



Ecclesiastical Offices (Terms of Service) Measure 2009

2009 No. 1

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A Measure passed by the General Synod of the Church of England to make new provision for the terms of service of the holders of ecclesiastical offices; and for purposes connected therewith. [2nd April 2009]

1 Common Tenure **E**

- (1) Subject to the provisions of this section, this Measure shall apply to each of the following holders of ecclesiastical offices—
- (a) the Archbishops of Canterbury and York;
 - (b) any diocesan bishop;
 - (c) any suffragan bishop;
 - (d) any dean, residentiary canon or other person in holy orders holding a stipendiary office in a cathedral [^{F1}other than the office under section 13(1) of the Cathedrals Measure 2021 (interim dean)] [^{F2}, and any lay residentiary canon of a cathedral];
 - (e) any archdeacon;
 - (f) any incumbent;
 - (g) any person in holy orders who exercises his or her office or ministry in accordance with a licence from the bishop of the diocese in which the office is exercised issued under any Canon of the Church of England; and
 - (h) any deaconess, reader or lay worker who exercises his or her office or ministry in accordance with a licence from the bishop of the diocese in which the office is exercised issued under any Canon of the Church of England and who receives a stipend or other emoluments of office (including the provision of accommodation) in respect of his or her office,

who—

Changes to legislation: There are currently no known outstanding effects for the Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

- (i) in the case of any such person as is referred to in paragraphs (a), (g) and (h) above, holds office on or is appointed to his or her office after the coming into force of this section,
 - (ii) in the case of any residentiary canon appointed for a term of years, holds office on the coming into force of this section, and
 - (iii) in the case of any other person referred to in this subsection, holds office on the coming into force of this section and has agreed to the application of this Measure to him or her in accordance with subsections (4) and (5) below or is appointed to his or her office after the coming into force of this section.
- [^{F3}(1A) The reference in subsection (1)(h) to emoluments of office does not include a reference to fees which, pursuant to a decision of the Diocesan Board of Finance, have been paid to a deaconess, reader or lay worker in respect of a matter set out in Schedule A1 to the Ecclesiastical Fees Measure 1986.]
- (2) Any person to whom this Measure applies shall hold his or her office in accordance with terms of service specified in Regulations.
 - (3) The terms of service under which persons to whom this Measure applies hold office shall be known as Common Tenure.
 - (4) As soon as practicable after the coming into force of this section—
 - (a) each archbishop shall notify, in writing, every diocesan bishop holding office in his province on that date, and
 - (b) each diocesan bishop shall notify, in writing, each suffragan bishop and every person referred to in subsection (1)(d) to (f) above (other than a person referred to in sub-paragraph (ii) of that subsection) holding office in his diocese on that date,
 requesting him or her to indicate whether or not that person agrees to the application of this Measure to him or her and, if so, to make a declaration in writing to that effect.
 - (5) As soon as the archbishop or, as the case may be, the bishop has received a declaration in accordance with subsection (4) above this Measure shall, with immediate effect, apply to the person who made the declaration and that person shall be informed, in writing, accordingly.

Textual Amendments

- F1** Words in s. 1(1)(d) inserted (coming into force in accordance with s. 53(3) of the amending Measure) by [Cathedrals Measure 2021 \(No. 2\)](#), **s. 13(2)** (with [ss. 42\(4\)](#), [48](#), [52\(1\)](#))
 - F2** Words in s. 1(1)(d) inserted (coming into force in accordance with s. 22(3) of the amending Measure) by [Church of England \(Miscellaneous Provisions\) Measure 2024 \(No. 1\)](#), **Sch. 1 para. 5**
 - F3** S. 1(1A) inserted (1.3.2019) by [Church of England \(Miscellaneous Provisions\) Measure 2018 \(No. 7\)](#), **ss. 6(6)**, [17\(3\)](#); [S.I. 2019/67](#), [art. 2\(1\)\(e\)](#)
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Commencement Information

- I1** S. 1 in force at 31.1.2011 by [S.I. 2010/8](#), **art. 2**

2 Regulations **E**

- (1) The Archbishops' Council shall, in accordance with the following provisions of this section, by Regulations make provision for the terms of service of persons holding office under Common Tenure (in this Measure referred to as “office holders”).
- (2) Without prejudice to the generality of subsection (1) above Regulations may—
 - (a) provide, in such circumstances as may be specified in the Regulations, for appointments of limited duration;
 - (b) confer rights and obligations on office holders and other persons and bodies, including protection for office holders against unfair dismissal;
 - (c) provide for the terms on which housing is provided for office holders and for the respective rights, powers and obligations of office holders and the providers of housing to them;
 - (d) provide for procedures to assess the performance of office holders, including remedies for inadequate performance;
 - (e) provide for rights of review or appeal and the use of employment tribunals to adjudicate on disputes;
 - (f) provide for specified persons or bodies to be responsible for bringing or defending proceedings and for the payment of costs, expenses and compensation; and
 - (g) provide for different cases and circumstances and contain transitional, incidental and consequential provisions.

[^{F4}(2A) Regulations may provide for the exercise of a discretion.]

