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SCHEDULE

REGULATIONS OF THE STANDARD LIFE ASSURANCE COMPANY

Minutes

Minutes

- 63 (1) The directors shall cause minutes of the proceedings of meetings of the Company, of directors and of committees of directors to be duly entered in books (which may be loose-leaf books) to be provided for the purpose and every entry shall be signed by the chairman of the meeting at which such proceedings take place or by the chairman of the next succeeding meeting at which the minutes are approved.
- (2) Such minute books shall be held by the secretary and be available for inspection by any director and (in the case of minutes of meetings of the Company) by any member during business hours, subject to such reasonable restrictions as the directors may impose.
- (3) Any minutes of any such meeting as is mentioned in paragraph (1) of this regulation, if purporting to be signed by the chairman of such meeting, or the chairman of the meeting at which they are approved, shall be sufficient evidence of the facts therein stated in all legal proceedings, and until the contrary is proved the meeting shall be deemed to have been duly held and convened, and all proceedings to have been duly carried out thereat.