



# Employment Relations Act 2004

## 2004 CHAPTER 24

### PART 2

#### LAW RELATING TO INDUSTRIAL ACTION

#### **22 Information about employees to be balloted on industrial action**

- (1) Section 226A of the 1992 Act (notice of ballot and sample voting paper for employers) is amended as follows.
- (2) In subsection (1)(b) for “subsection (3)” substitute “ subsection (2F) ”.
- (3) For subsection (2)(c) substitute—
  - “(c) containing—
    - (i) the lists mentioned in subsection (2A) and the figures mentioned in subsection (2B), together with an explanation of how those figures were arrived at, or
    - (ii) where some or all of the employees concerned are employees from whose wages the employer makes deductions representing payments to the union, either those lists and figures and that explanation or the information mentioned in subsection (2C).”
- (4) After subsection (2) insert—
  - “(2A) The lists are—
    - (a) a list of the categories of employee to which the employees concerned belong, and
    - (b) a list of the workplaces at which the employees concerned work.
  - (2B) The figures are—
    - (a) the total number of employees concerned,
    - (b) the number of the employees concerned in each of the categories in the list mentioned in subsection (2A)(a), and

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- (c) the number of the employees concerned who work at each workplace in the list mentioned in subsection (2A)(b).
- (2C) The information referred to in subsection (2)(c)(ii) is such information as will enable the employer readily to deduce—
  - (a) the total number of employees concerned,
  - (b) the categories of employee to which the employees concerned belong and the number of the employees concerned in each of those categories, and
  - (c) the workplaces at which the employees concerned work and the number of them who work at each of those workplaces.
- (2D) The lists and figures supplied under this section, or the information mentioned in subsection (2C) that is so supplied, must be as accurate as is reasonably practicable in the light of the information in the possession of the union at the time when it complies with subsection (1)(a).
- (2E) For the purposes of subsection (2D) information is in the possession of the union if it is held, for union purposes—
  - (a) in a document, whether in electronic form or any other form, and
  - (b) in the possession or under the control of an officer or employee of the union.
- (2F) The sample voting paper referred to in paragraph (b) of subsection (1) is—
  - (a) a sample of the form of voting paper which is to be sent to the employees concerned, or
  - (b) where the employees concerned are not all to be sent the same form of voting paper, a sample of each form of voting paper which is to be sent to any of them.
- (2G) Nothing in this section requires a union to supply an employer with the names of the employees concerned.
- (2H) In this section references to the “employees concerned” are references to those employees of the employer in question who the union reasonably believes will be entitled to vote in the ballot.
- (2I) For the purposes of this section, the workplace at which an employee works is—
  - (a) in relation to an employee who works at or from a single set of premises, those premises, and
  - (b) in relation to any other employee, the premises with which his employment has the closest connection.”
- (5) Omit subsections (3) to (3B).
- (6) In subsection (5) for “subsection (3)” substitute “ subsection (2F) ”.

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**Commencement Information**

**II** S. 22 in force at 1.10.2005 by S.I. 2005/2419, art. 3(a) (with art. 6)

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## 23 Entitlement to vote in ballot on industrial action

In section 227(1) of the 1992 Act (entitlement to vote in ballot on industrial action) after “induced” insert “ by the union ”.

### Commencement Information

**I2** S. 23 in force at 6.4.2005 by S.I. 2005/872, art. 4, Sch.

## 24 Inducement of members not accorded entitlement to vote

(1) In section 232B of the 1992 Act (small accidental failures to comply with certain provisions in relation to industrial action ballot to be disregarded)—

- (a) in subsection (1), at the end add “ for all purposes (including, in particular, those of section 232A(c)) ”; and
- (b) in subsection (2), for “230(2A)” substitute “ 230(2B) ”.

<sup>F1</sup>(2) .....