- (3) Regulations may apply, amend or adapt any enactment or instrument.
- (4) If Regulations make provision, in accordance with subsection (2)(e) above, for the use of employment tribunals, the tribunals shall have jurisdiction in respect of proceedings for which the Regulations make provision and section 2 of the Employment Tribunals Act 1996 (c. 17) shall have effect as if the jurisdiction conferred thereby included jurisdiction conferred by or under a Measure.
- (5) A draft of any Regulations proposed to be made shall be laid before the General Synod and, if they are approved by the General Synod, whether with or without amendment, the draft Regulations as so approved shall be referred to the Archbishops' Council.
- (6) Where draft Regulations are referred to the Archbishops' Council under subsection (5) above then—
 - (a) if they have been approved by the General Synod without any amendment, the Archbishops' Council shall, by applying its seal, make the Regulations;
 - (b) if they have been approved by the General Synod with amendment, the Archbishops' Council may either—
 - (i) by applying its seal make the Regulations as so amended, or
 - (ii) withdraw the draft Regulations for further consideration in view of any amendment by the General Synod;and the Regulations shall not come in to force until they have been sealed by the Archbishops' Council.
- (7) Where the Business Committee of the General Synod determines that draft Regulations do not need to be debated by the General Synod, then, unless—

Changes to legislation: There are currently no known outstanding effects for the Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

- (a) notice is given by a member of the General Synod in accordance with its Standing Orders that he or she wishes the draft Regulations to be debated, or
- (b) notice is so given by any such member that he or she wishes to move an amendment to the draft Regulations,

the draft Regulations shall, for the purposes of subsections (5) and (6) above, be deemed to have been approved by the General Synod without amendment.

- (8) The Statutory Instruments Act 1946 (c. 36) shall apply to any Regulations sealed by the Archbishops' Council under subsection (6) above as if they were a statutory instrument and were made when sealed by the Archbishops' Council, and as if this Measure were an Act providing that any such Regulations shall be subject to annulment in pursuance of a resolution of either House of Parliament.

Textual Amendments

- F4** S. 2(2A) inserted (retrospectively) by [Church of England \(Miscellaneous Provisions\) Measure 2018](#) (No. 7), **ss. 6(7)(12), 17(2)(b)**

Commencement Information

- I2** S. 2 in force at 11.6.2009 by [S.I. 2009/1](#), Instrument made by Archbishops

3 Duration of appointments **E**

- (1) Subject to subsection (2) below, an office holder other than an archbishop or a bishop may resign his or her office by giving written notice not less than three months before the resignation is to take place to the bishop of the diocese in which the post is held.
- (2) Any notice required to be given under subsection (1) above may be waived by agreement between the office holder and the diocesan bishop.
- (3) The term of office of a person who holds office under Common Tenure shall be terminated only—
 - (a) on the death of the office holder;
 - [^{F5}(aa) in the case of an archbishop or a bishop, on his resignation under section 1 or 4 of the Bishops (Retirement) Measure 1986;]
 - (b) on attaining the retirement age specified in relation to that office in section 1 of the Ecclesiastical Offices (Age Limit) Measure 1975 (1975 No. 2) or on the expiration for any period which the office holder is permitted to continue in office after the retirement age under section 2 or 3 of that Measure [^{F6}or in provision made by regulations under section 2 of this Measure];
 - (c) where the office ceases to exist in consequence of a pastoral scheme or order made under the Pastoral Measure 1983 (1983 No. 1) or reorganisation scheme made under Part II of the Dioceses, Pastoral and Mission Measure 2007 (2007 No. 1);
 - (d) where the office holder is removed from office following a finding of guilt for an offence under Part VI of the Ecclesiastical Jurisdiction Measure 1963 (1963 No. 1) or under any provision of the Clergy Discipline Measure 2003 (2003 No. 3);
 - (e) where the term is fixed or is otherwise limited, on the expiry of the term or the occurrence of the event in question, as the case may be; or

Changes to legislation: There are currently no known outstanding effects for the Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

- (f) under subsection (4), (5) or (6) below or subsection (1) above [^{F7}or section 3A of this Measure].
- (4) The bishop of the diocese in which an office holder referred to in section 1(1)(g) ^{F8}... of this Measure holds office may revoke the office holder's licence to exercise the office only in accordance with the capability procedures or in accordance with the Ecclesiastical Jurisdiction Measure 1963 (1963 No. 1) or the Clergy Discipline Measure 2003 (2003 No. 3) or, in the case of a priest-in-charge appointed to a benefice during a vacancy, when the vacancy comes to an end.
- [^{F9}(4A) The bishop of the diocese in which an office holder referred to in section 1(1)(h) of this Measure holds office may revoke the office holder's licence to exercise the office only on grounds of misconduct, including any act or omission relating to matters involving ritual, doctrine or ceremonial or in accordance with the capability procedures.]
- (5) Where a licence has been granted by a diocesan bishop to a person to exercise an office which is held by the office holder in connection with employment under a contract of employment the bishop may revoke the licence if that contract is terminated and the term of office of the office holder shall, thereupon, be terminated.
- (6) Where there has been an adjudication on a matter relating to the performance of an office holder under the capability procedures and a determination that the office holder should be removed from office, then, if any appeal against the determination has been unsuccessful or the time within which an appeal may be brought has expired without such an appeal being brought, the bishop or, in the case of an office holder who is a diocesan bishop, the archbishop of the province concerned, or, in the case of an archbishop, the archbishop of the other province, shall serve notice in writing on the office holder terminating his or her appointment with effect from the date of the expiry of three months after the date of the notice and stating in the notice the reason or principal reason for the termination.
- (7) The Church Dignitaries (Retirement) Measure 1949 (12, 13 & 14 Geo. 6 No. 1) shall have effect only in relation to holders of offices who are not subject to Common Tenure and section 6, or so much of section 7, of the Bishops (Retirement) Measure 1986 (1986 No. 1) ("the 1986 Measure") as relates thereto shall cease to have effect, but, where an appointment of an archbishop is terminated under subsection (6) above, the archbishop of the other province shall petition Her Majesty to declare the archbishopric vacant and Her Majesty may by Order in Council declare the archbishopric vacant as from a date specified in the Order.
- (8) Section 3, and so far as it relates thereto, section 7 of the 1986 Measure shall not have effect in relation to a bishop who is subject to Common Tenure, but, where the appointment of a bishop is terminated under subsection (6) above, the archbishop of the province in which the bishopric is situated shall, by written notice, declare the bishopric vacant as from a date specified in the notice.
- (9) Section 8 of the 1986 Measure shall apply where an office is declared vacant under subsection (7) or (8) above as it applies where an office is declared vacant under that Measure.
- (10) In the Schedule to the Ecclesiastical Offices (Age Limit) Measure 1975 (1975 No. 2) there shall be added at the end "Any other holder of an ecclesiastical office who is subject to Common Tenure".

