



# Local Government Act 1972

## 1972 CHAPTER 70

### [<sup>F1</sup>PART VA

#### ACCESS TO MEETINGS AND DOCUMENTS OF CERTAIN AUTHORITIES, COMMITTEES AND SUB-COMMITTEES.]

#### [<sup>F1</sup>[ <sup>F3</sup>100C] **Inspection [<sup>F2</sup>and publication] of minutes and other documents after meetings.**

- [ Subsections (2) and (3) apply in relation to a meeting of a principal council held before
- <sup>F4</sup>(1) the coming into force of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.
- (2) Until the expiration of the period of six years beginning with the date of a meeting of a principal council to which this subsection applies, a copy of the following documents must, so far as reasonably practicable, be supplied on request to a member of the public—
- the minutes of the meeting, excluding so much of the minutes of proceedings during which the meeting was not open to the public as discloses exempt information,
  - where applicable, a summary under subsection (2) of this section as it had effect immediately before the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 came into force,
  - the agenda for the meeting, and
  - so much of any report for the meeting as relates to any item during which the meeting was open to the public.
- (3) A principal council may charge a reasonable fee for providing a document under subsection (2).
- (4) Subsections (5) to (9) apply in relation to a meeting of a principal council held after the coming into force of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.
- (5) As soon as reasonably practicable after a meeting of a principal council to which this subsection applies, and in any event before the end of the period of five working

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*Changes to legislation: Local Government Act 1972, Section 100C is up to date with all changes known to be in force on or before 22 April 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes*

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days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

- (a) the names of the members who attended the meeting, and any apologies for absence;
  - (b) any declarations of interests;
  - (c) any decisions taken at the meeting, including the outcomes of any votes, but excluding anything relating to a decision taken when the meeting was not open to the public as discloses exempt information.
- (6) The following documents are to be published electronically as soon as reasonably practicable after a meeting of a principal council to which this subsection applies—
- (a) the minutes of the meeting, excluding so much of the minutes of proceedings during which the meeting was not open to the public as discloses exempt information;
  - (b) where applicable, a summary under subsection (2) below;
  - (c) the final agenda for the meeting (if not already published electronically under section 100B);
  - (d) so much of any report for the meeting as does not relate to an item during which the meeting was not open to the public (if not already published electronically under section 100B).
- (7) Anything published electronically under this section or section 100B must remain accessible electronically by members of the public.
- (8) In subsections (5)(c) and (6)(a) and (d), references to a period when, or during which, a meeting was not open to the public are, if the meeting was not open to the public other than by virtue of section 100A(2) or (4), references to a period when, or during which, in the proper officer's opinion, it is likely the meeting would not have been open to the public by virtue of section 100A(2) or (4), had section 100A(1) applied.
- (9) Where, in consequence of the exclusion of parts of the minutes which disclose exempt information, a document to be published under subsection (6)(a) does not provide members of the public with a reasonably fair and coherent record of the whole or part of the proceedings, the proper officer must make a written summary of the proceedings or the part, as the case may be, which provides such a record without disclosing the exempt information.]]

#### Textual Amendments

- F1** Pt. VA (ss. 100A–100K) inserted by [Local Government \(Access to Information\) Act 1985 \(c. 43, SIF 81:1, 2\)](#), [s. 1\(1\)](#)
- F2** Words in s. 100C heading inserted (1.5.2021) by [Local Government and Elections \(Wales\) Act 2021 \(asc 1\)](#), [s. 175\(7\)](#), [Sch. 4 para. 8\(5\)](#) (with [Sch. 4 para. 22](#)); [S.I. 2021/354](#), [reg. 2\(c\)](#) (with [reg. 3](#))
- F3** Pt. VA (ss. 100A–100K) inserted by [Local Government \(Access to Information\) Act 1985 \(c. 43, SIF 81:1, 2\)](#), [s. 1\(1\)](#)
- F4** S. 100C substituted (temp.) (W.) (22.4.2020) by virtue of [The Local Authorities \(Coronavirus\) \(Meetings\) \(Wales\) Regulations 2020 \(S.I. 2020/442\)](#), [regs. 1\(3\)](#), [21\(4\)](#) (with [reg. 19](#))
- F5** Words in s. 100C(1) inserted (1.5.2021) by [Local Government and Elections \(Wales\) Act 2021 \(asc 1\)](#), [s. 175\(7\)](#), [Sch. 4 para. 8\(2\)](#) (with [Sch. 4 para. 22](#)); [S.I. 2021/354](#), [reg. 2\(c\)](#) (with [reg. 3](#))
- F6** S. 100C(1A)-(1C) inserted (1.5.2021) by [Local Government and Elections \(Wales\) Act 2021 \(asc 1\)](#), [s. 175\(7\)](#), [Sch. 4 para. 8\(3\)](#) (with [Sch. 4 para. 22](#)); [S.I. 2021/354](#), [reg. 2\(c\)](#) (with [reg. 3](#))
- F7** Words in s. 100C(2) inserted (1.5.2021) by [Local Government and Elections \(Wales\) Act 2021 \(asc 1\)](#), [s. 175\(7\)](#), [Sch. 4 para. 8\(4\)](#) (with [Sch. 4 para. 22](#)); [S.I. 2021/354](#), [reg. 2\(c\)](#) (with [reg. 3](#))

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**Modifications etc. (not altering text)**

- C1** Ss. 100A-100D applied (12.11.2009 for specified purposes, 1.10.2010 in so far as not already in force) by [Marine and Coastal Access Act 2009 \(c. 23\)](#), [ss. 151\(7\)\(a\)](#), [324\(1\)\(c\)\(d\)](#) (with [ss. 172\(3\)](#), [185](#)); [S.I. 2010/2195](#), [art. 3\(2\)\(b\)](#)
- C2** Ss. 100A-100D extended (with modifications) by [Health Services Joint Consultative Committees \(Access to Information\) Act 1986 \(c. 24, SIF 113:2\)](#), [s. 2\(1\)](#)
- C3** Ss. 100A-100D applied (with modifications) by [Community Health Councils \(Access to Information\) Act 1988 \(c. 24, SIF 113:2\)](#), [s. 1\(1\)\(2\)](#)  
S. 100C applied (with modifications) (W.) (28.7.2001) by [S.I. 2001/2283](#), [regs. 26, 27](#)
- C4** Ss. 100A-100D applied (with modifications) (E.) (1.1.2003) by [The Commission for Patient and Public Involvement in Health \(Membership and Procedure\) Regulations 2002 \(S.I. 2002/3038\)](#), [reg. 11](#), [Sch. 2 para. 1\(1\)\(2\)](#)
- C5** Ss. 100A-100D applied (12.11.2009 for certain purposes and otherwise prosp.) by [Marine and Coastal Access Act 2009 \(c. 23\)](#), [ss. 151\(7\)\(a\)](#), [324\(1\)\(c\)\(3\)](#) (with [ss. 172\(3\)](#), [185](#))

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**Changes and effects yet to be applied to the whole Act associated Parts and Chapters:**

Whole provisions yet to be inserted into this Act (including any effects on those provisions):

- s. 80(3B) omitted by [2021 asc 1 Sch. 2 para. 1\(3\)\(c\)](#)
- s. 101(6ZA) inserted by [2023 c. 55 Sch. 12 para. 2](#)
- s. 123(2C) inserted by [2023 c. 55 s. 75](#)
- s. 131(2)(n) and word inserted by [2023 asc 3 Sch. 13 para. 16](#)