### Textual Amendments

**F1** S. 24(2) omitted (1.3.2017) by Trade Union Act 2016 (c. 15), s. 25(1), Sch. 4 para. 21(c); S.I. 2017/139, reg. 2(n)(iii)

### Commencement Information

**I3** S. 24 in force at 6.4.2005 by S.I. 2005/872, art. 4, Sch.

## 25 Information about employees to be contained in notice of industrial action

(1) Section 234A of the 1992 Act (notice to employers of industrial action) is amended as follows.

(2) In subsection (3)—

- (a) for paragraph (a) substitute—  
“(a) contains—

- (i) the lists mentioned in subsection (3A) and the figures mentioned in subsection (3B), together with an explanation of how those figures were arrived at, or
- (ii) where some or all of the affected employees are employees from whose wages the employer makes deductions representing payments to the union, either those lists and figures and that explanation or the information mentioned in subsection (3C), and”;

- (b) omit paragraph (c) and the word “and” immediately preceding it.

(3) After subsection (3) insert—

“(3A) The lists referred to in subsection (3)(a) are—

- (a) a list of the categories of employee to which the affected employees belong, and
- (b) a list of the workplaces at which the affected employees work.

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- (3B) The figures referred to in subsection (3)(a) are—
- (a) the total number of the affected employees,
  - (b) the number of the affected employees in each of the categories in the list mentioned in subsection (3A)(a), and
  - (c) the number of the affected employees who work at each workplace in the list mentioned in subsection (3A)(b).
- (3C) The information referred to in subsection (3)(a)(ii) is such information as will enable the employer readily to deduce—
- (a) the total number of the affected employees,
  - (b) the categories of employee to which the affected employees belong and the number of the affected employees in each of those categories, and
  - (c) the workplaces at which the affected employees work and the number of them who work at each of those workplaces.
- (3D) The lists and figures supplied under this section, or the information mentioned in subsection (3C) that is so supplied, must be as accurate as is reasonably practicable in the light of the information in the possession of the union at the time when it complies with subsection (1).
- (3E) For the purposes of subsection (3D) information is in the possession of the union if it is held, for union purposes—
- (a) in a document, whether in electronic form or any other form, and
  - (b) in the possession or under the control of an officer or employee of the union.
- (3F) Nothing in this section requires a union to supply an employer with the names of the affected employees.”
- (4) In subsection (5), for “is one of the affected employees” substitute “ falls within a notified category of employee and the workplace at which he works is a notified workplace ”.
- (5) For subsection (5A) substitute—
- “(5B) In subsection (5)—
- (a) a “notified category of employee” means—
    - (i) a category of employee that is listed in the notice, or
    - (ii) where the notice contains the information mentioned in subsection (3C), a category of employee that the employer (at the time he receives the notice) can readily deduce from the notice is a category of employee to which some or all of the affected employees belong, and
  - (b) a “notified workplace” means—
    - (i) a workplace that is listed in the notice, or
    - (ii) where the notice contains the information mentioned in subsection (3C), a workplace that the employer (at the time he receives the notice) can readily deduce from the notice is the workplace at which some or all of the affected employees work.

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- (5C) In this section references to the “affected employees” are references to those employees of the employer who the union reasonably believes will be induced by the union, or have been so induced, to take part or continue to take part in the industrial action.
- (5D) For the purposes of this section, the workplace at which an employee works is—
- (a) in relation to an employee who works at or from a single set of premises, those premises, and
  - (b) in relation to any other employee, the premises with which his employment has the closest connection.”
- (6) In subsection (8), after “, (5)” insert “, (5C)”.

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**Commencement Information**

**I4** S. 25 in force at 1.10.2005 by S.I. 2005/2419, art. 3(a) (with art. 7)

**26 Dismissal where employees taking protected industrial action locked out**

- (1) Section 238A of the 1992 Act (dismissal in connection with participation in official industrial action) is amended as follows.
- (2) In subsection (3) for the words from “within” to the end substitute “ within the protected period ”.
- (3) After subsection (7) insert—
- “(7A) For the purposes of this section “the protected period”, in relation to the dismissal of an employee, is the sum of the basic period and any extension period in relation to that employee.
- (7B) The basic period is twelve weeks beginning with the first day of protected industrial action.
- (7C) An extension period in relation to an employee is a period equal to the number of days falling on or after the first day of protected industrial action (but before the protected period ends) during the whole or any part of which the employee is locked out by his employer.
- (7D) In subsections (7B) and (7C), the “first day of protected industrial action” means the day on which the employee starts to take protected industrial action (even if on that day he is locked out by his employer).”