Changes to legislation: There are currently no known outstanding effects for the Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

Textual Amendments

- F5** S. 3(3)(aa) inserted (19.5.2014) by [Church of England \(Miscellaneous Provisions\) Measure 2014](#) (No. 1), s. 21(2), [Sch. 2 para. 17\(1\)\(a\)](#); S.I. 2014/1369, art. 2
- F6** Words in s. 3(3)(b) inserted (retrospectively) by [Church of England \(Miscellaneous Provisions\) Measure 2018](#) (No. 7), [ss. 68](#)(12), 17(2)(b)
- F7** Words in s. 3(3)(f) inserted (coming into force in accordance with s. 53(6)(7) of the amending Measure) by [Cathedrals Measure 2021](#) (No. 2), [s. 42\(2\)](#) (with [ss. 42\(4\)\(5\)](#), 48, 52(1))
- F8** Words in s. 3(4) omitted (19.5.2014) by virtue of [Church of England \(Miscellaneous Provisions\) Measure 2014](#) (No. 1), s. 21(2), [Sch. 2 para. 17\(1\)\(b\)](#); S.I. 2014/1369, art. 2
- F9** S. 3(4A) inserted (19.5.2014) by [Church of England \(Miscellaneous Provisions\) Measure 2014](#) (No. 1), s. 21(2), [Sch. 2 para. 17\(1\)\(c\)](#); S.I. 2014/1369, art. 2

Commencement Information

- I3** S. 3 in force at 31.1.2011 by [S.I. 2010/8](#), [art. 2](#)

^{F10} 3A Removal from cathedral office after disqualification as charity trustee **E**

- (1) This section applies in the case of an office holder referred to in section 1(1)(d) who—
 - (a) by virtue of that office, is a charity trustee of the Chapter of a cathedral, but
 - (b) is disqualified from being a charity trustee under the Charities Act 2011.
- (2) The bishop of the diocese must, by notice in writing, remove the person from the office.
- (3) But the duty under subsection (2) does not arise unless and until—
 - (a) any appeal against the disqualification under the Charities Act 2011 is dismissed or abandoned or the period for bringing an appeal expires without an appeal being brought, and
 - (b) subject to subsection (4), the period of three months beginning with the date on which the disqualification takes effect expires without a waiver of the disqualification under the Charities Act 2011 being granted or applied for.
- (4) If, at the end of the three-month period referred to in subsection (3)(b), an application for a waiver of the disqualification has been made but not yet determined, the duty under subsection (2) does not arise unless and until the application is refused.
- (5) The duty under subsection (2) must be complied with as soon as reasonably practicable and in any event before the end of 30 days beginning with the day on which the duty arises in accordance with subsection (3) or (4).
- (6) The bishop must, by notice in writing, suspend the person from office for a period which begins when the disqualification takes effect and ends—
 - (a) if the duty under subsection (2) arises, when the duty is complied with;
 - (b) if the duty under subsection (2) does not arise because an appeal of the kind mentioned in subsection (3)(a) is allowed, when the appeal is allowed;
 - (c) if the duty under subsection (2) does not arise because an application of the kind referred to in subsection (3)(b) is granted, when the application is granted.
- (7) The bishop of the diocese, having complied with the duty under subsection (2), must give a copy of the notice under that subsection to the archbishop of the province in which the diocese is situated and to the registrar of the diocese.

Changes to legislation: There are currently no known outstanding effects for the Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

Textual Amendments

- F10** Ss. 3A, 3B inserted (coming into force in accordance with s. 53(6)(7) of the amending Measure) by [Cathedrals Measure 2021 \(No. 2\)](#), **s. 42(1)** (with ss. 42(3)(4)(5), 48, 52(1))

3B Suspension of dean or residentiary canon **E**

Where a dean or residentiary canon [^{F11}, including a lay residentiary canon] holding office under Common Tenure is suspended under section 76(3) of the Charities Act 2011, the bishop of the diocese must, by notice in writing, suspend the person from office until the end of the period of the suspension under section 76(3) of that Act (including any extensions of that period).]

Textual Amendments

- F10** Ss. 3A, 3B inserted (coming into force in accordance with s. 53(6)(7) of the amending Measure) by [Cathedrals Measure 2021 \(No. 2\)](#), **s. 42(1)** (with ss. 42(3)(4)(5), 48, 52(1))
- F11** Words in s. 3B inserted (coming into force in accordance with s. 22(3) of the amending Measure) by [Church of England \(Miscellaneous Provisions\) Measure 2024 \(No. 1\)](#), **Sch. 1 para. 6**

4 Provision of housing for office holders **E**

- (1) Every office holder who holds a full-time office for which he or she is entitled to receive a stipend other than the incumbent of a benefice shall be entitled to be provided by the relevant housing provider with accommodation which is reasonably suitable for the purpose and accommodation provided under this section is referred to in this Measure as a “house of residence”.
 - (2) The right conferred by subsection (1) above is subject to any provision removing or modifying that right which may be specified, with the agreement of the office holder, in the particulars of office served on him or her in accordance with Regulations.
 - (3) Where the particulars of office served on an office holder who holds a part-time post specify the provision of accommodation for the office holder the office holder shall be treated, for the purposes of this section, as if he or she had an entitlement under subsection (1) to be provided with accommodation in accordance with those particulars of office.
- [^{F12}(3A) A lay residentiary canon of a cathedral does not have the right conferred by subsection (1) or (3) but the relevant housing provider may nonetheless decide to provide the office holder with a house of residence.]
- (4) Except as aforesaid, it shall be a condition of the provision of a house of residence to an office holder that the office holder occupies it for the better performance of the duties of the office and the terms on which the house of residence is occupied shall not create a relationship of landlord and tenant between the relevant housing provider and the office holder.
 - (5) The right conferred by subsections (1) and (3) above shall cease on such date as may be specified in or under Regulations.

