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DRAFT STATUTORY INSTRUMENTS

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**2012 No.**

**The Industrial Training Levy (Engineering  
Construction Industry Training Board) Order 2012**

**Service of notices**

**12.** Notices under articles 9, 10 and 11 must be in writing and served on an employer assessed to the levy by—

- (a) delivering the notice to the employer personally; or
- (b) delivering the notice to the employer's last known address, place of business or registered office; or
- (c) sending the notice by post to the employer's last known address, place of business or registered office; or
- (d) where the employer has notified the Board of an e-mail address at which the employer is content to accept service, sending an electronic copy of the notice to that e-mail address.