
DRAFT STATUTORY INSTRUMENTS

2024 No.

**The Service Address (Rectification
of Register) Regulations 2024**

Part 9

Requirement to move registered service address from default address

Duty to move address from default address within compliance period

18.—(1) A relevant person that has had their registered service address changed to a default address under regulation 7 or 10 must take all reasonable steps to ensure that notice is given by the relevant company under the applicable notice requirement before the end of the compliance period.

(2) The “compliance period” means the period of 28 days beginning with the day on which the relevant person was given notice of the change under regulation 8 or 11, unless an appeal is brought within that period.

(3) If an appeal is brought within that period, the “compliance period” is whichever of the following ends later—

- (a) the period mentioned in paragraph (2), and
- (b) the period beginning with the day on which the change is made and ending with—
 - (i) the end of the period of 7 days beginning with the day on which the appeal is finally determined in the registrar’s favour, or
 - (ii) the day on which the appeal is withdrawn.

Offence of failure to comply with [regulation 18](#)

19.—(1) If a relevant person fails, without reasonable excuse, to comply with [regulation 18](#) an offence is committed by—

- (a) the relevant person, and
- (b) where the person is a firm, every officer of the firm that is in default⁽¹⁾.

(2) For the purposes of this regulation’s application to relevant persons which are companies, a shadow director is treated as a director.

(3) A person guilty of an offence under this regulation is liable on summary conviction to a fine not exceeding level 3 on the standard scale and, for continued contravention, a daily default fine not exceeding one-tenth of level 3 on the standard scale.

⁽¹⁾ See section 1121(3) of the 2006 Act for the definition of “in default”.