Changes to legislation: There are currently no known outstanding effects for the Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

- (6) Subject to the preceding provisions of this section, the terms on which the office holder exercises the right conferred by subsections (1) and (3) shall be specified in Regulations.
- (7) In this Measure “relevant housing provider” means—
- (a) in the case of an archbishop or a diocesan bishop, the Commissioners;
 - (b) in the case of a dean, residentiary canon or other person in holy orders holding a stipendiary office in a cathedral [^{F13}or in the case of a lay residentiary canon of a cathedral], the Chapter of the cathedral; and
 - (c) in the case of a suffragan bishop, archdeacon or other office holder, the Board.
- (8) A relevant housing provider may agree with another relevant housing provider (“the second provider”) that the second provider shall be responsible for providing accommodation in a particular case and, whilst any such agreement is in force, the second provider shall, in relation to any such accommodation, be deemed to be the relevant housing provider for the purposes of this Measure.
- [^{F14}(9) A person who is entitled to grant land under section 29 of the Church Property Measure 2018 (grants to diocesan board of finance) is entitled also to grant land to the Board for the purposes of its functions under this Measure.]

Textual Amendments

- F12** S. 4(3A) inserted (coming into force in accordance with s. 22(3) of the amending Measure) by [Church of England \(Miscellaneous Provisions\) Measure 2024 \(No. 1\)](#), [Sch. 1 para. 7\(2\)](#)
- F13** Words in s. 4(7)(b) inserted (coming into force in accordance with s. 22(3) of the amending Measure) by [Church of England \(Miscellaneous Provisions\) Measure 2024 \(No. 1\)](#), [Sch. 1 para. 7\(3\)](#)
- F14** S. 4(9) inserted (1.3.2019) by [Church Property Measure 2018 \(No. 8\)](#), [ss. 29\(8\)](#), 53(2); [S.I. 2019/97](#), [art. 2](#)

Commencement Information

- I4** S. 4 in force at 31.1.2011 by [S.I. 2010/8](#), [art. 2](#)

5 Provision of housing by Board and other relevant housing providers **E**

- (1) It shall be the duty of the Board to oversee the provision of housing for all office holders holding office in the diocese for whom it is the relevant housing provider and to ensure, whether directly or by means of an arrangement with another person, body or authority, that suitable housing is provided for each such office holder who is entitled under section 4 above to be provided with accommodation.
- (2) Subject to section 4(1) and (3) above, the Board and any other relevant housing provider may also provide such housing accommodation as it thinks fit for any office holder for whom it is the relevant housing provider.

Commencement Information

- I5** S. 5 in force at 31.1.2011 by [S.I. 2010/8](#), [art. 2](#)

6 Powers to acquire and dispose of houses of residence and carrying out of works **E**

- (1) Subject to subsection (4) below, any relevant housing provider may acquire (including by way of gift), exchange or dispose of any land, or any interest in or over land, or any building which it considers necessary or appropriate for the provision of a house of residence for an office holder for which it is the relevant housing provider or is no longer required, as the case may be.
- (2) Any relevant housing provider may carry out such works of improvement, repair, demolition, reduction, enlargement or other alteration of or to any such house of residence as appears to it to be appropriate.
- (3) Before carrying out any works in accordance with subsection (2) above the relevant housing provider shall consult the office holder, unless the transaction is a regulated transaction to which section 7 below applies.
- (4) This section and section 7 below do not apply to a parsonage house vested in an incumbent of a benefice or to any land or buildings to which the powers conferred by ^[F15]section 1 or 2 of the Church Property Measure 2018] relate.

Textual Amendments

- F15** Words in s. 6(4) substituted (1.3.2019) by [Church Property Measure 2018 \(No. 8\)](#), s. 53(2), [Sch. 1 para. 22](#); [S.I. 2019/97](#), art. 2

Commencement Information

- I6** S. 6 in force at 31.1.2011 by [S.I. 2010/8](#), art. 2

7 Transactions by relevant housing providers relating to houses of residence **E**

- (1) Subject to section 6(4) above, in this Measure a “regulated transaction” means—
 - (a) any disposal of a house of residence or exchange of a house of residence for another house of residence;
 - (b) any works or other activity carried out to improve, demolish, reduce, enlarge or otherwise alter a house of residence or any part thereof; and
 - (c) in the case of a house of residence for an archbishop or a diocesan bishop, any acquisition (including any acquisition by gift) of a house or land intended for the provision of a new house of residence or of land for the provision of access to or for the improvement of the amenities of a house of residence or the erection of a new house of residence on land already owned by the relevant housing provider.
- (2) Before carrying out a regulated transaction a relevant housing provider shall serve notice, in accordance with Regulations, on—
 - (a) any office holder in occupation of a house of residence or, in the case of an acquisition of a house or land intended for the provision of a new house of residence, any office holder for whom the house of residence is to be provided and, in the case of a team ministry, on every person serving in the team ministry;
 - (b) the bishop of the diocese in which the house of residence or other land is situated unless the bishop is the office holder referred to in paragraph (a) above; and

Changes to legislation: There are currently no known outstanding effects for the Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

