

SCHEDULE

CONSTITUTION AND PROCEEDINGS, ETC., OF THE AUTHORITY

Proceedings

- 12 The quorum for meetings of the Authority shall be such number not being less than three as the Authority may determine.
- 13 If at any meeting the votes are equally divided on any question, the person acting as chairman of the meeting shall have a second or casting vote.
- 14 Minutes shall be kept of each meeting of the Authority and shall, if signed by any person purporting to have acted as chairman of the meeting, or of a subsequent meeting at which they were read or to which they were presented, be evidence of the proceedings at the first mentioned meeting; and a meeting to which any such minutes relate shall, unless the contrary is shown, be taken to have been regularly convened and constituted.
- 15 (1) A member of the Authority who is directly or indirectly interested in—
(a) a contract made or proposed to be made by it; or
(b) any other matter which falls to be considered by it,
shall as soon as is practicable disclose the nature of his interest at a meeting of the Authority; and the disclosure shall be recorded in the minutes of the meeting.
- (2) In a case falling within head (a) in sub-paragraph (1) above, the member shall not take part in any deliberation or decision of the Authority with respect to the contract; and in a case within head (b) the member shall not take part in any deliberation or decision of the Authority with respect to the matter if the Authority decides that the interest in question might prejudicially affect his consideration of it.
- (3) For the purposes of this paragraph, a notice to the effect that a person—
(a) is a member of a specified body corporate or firm, or is in the employment of a specified body corporate, firm or individual; and
(b) is to be regarded as interested in any contract made with that body, firm or individual after the date of the notice, and in any other matter concerning that body, firm or individual which falls to be considered after that date,
shall, if given at a meeting of the Authority, be a sufficient disclosure of his interest.
- (4) For the purposes of sub-paragraph (1) above a member shall be treated as disclosing an interest at a meeting, and for those of sub-paragraph (3) above shall be treated as giving notice at a meeting, if, although he himself does not attend the meeting, he takes reasonable steps to ensure that the disclosure is made, or the notice given, at the meeting.
- 16 The validity of any proceedings of the Authority shall not be affected by any vacancy among its members, by any defect in the appointment of a member or by any failure to comply with any requirement of paragraph 15 above.
- 17 Subject to paragraphs 12 to 15 above, the Authority may make such arrangements for its meetings, and generally may regulate its own procedure, as it thinks fit.
- 18 The Authority may appoint committees of its members and may determine the quorum and procedure of any such committees.