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**Commencement Information**

**I5** S. 26 in force at 6.4.2005 by S.I. 2005/872, art. 4, Sch. (with art. 11)

**27 Date of dismissal**

- (1) Section 238A of the 1992 Act is also amended as follows.
- (2) In subsection (3) for “it takes place” substitute “ the date of the dismissal is ”.

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(3) In subsection (4)(a) for “it takes place” substitute “ the date of the dismissal is ”.

(4) In subsection (5)(a) for “it takes place” substitute “ the date of the dismissal is ”.

(5) After subsection (8) add—

“(9) In this section “date of dismissal” has the meaning given by section 238(5).”

#### Commencement Information

**I6** S. 27 in force at 6.4.2005 by S.I. 2005/872, art. 4, Sch. (with art. 11)

## 28 Dismissal after end of protected period

(1) In section 238A(6) of the 1992 Act (dismissal after end of protected period), after paragraph (d) insert—

“(e) where there was agreement to use either of the services mentioned in paragraphs (c) and (d), the matters specified in section 238B.”

(2) After section 238A of the 1992 Act insert—

### “238B Conciliation and mediation: supplementary provisions

(1) The matters referred to in subsection (6)(e) of section 238A are those specified in subsections (2) to (5); and references in this section to “the service provider” are to any person who provided a service mentioned in subsection (6)(c) or (d) of that section.

(2) The first matter is: whether, at meetings arranged by the service provider, the employer or, as the case may be, a union was represented by an appropriate person.

(3) The second matter is: whether the employer or a union, so far as requested to do so, co-operated in the making of arrangements for meetings to be held with the service provider.

(4) The third matter is: whether the employer or a union fulfilled any commitment given by it during the provision of the service to take particular action.

(5) The fourth matter is: whether, at meetings arranged by the service provider between the parties making use of the service, the representatives of the employer or a union answered any reasonable question put to them concerning the matter subject to conciliation or mediation.

(6) For the purposes of subsection (2) an “appropriate person” is—

(a) in relation to the employer—

(i) a person with the authority to settle the matter subject to conciliation or mediation on behalf of the employer, or

(ii) a person authorised by a person of that type to make recommendations to him with regard to the settlement of that matter, and

(b) in relation to a union, a person who is responsible for handling on the union’s behalf the matter subject to conciliation or mediation.

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- (7) For the purposes of subsection (4) regard may be had to any timetable which was agreed for the taking of the action in question or, if no timetable was agreed, to how long it was before the action was taken.
- (8) In any proceedings in which regard must be had to the matters referred to in section 238A(6)(e)—
- (a) notes taken by or on behalf of the service provider shall not be admissible in evidence;
  - (b) the service provider must refuse to give evidence as to anything communicated to him in connection with the performance of his functions as a conciliator or mediator if, in his opinion, to give the evidence would involve his making a damaging disclosure; and
  - (c) the service provider may refuse to give evidence as to whether, for the purposes of subsection (5), a particular question was or was not a reasonable one.
- (9) For the purposes of subsection (8)(b) a “damaging disclosure” is —
- (a) a disclosure of information which is commercially sensitive, or
  - (b) a disclosure of information that has not previously been disclosed which relates to a position taken by a party using the conciliation or mediation service on the settlement of the matter subject to conciliation or mediation,
- to which the person who communicated the information to the service provider has not consented.”

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**Commencement Information**

**I7** S. 28 in force at 6.4.2005 by S.I. 2005/872, art. 4, Sch. (with art. 11)

**Changes to legislation:**

There are currently no known outstanding effects for the Employment Relations Act 2004, Part 2.