- (c) in the case of a house of residence for a diocesan bishop, the bishop's council and standing committee.
- (3) Any person or body on whom notice is served of a regulated transaction under subsection (2) above shall have the right to object to the transaction in accordance with Regulations.
- (4) Unless subsection (7) below applies, before carrying out a regulated transaction to which subsection (5) below applies a relevant housing provider must—
 - (a) if the relevant housing provider is not the Commissioners, obtain the consent of the Commissioners, or
 - (b) if the relevant housing provider is the Commissioners, obtain the consent of the Archbishops' Council.
- (5) This subsection applies to any disposal, purchase or exchange which—
 - (a) is to or from a connected person or a trustee for or nominee of a connected person, or
 - (b) is not made on terms which a qualified surveyor has recommended are the best that can reasonably be obtained for the relevant housing provider.
- (6) In this section—
 - (a) “connected person” means—
 - (i) any office holder in occupation of the house of residence or for whom the house of residence is to be provided,
 - (ii) the relevant housing provider or any member, officer, agent or employee thereof; and
 - (iii) a spouse, civil partner, child, parent, grandchild, grandparent, brother or sister of any person mentioned in sub-paragraph (i) or (ii) above; and
 - (b) “qualified surveyor” means, in the case of a house of residence provided by the Board, the diocesan surveyor or, in the case of any other house of residence, a surveyor who is a member of the Royal Institution of Chartered Surveyors or, in the case of a surveyor appointed under a scheme made under the 1972 Measure before the coming into force of section 6 of the Church of England (Miscellaneous Provisions) Measure 2005 (2005 No. 3), a fit person appointed under the scheme.
- (7) Before exercising any power to acquire or dispose of a house of residence the Chapter of a cathedral shall obtain the consent of the Commissioners and, in the case of a house which is allocated for the use of the holder of a dignity the right of presentation to which is vested in Her Majesty, of Her Majesty.
- (8) The Commissioners may lend money to any other relevant housing provider on such terms as they think fit for the purposes of carrying out a regulated transaction.
- (9) Schedule 1 to this Measure shall have effect in relation to the application of any money received by the Board in connection with a sale or exchange of a house of residence owned by it and to other matters relating to regulated transactions.

Commencement Information

I7 S. 7 in force at 31.1.2011 by [S.I. 2010/8](#), [art. 2](#)

Changes to legislation: There are currently no known outstanding effects for the Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

8 Codes of Practice **E**

- (1) It shall be the duty of the Archbishops' Council to formulate guidance for the purposes of this Measure and to promulgate such guidance in one or more Codes of Practice.
- (2) The Archbishops' Council may amend or replace any Code of Practice by a further Code of Practice issued under this section.
- (3) A Code of Practice shall be laid before the General Synod and shall not come into force until approved by the General Synod, whether with or without amendment.
- (4) Where the Business Committee of the General Synod determines that a Code of Practice does not need to be debated by the General Synod then, unless—
 - (a) notice is given by a member of the General Synod in accordance with its Standing Orders that he or she wishes the Code to be debated, or
 - (b) notice is so given by any such member that he or she wishes to move an amendment to the Code,the Code shall, for the purposes of subsection (3) above, be deemed to have been approved by the General Synod without amendment.
- (5) Any person or body carrying out functions under this Measure or Regulations shall have regard to any Code of Practice issued under this section.

Commencement Information

I8 S. 8 in force at 24.11.2009 by [S.I. 2009/2](#), Instrument made by Archbishops

9 Supplementary provisions **E**

- (1) Nothing in this Measure or in Regulations shall have effect so as to enable procedures to be applied in relation to any person to whom this Measure applies in respect of any misconduct within the meaning of section 38 of the Ecclesiastical Jurisdiction Measure 1963 or section 8 of the Clergy Discipline Measure 2003 otherwise than under the said Measure of 1963 or the said Measure of 2003, as the case may be.
- (2) Any ecclesiastical office which is a freehold office and vacant on the coming into force of this section and any such office held by any person to whom this Measure applies (whether or not the holder of the office holds any other office) shall cease to be a freehold office, in the case of a vacant office, on the coming into force of this section and, in any other case, on the date of the application of this Measure to the holder of the office.
- (3) Where immediately before the coming into force of this section, an office is an office the holder of which is a corporation sole, nothing in this Measure shall affect the status as a corporation sole of the holder of any such office, whether appointed before or after that date.
- (4) This Measure shall not apply to a holder of an office in a Royal Peculiar or to the dean and residentiary canons of the Cathedral Church of Christ in Oxford.
- (5) Nothing in this Measure or in Regulations shall prejudice any rights or obligations conferred or imposed on office holders or any other person or authority in any Measure, Canon of the Church of England or otherwise, except so far as this Measure or Regulations otherwise provides or provide.

Changes to legislation: There are currently no known outstanding effects for the Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

- (6) Nothing in this Measure shall be taken as creating a relationship of employer and employee between an office holder and any other person or body.
- (7) Sections 6 and 7 above shall not apply to the archiepiscopal residence known as Lambeth Palace.
- (8) The powers conferred upon colleges and halls within the Universities of Oxford and Cambridge and other corporate bodies by section 5 of the Parsonages Act 1838 (1 & 2 Vict. c. 23) shall extend and be applicable so as to authorise loans in aid of any regulated transaction.
- (9) This Measure shall have effect notwithstanding any provision in the constitution or statutes of a cathedral.

Commencement Information

I9 S. 9 in force at 31.1.2011 by [S.I. 2010/8](#), [art. 2](#)

10 Interpretation **E**

In this Measure—

“the 1972 Measure” means the Repair of Benefice Buildings Measure 1972 (1972 No. 2);

“the Board” means the Parsonages Board appointed or designated under a scheme made under section 1(1) of the 1972 Measure;

“capability procedures” means any procedures for which Regulations make provision by virtue of section 2(2)(d) above;

“the Commissioners” means the Church Commissioners;

“house of residence” has the meaning assigned to it by section 4(1) above and includes any land or buildings occupied together with a house of residence;

“office holder” has the meaning assigned to it by section 2(1) above;

“Regulations” means Regulations made under section 2 above; and

“relevant housing provider” has the meaning assigned to it by section 4(7) above.

