- on the persons on whom they would be required under Part 1 of this Schedule to serve an improvement notice and copies of it in respect of the specified premises.
- (3) Sub-paragraph (4) applies if, in so doing, the authority serve a notice under this paragraph on a person who is not the person on whom the improvement notice was served (“the original recipient”).
- (4) The authority must serve a copy of the notice under this paragraph on the original recipient unless they consider that it would not be appropriate to do so.
- (5) The documents required to be served under sub-paragraph (2) must be served within the period of seven days beginning with the day on which the decision is made.
- 7 A notice under paragraph 6 must set out—
- (a) the authority’s decision to revoke or vary the improvement notice;
  - (b) the reasons for the decision and the date on which it was made;
  - (c) if the decision is to vary the notice—
    - (i) the right of appeal against the decision under Part 3 of this Schedule, and
    - (ii) the period within which an appeal may be made (see paragraph 14(2)).

###### *Notice of refusal to revoke or vary notice*

- 8 (1) This paragraph applies where the local housing authority refuse to revoke or vary an improvement notice.
- (2) The authority must serve—
- (a) a notice under this paragraph, and

*Status: This is the original version (as it was originally enacted).*

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- (b) copies of that notice,  
on the persons on whom they would be required to serve an improvement notice and copies of it under Part 1 of this Schedule.
  - (3) Sub-paragraph (4) applies if, in so doing, the authority serve a notice under this paragraph on a person who is not the person on whom the improvement notice was served (“the original recipient”).
  - (4) The authority must serve a copy of the notice under this paragraph on the original recipient unless they consider that it would not be appropriate to do so.
  - (5) The documents required to be served under sub-paragraph (2) must be served within the period of seven days beginning with the day on which the decision is made.
- 9 A notice under paragraph 8 must set out—
- (a) the authority’s decision not to revoke or vary the improvement notice;
  - (b) the reasons for the decision and the date on which it was made;
  - (c) the right of appeal against the decision under Part 3 of this Schedule; and
  - (d) the period within which an appeal may be made (see paragraph 14(2)).