
DRAFT STATUTORY INSTRUMENTS

2021 No.

The Space Industry Regulations 2021

PART 7

Training, qualifications and medical fitness

CHAPTER 3

Training manual

Training manual

- 66.**—(1) The licensee must—
- (a) compile a training manual which complies with the requirements in Part 2 of Schedule 3, and
 - (b) apply to the regulator for approval of those sections of that training manual which relate to relevant individuals (the “relevant sections”).
- (2) An application for the regulator’s approval of the relevant sections of the training manual must be made by—
- (a) a licensee, or
 - (b) an applicant for a licence.
- (3) The application must—
- (a) be made in such manner as the regulator may direct, and
 - (b) contain, or be accompanied by, such information as the regulator may reasonably require.
- (4) At any time after the application is received and before it is determined, the regulator may require the applicant to provide it with such further information as it reasonably considers necessary to enable it to determine the application.
- (5) Once the relevant sections of the training manual have been approved, the licensee must make available to its staff, and any person contracted to provide training services to the licensee, the manual, or those sections of the manual which are relevant to their duties.
- (6) The licensee must also, where appropriate, provide copies of sections of the manual relevant to students to those students admitted to its training programme.
- (7) The licensee must ensure that each copy of the training manual is kept up to date.

Approval of the training manual

- 67.**—(1) The regulator may only approve sections of a training manual under regulation [66\(1\)](#) **(b)** if it is satisfied that the sections of the training manual referred to in regulation [66\(1\)\(b\)](#)—
- (a) comply with the requirements set out in Part 2 of Schedule 3, and
 - (b) are fit for their purpose.

(2) In determining whether the requirement in paragraph (1)(b) is satisfied, the regulator must take into account—

- (a) the scope, structure and content of the relevant sections of the training manual,
- (b) any material referred to in those sections of the training manual, and
- (c) how applicable those sections of the training manual are to the licensed activities.

Changes to the training manual

68.—(1) The applicant must inform the regulator in writing as soon as possible of any material change in any of the information provided to the regulator in or with the application for approval of sections of the training manual relating to relevant individuals or in response to a requirement from the regulator under regulation 66(4).

(2) No change may be made to any of the following items referred to in the training manual without the approval of the regulator—

- (a) the scope of the training for relevant individuals carried out by or on behalf of the licensee (“the training”);
- (b) the locations where the training is carried out;
- (c) the course structure and training methods adopted for the training;
- (d) the use of instructors in the training;
- (e) the standards of competence set for each role in relation to the licensed activities;
- (f) the facilities and equipment used in the training, including the simulated training devices and aircraft where appropriate;
- (g) the arrangements for medical examinations for crew and spaceflight participants.

(3) The regulator may not approve a change to any of the matters referred to in paragraph (2) if amending the training manual to reflect that change would in the regulator’s opinion mean that the sections of the training manual relating to relevant individuals no longer satisfied the requirements in regulation 67.

(4) Regulation 66(2) to (4) applies to an application for approval under paragraph (2), as it applies to an application for approval under regulation 66(2).