Commencement Information

I10 S. 10 in force at 11.6.2009 by [S.I. 2009/1](#), Instrument made by Archbishops

11 Amendment of Enactments **E**

- (1) The Archbishops' Council may, by Order, make provision—

- (a) for such amendments or repeals of any provision of a Measure or other enactment or instrument, or
- (b) for transitional matters,

as appear to the Council to be necessary or expedient in consequence of any provision of this Measure or of Regulations.

- (2) Section 2(5) to (8) above shall apply in relation to any Order made under this section as if any reference therein to draft Regulations or a draft of Regulations or to Regulations

Changes to legislation: There are currently no known outstanding effects for the Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

- were a reference to a draft Order or a draft of an Order or to an Order, as the case may be.
- (3) No draft order under section 2(5) above, as applied by subsection (2) above, shall be laid before the General Synod after the expiry of the period of five years beginning with the day on which this section comes into force.
- (4) The enactments set out in Schedule 2 to this Measure shall have effect subject to the amendments specified in that Schedule.
- (5) Section 3 of the Episcopal Endowments and Stipends Measure 1943 (6 & 7 Geo. 6 No. 2) shall not have effect in relation to a house of residence provided for a diocesan bishop who is subject to Common Tenure but section 4 of that Measure shall apply to the exercise of powers in relation to a house of residence provided under this Measure as it applies in relation to the exercise of powers under that Measure.
- (6) The Incumbents (Vacation of Benefices) Measure 1977 (1977 No. 1) (in this subsection and subsection (7) below referred to as “the 1977 Measure”) shall have effect only in relation to benefices of which the incumbent is not subject to Common Tenure, but if—
- (a) the incumbent of a benefice makes a declaration under section 1(4) above agreeing to the application of this Measure to him or her, and

(b) at the time when the declaration is received by the bishop of the diocese a request for an enquiry has been made under section 1A or the bishop has instructed the secretary of the diocesan synod to institute an enquiry under section 6 of the 1977 Measure and proceedings under the Measure in respect of the enquiry have not been concluded,
- section 1(5) above shall not have effect and this Measure shall not apply to the incumbent until all such proceedings have been concluded and until (if the incumbent remains in office) the bishop has notified the incumbent in writing that this Measure applies to this incumbent from the date specified in the notice.
- (7) Where, on the coming into force of section 1 above, a vicar in a team ministry is the subject of a request for an enquiry or an enquiry under the provisions of the 1977 Measure referred to in subsection (6)(b) above in relation to which proceedings under that Measure have not been concluded, this Measure shall not apply to the vicar until all such proceedings have been concluded and the bishop has notified him or her in writing that this Measure applies to him or her from the date specified in the notice.

F16(8)

Textual Amendments

F16 S. 11(8) repealed (coming into force in accordance with s. 53(3)(8) of the amending Measure) by Cathedrals Measure 2021 (No. 2), s. 51(2)(d) (with ss. 42(4), 48, 52(1))

Commencement Information

- I11 S. 11(1)-(3) in force at 27.9.2010 by S.I. 2010/5, art. 2
- I12 S. 11(4)-(8) in force at 31.1.2011 by S.I. 2010/8, art. 2

Changes to legislation: There are currently no known outstanding effects for the Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

12 Repeals **E**

The enactments set out in Schedule 3 to this Measure are hereby repealed to the extent specified in the second column of that Schedule.

Commencement Information

I13 S. 12 in force at 31.1.2011 by [S.I. 2010/8](#), [art. 2](#)

13 Citation, commencement and extent **E**

- (1) This Measure may be cited as the Ecclesiastical Offices (Terms of Service) Measure 2009.
- (2) This Measure shall come into force on such day as the Archbishops of Canterbury and York may jointly appoint and different days may be appointed for different provisions.
- (3) This Measure shall extend to the whole of the provinces of Canterbury and York except the Channel Islands and the Isle of Man, except that the provisions thereof may be extended to the Channel Islands as defined in the Channel Islands (Church Legislation) Measures 1931 and 1957 or either of them, in accordance with those Measures, and, if an Act of Tynwald or an instrument made under an Act of Tynwald so provides, shall extend to the Isle of Man subject to such exceptions, adaptations or modifications as may be specified in the Act of Tynwald or instrument.

Commencement Information

I14 S. 13 in force at 11.6.2009 by [S.I. 2009/1](#), Instrument made by Archbishops

Changes to legislation: There are currently no known outstanding effects for the
Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

SCHEDULES

SCHEDULE 1 E

Section 7(9)

MATTERS RELATING TO REGULATED TRANSACTIONS

Application of money received

- 1 (1) The Board shall apply any money arising from any sale or exchange of a house of residence for the purposes set out below in the following order of priority—
- (a) in payment of the costs, charges and expenses of such a sale or exchange;
 - (b) in or towards repayment of any money expended by the Board for the purpose of rendering the property sold or exchanged more readily saleable or exchangeable;
 - (c) where the property sold or exchanged has been purchased, built or improved wholly or in part by means of a loan from or on the security of a mortgage or charge in favour of any person, body or authority, including a loan from the Commissioners under section 7(8) above, in or towards repayment of any principal or interest owing on such loan, mortgage or charge;
 - (d) to the extent that the income derived from any money arising from the sale or exchange of the property sold or exchanged pending the application of the money under paragraphs (a) to (c) above shall be insufficient for the purpose, with the prior consent of the bishop, in or towards payment to the office holder in question of the whole or part of the expenses reasonably incurred in respect of removal from one house of residence to another, the storage of furniture and any rent paid for any temporary residence pending occupation of the new house of residence;
 - (e) in or towards repaying the Commissioners the whole or part of any grant made by them for or towards the erection or purchase of a house of residence;
 - (f) in or towards the exercise of any powers under section 6 above, provided that priority is given to any requirement for a residence for the holder of the office for which the house of residence was sold or exchanged;
 - (g) in allocation of it to the capital account of the diocesan stipends fund of the diocese in which the house of residence was situated or to the pastoral account of the diocese, or partly to one and partly to the other, as the Diocesan Board of Finance may determine.
- (2) The Board shall provide the Commissioners with such information as they may require concerning transactions under section 6 or 7 above or this Schedule and the Commissioners may give advice to the Board on any such matters and the Board shall have regard to any such advice.
- (3) In any case where any income is derived from any money arising from any sale or exchange by the Board under section 6 above pending the application and disposition of the money under this paragraph the income shall be added to the capital.

Changes to legislation: There are currently no known outstanding effects for the
Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

Commencement Information

I15 Sch. 1 para. 1 in force at 31.1.2011 by [S.I. 2010/8](#), [art. 2](#)

Formalities

- 2 (1) Any consent or approval by a bishop in relation to a regulated transaction shall be signified by writing under his hand.
- (2) The sealing by the Board of any transfer of land under section 6 above shall be conclusive evidence that any requirements of this Measure with respect to the transfer have been complied with.
- (3) Where the consent of the Commissioners or the Archbishops' Council is required to any transaction affecting property under this Measure a statement in the document by the secretary or other duly authorised officer of the Commissioners or the Secretary General or any other duly authorised officer of the Council that they or it have or has consented to the terms of that transaction shall be conclusive evidence that they or it have or has consented to those terms.
- (4) A statement in a document giving effect to any regulated transaction under this Measure that the consent of the Commissioners or the Archbishops' Council to the transaction is not required shall, if the document is sealed with the seal of the Board or the relevant housing provider or is signed on behalf of the Board or other relevant housing provider by a person duly authorised, be conclusive evidence of that fact.
- (5) Where any transaction under this Measure affecting property does not contain a statement under sub-paragraph (3) or (4) above then in favour of a person who (whether under the transaction or otherwise) acquires an interest in the property for money or moneys worth the disposition effected by the transaction shall be valid whether or not any consent of the Commissioners or the Archbishops' Council which was required to the transaction has been given.
- (6) Every transfer of land (including buildings) purchased or acquired by way of exchange of a house of residence under this Measure shall be registered in the registry of the diocese concerned.
- (7) In any case where any land (including buildings) sold or exchanged under this Measure is subject to any mortgage or charge in favour of the Commissioners, the transfer thereof under this Measure shall be effectual to pass the same discharged from the mortgage or charge, and the mortgage or charge shall attach to the purchase money arising on the sale or to any money paid to the Board by way of equality of exchange and to the land or building acquired by way of exchange.

Commencement Information

I16 Sch. 1 para. 2 in force at 31.1.2011 by [S.I. 2010/8](#), [art. 2](#)

Changes to legislation: There are currently no known outstanding effects for the Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

SCHEDULE 2

E

Section 11(4)

AMENDMENT OF ENACTMENTS

The Deaconesses and Lay Ministry Measure 1972

1 In section 1A(b) of the Deaconesses and Lay Ministry Measure 1972 (1972 No. 4) there shall be inserted at the beginning the words “ in the case of any such person who is not subject to Common Tenure, ”.

Commencement Information

I17 Sch. 2 para. 1 in force at 31.1.2011 by [S.I. 2010/8](#), [art. 2](#)

The Pastoral Measure 1983

F172

Textual Amendments

F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by [Mission and Pastoral Measure 2011 \(No. 3\)](#), s. 112(3), [Sch. 9](#) (with [ss. 100](#), [105\(4\)](#), [107](#), [108\(6\)](#), [Sch. 8](#)); [S.I. 2012/1](#), [art. 2](#)

F173

Textual Amendments

F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by [Mission and Pastoral Measure 2011 \(No. 3\)](#), s. 112(3), [Sch. 9](#) (with [ss. 100](#), [105\(4\)](#), [107](#), [108\(6\)](#), [Sch. 8](#)); [S.I. 2012/1](#), [art. 2](#)

F174

Textual Amendments

F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by [Mission and Pastoral Measure 2011 \(No. 3\)](#), s. 112(3), [Sch. 9](#) (with [ss. 100](#), [105\(4\)](#), [107](#), [108\(6\)](#), [Sch. 8](#)); [S.I. 2012/1](#), [art. 2](#)

F175

Textual Amendments

F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by [Mission and Pastoral Measure 2011 \(No. 3\)](#), s. 112(3), [Sch. 9](#) (with [ss. 100](#), [105\(4\)](#), [107](#), [108\(6\)](#), [Sch. 8](#)); [S.I. 2012/1](#), [art. 2](#)

F176

Textual Amendments

F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by [Mission and Pastoral Measure 2011 \(No. 3\)](#), s. 112(3), **Sch. 9** (with [ss. 100, 105\(4\), 107, 108\(6\), Sch. 8](#)); S.I. 2012/1, art. 2

F177

Textual Amendments

F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by [Mission and Pastoral Measure 2011 \(No. 3\)](#), s. 112(3), **Sch. 9** (with [ss. 100, 105\(4\), 107, 108\(6\), Sch. 8](#)); S.I. 2012/1, art. 2

F178

Textual Amendments

F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by [Mission and Pastoral Measure 2011 \(No. 3\)](#), s. 112(3), **Sch. 9** (with [ss. 100, 105\(4\), 107, 108\(6\), Sch. 8](#)); S.I. 2012/1, art. 2

F179

Textual Amendments

F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by [Mission and Pastoral Measure 2011 \(No. 3\)](#), s. 112(3), **Sch. 9** (with [ss. 100, 105\(4\), 107, 108\(6\), Sch. 8](#)); S.I. 2012/1, art. 2

F1710

Textual Amendments

F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by [Mission and Pastoral Measure 2011 \(No. 3\)](#), s. 112(3), **Sch. 9** (with [ss. 100, 105\(4\), 107, 108\(6\), Sch. 8](#)); S.I. 2012/1, art. 2

F1711

Textual Amendments

F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by [Mission and Pastoral Measure 2011 \(No. 3\)](#), s. 112(3), **Sch. 9** (with [ss. 100, 105\(4\), 107, 108\(6\), Sch. 8](#)); S.I. 2012/1, art. 2

F1712

Textual Amendments

F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by [Mission and Pastoral Measure 2011 \(No. 3\)](#), s. 112(3), **Sch. 9** (with [ss. 100, 105\(4\), 107, 108\(6\), Sch. 8](#)); S.I. 2012/1, art. 2

F1713

Changes to legislation: There are currently no known outstanding effects for the Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

<div><div>Textual Amendments</div><div>F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by Mission and Pastoral Measure 2011 (No. 3), s. 112(3), Sch. 9 (with ss. 100, 105(4), 107, 108(6), Sch. 8); S.I. 2012/1, art. 2</div></div>	
<div>F1714</div>	<div></div>
<div><div>Textual Amendments</div><div>F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by Mission and Pastoral Measure 2011 (No. 3), s. 112(3), Sch. 9 (with ss. 100, 105(4), 107, 108(6), Sch. 8); S.I. 2012/1, art. 2</div></div>	
<div>F1715</div>	<div></div>
<div><div>Textual Amendments</div><div>F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by Mission and Pastoral Measure 2011 (No. 3), s. 112(3), Sch. 9 (with ss. 100, 105(4), 107, 108(6), Sch. 8); S.I. 2012/1, art. 2</div></div>	
<div>F1716</div>	<div></div>
<div><div>Textual Amendments</div><div>F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by Mission and Pastoral Measure 2011 (No. 3), s. 112(3), Sch. 9 (with ss. 100, 105(4), 107, 108(6), Sch. 8); S.I. 2012/1, art. 2</div></div>	
<div>F1717</div>	<div></div>
<div><div>Textual Amendments</div><div>F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by Mission and Pastoral Measure 2011 (No. 3), s. 112(3), Sch. 9 (with ss. 100, 105(4), 107, 108(6), Sch. 8); S.I. 2012/1, art. 2</div></div>	
<div>F1718</div>	<div></div>
<div><div>Textual Amendments</div><div>F17 Sch. 2 paras. 2-18 repealed (1.7.2012) by Mission and Pastoral Measure 2011 (No. 3), s. 112(3), Sch. 9 (with ss. 100, 105(4), 107, 108(6), Sch. 8); S.I. 2012/1, art. 2</div></div>	

The Church of England (Legal Aid and Miscellaneous Provisions) Measure 1988

19

In section 7(1) of the Church of England (Legal Aid and Miscellaneous Provisions) Measure 1988 (1988 No. 1), for the words “ministers, deaconesses, lay workers and readers” there shall be substituted the words “ deaconesses, lay workers and readers who are not subject to common tenure ”.

Changes to legislation: There are currently no known outstanding effects for the
Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

Commencement Information

I18 Sch. 2 para. 19 in force at 31.1.2011 by [S.I. 2010/8](#), **art. 2**

F18
...

Textual Amendments

F18 Sch. 2 paras. 20-22 and cross-heading repealed (1.9.2018) by [Ecclesiastical Jurisdiction and Care of Churches Measure 2018 \(No. 3\)](#), s. 99(2), **Sch. 5** (with [Sch. 4 Pt. 1](#)); [S.I. 2018/720](#), art. 2

F1820
F1821
F1822

SCHEDULE 3 **E**

Section 12

REPEALS

Commencement Information

I19 Sch. 3 in force at 31.1.2011 by [S.I. 2010/8](#), **art. 2**

<i>Act or Measure</i>	<i>Extent of repeal</i>
The Pluralities Act 1838, 1 & 2 Vict. c. 106	Section 95. Section 96. Section 97.
The Lecturers and Parish Clerks Act 1844, 7 & 8 Vict. c. 59	In section 2 the words from “such suspension or removal” to the end of the section.
The New Parishes Measure 1943, 6 & 7 Geo. 6 No. 1	In section 13(1)(d), the words “or any other ecclesiastical person”. Section 16(3)(c) and (d).
1976 No. 3, The Church of England (Miscellaneous Provisions) Measure 1976	Section 2.
1983 No. 1, The Pastoral Measure 1983	Section 20(3A) and (6). Section 22(1)(c) and (cc) and (3). In Schedule 4, paragraphs 3 and 16(2).
1986 No. 1, The Bishops (Retirement) Measure 1986	Section 6. In section 7, the words “or an archbishopric is declared vacant under section 6 of this Measure”, the words “or archbishop” and the words “or archbishopric”.

Changes to legislation: There are currently no known outstanding effects for the
Ecclesiastical Offices (Terms of Service) Measure 2009. (See end of Document for details)

1988 No. 1, The Church of England (Legal Aid and Miscellaneous Provisions) Measure 1988

Section 7(1A).

1995 No. 2, The Church of England (Miscellaneous Provisions) Measure 1995

Section 4.

Changes to legislation:

There are currently no known outstanding effects for the Ecclesiastical Offices (Terms of Service) Measure 2009.